

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Monday, August 23, 2021

7:00 pm

Zoom/Livestream Meeting

AGENDA

- I. Call to Order
Salute to the Flag Mr. McCune
- II. Roll Call Ms. Cherashore
- III. Approval of Minutes of the July 26, 2021 Monthly
School Board Meeting..... Mr. McCune
- IV. Approval of the August 23, 2021 School Board Meeting Agenda Mr. McCune
- V. Superintendent’s Report..... Dr. Sokolowski
- VI. Public Comments on Agenda Items (Sign-in Required) Ms. Cherashore
- VII. Approval of Personnel Recommendations Dr. Ulmer
- VIII. Approval of Consent Agenda..... Mr. McCune
- IX. School Board Reports

Committee Reports

A. *Education*..... Mrs. Tiernan

*	1.	Approval to Terminate the following Account(s): - Rustin HS Class of 2020 Student Activity Account
*	2.	Approval of New Policy 236.1 – Threat Assessment, First Reading
*	3.	Approval of New Administrative Guideline 236.1AG1 – Threat Assessment Administrative Guidelines, First Reading
*	4.	Approval of Revised Policy 218.1 Weapons, First Reading
*	5.	Approval of Revised Policy 218.2 – Terrorist Threats, First Reading
*	6.	Approval of Revised Policy 247 – Hazing, First Reading
*	7.	Approval of Revised Policy 249 – Bullying/Cyberbullying, First Reading
*	8.	Approval of New Administrative Guideline 252AG4 – Home Access to the Internet, First Reading
*	9.	Approval of Revised Policy 352 – Staff Acceptable Use of the Internet, Computers, and Network Resources, First Reading

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\*Consent Agenda Items

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| * 10. | Approval of Revised Policy 717 – Employee Wireless Communication Devices, First Reading                              |
| * 11. | Approval of Revised Policy 815.1 – Social Media, First Reading                                                       |
| * 12. | Approval of Revised Policy 916 – School Volunteers, First Reading                                                    |
| * 13. | Approval to retire Administrative Guideline, 916AG2, First Reading                                                   |
| 14.   | Approval of the West Chester Area School District Health and Safety Plan for SY 2021-2022, effective August 24, 2021 |

**B. Pupil Services** ..... Ms. Chester

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| * 1. | Approval of four (4) Special Education Settlement Agreements                                                                                                                                                                                                                                                                                                                                                         |
| * 2. | Approval of new Community Engagement Specialist Position and Job Description                                                                                                                                                                                                                                                                                                                                         |
| * 3. | Approval of the following Annual Contracts for 2021-22:<br>-Bayada Home Health Care, Inc.<br>-Delta-T Group, Inc.<br>-Educational Based Services, Inc.<br>-General Healthcare Resources, LLC dba GHR Education<br>-Pennhurst Group, LLC dba AVEANNA Developmental Services<br>-US Medical Staffing, Inc.<br>-JustiCorp Company<br>-Dr. Kalkiewicz<br>-Dr. Montgomery<br>-Mary Daniels Spanish Interpreter/translator |

**C. Personnel**.....Dr. Herrmann

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**D. Property and Finance**.....Mr. Gallen

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|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| * 1. | Approval of 2021-22 Transportation Schedules                                                                                                                  |
| * 2. | Approval of 2021-22 Adult School Lunch Price Increase                                                                                                         |
| 3.   | Approval of 2021 Tax Appeals                                                                                                                                  |
| 4.   | Approval of Revised Board Policy 606.3 Senior Tax Reduction Incentive Volunteer Exchange Program-formerly Retiree Substitute Volunteer Program, First Reading |
| 5.   | Approval of Revised Board Policy 805 Emergency Preparedness and Response-formerly Emergency Preparedness, First Reading                                       |
| 6.   | Approval of Revised Board Policy 805.2 School Security Personnel, First Reading                                                                               |

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 *Consent Agenda Items

Other Reports

- A. Intermediate Unit..... Mrs. Tiernan
- B. PSBA Report.....Dr. Herrmann
- C. Legislative Liaison.....Dr. Shaw
- D. Equity ReportMr. Durnell
- E. Community Liaison..... Mr. Spackman

X. Other BusinessMr. McCune

*	1.	Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of July 1, 2021 to July 31, 2021
*	2.	Approval of the July 31, 2021 Financial Report

XI. Comments from Residents (Sign-in Required)

XII. Adjournment



*Consent Agenda Items

WEST CHESTER AREA SCHOOL BOARD—Meeting of July 26, 2021

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

I. Call to Order

The West Chester Area School Board met at 7:00 p.m. in the East High School auditorium, 450 Ellis Lane, West Chester, PA. Board President McCune, called the meeting to order and led the public in the Pledge of Allegiance.

II. Roll Call

Members Present: Director Bevilacqua, Director Chester, Director Durnell, Director Gallen, Director Herrmann, President McCune, Director Shaw, Director Spackman, Vice President Tiernan.

Members Absent:

III. Approval of Minutes of the June 28, 2021 Monthly School Board Meeting

BOARD ACTION: It was moved by Director Herrmann and seconded by Director Gallen to approve the minutes of the June 28, 2021 Monthly School Board Meeting.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

Mr. McCune announced that the Board met in Executive Session on Thursday, July 15, 2021 regarding personnel and this evening, Monday, July 26, 2021 regarding personnel.

IV. Approval of the July 26, 2021 School Board Meeting Agenda

BOARD ACTION: It was moved by Director Bevilacqua and seconded by Director Chester to approve the July 26, 2021 meeting agenda.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

V. Superintendent’s Report

Superintendent Scanlon gave his monthly report.

VI. Public Comments on Agenda Items

There were no public comments on agenda items.

VII. Approval of Personnel Recommendations—Dr. Ulmer (Copy In)

BOARD ACTION: It was moved by Director Herrmann and seconded by Director Bevilacqua to approve the Personnel Recommendations as presented.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

VIII. Approval of Consent Agenda

BOARD ACTION: It was moved by Director Gallen and seconded by Director Durnell to approve the following Consent Agenda Items:

Education

1. Approval of the following Account(s):
 - Greystone ES Student Field Trip and Activity Account
 - WC Cyber Activities

Pupil Services

1. Approval of three (3) Special Education Settlement Agreements
2. Approval Translator/Interpreter Independent Contractor Agreement

Personnel

Property & Finance

Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of June 1, 2021 to June 30, 2021

WEST CHESTER AREA SCHOOL DISTRICT
JULY 26, 2021
STATEMENT OF DISBURSEMENTS SUMMARY
FOR THE PERIOD JUNE 1, 2021 - JUNE 30, 2021

GENERAL FUND DISBURSEMENTS	24,629,150.75
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	24,629,150.75
INVESTMENTS	0.00

CAPITAL RESERVE FUND	415,624.03
CAPITAL PROJECTS FUND	1,708,562.59
SPECIAL REVENUE - Athletics	2,889.18
TRUST FUNDS	111,293.00
CAFETERIA	340,601.80
STUDENT ACTIVITY FUND DISBURSEMENTS	43,649.15
TRUST AND AGENCY FUND DISBURSEMENTS	<u>22,522.37</u>
TOTAL DISBURSEMENTS	<u>27,274,292.87</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

On roll call vote to approve the above Consent Agenda Items, all members present voted "aye." Motion carried 9-0.

IX. School Board Reports

Committee Reports:

Education-Vice President Tiernan
 Pupil Services-Director Chester
 Personnel- Director Herrmann
 Property and Finance- Director Bevilacqua

Other Reports:

Intermediate Unit-Vice President Tiernan
 PSBA Report-Director Herrmann
 Legislative Liaison-Director Shaw
 Equity Report-Director Durnell
 Community Liaison-Director Spackman

X. Other Business

X-2. Approval of contract of employment for Dr. Kalia Reynolds, Assistant Superintendent for the West Chester Area School District for a four (4) year and tenth months term beginning on August 30, 2021 and ending on June 30, 2026

BOARD ACTION: It was moved by Director Herrmann and seconded by Director Chester to approve the contract of employment for Dr. Kalia Reynolds, Assistant Superintendent for the West Chester Area School District for a four (4) year and tenth months term beginning on August 30, 2021 and ending on June 30, 2026.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

XI. Comments from Residents

Jill Dunscomb spoke in support of the District’s equity leadership team and specifically Dawn Mader and is proud that the Board chose Dawn as the first Director of Equity and Assessment.

Alain Oliver complimented the Board for listening to his suggestion to hold a community equity session and compared equality of opportunity – ensuring a level playing field – with equity – which mows down individuals.

Carolyn Chester was in favor of continuing efforts to provide a well-rounded educational experience to all children and requested the District follow CDC guidelines regarding COVID.

Muhammad Lowe spoke about his ancestors and their experiences assimilating to life in this country and that as a result, he was a product of white privilege.

Jessica Keogh celebrated the 31st anniversary of the ADA and discussed equity and the need to recognize that each student needs something different in order to achieve their personal best.

Sandra Schaal thanked the School Board and Administrators for their emphasis on equity and culturally relevant teaching and curriculum and looks forward to future development of these programs.

Joanne Yurchak expressed concern about using equity for course placement and said it is educationally unsound to use equity as a sole criterion for admittance to upper level classes.

Sara Hinkle expressed support for the District’s equity mission and goals and asked the District to follow the advice of the experts and require universal mask wearing this fall.

Jude Bennett-Johnson thanked the Board for keeping the initiative of teaching diverse history in classrooms and expressed hope for the District to continue prioritizing diverse history throughout our schools.

Dean Johnson thanked the Board and Educators in the District for continuing diversity, equity, and inclusion initiatives.

Eryn Travis applauded the equity work in the District, commended the District for keeping its promise of transparency, and said equity conversations should be evidence-based and grounded in reality.

Nancy Bucceri was concerned about the issue of Critical Race Theory being necessary to understand our nation's history and quoted civil rights leader, Bob Woodson, saying Critical Race Theory should neither be banned nor implemented as fact.

Jodi Nawrocki stood before the Board representing 300 West Chester parents and constituents urging the Board to consider requiring masks for all children (other than medical and developmental exemptions), teachers, and staff for the upcoming school year.

Meghan Reikob spoke of her alarm at the rhetoric against social emotional learning, said that equity in education is meeting the student where they are and ensuring they have the resources to access their education, and expressed support for the District's equity mission and goals

Lynn Strauss said we all know children do not start life with the same hand dealt to them, and we all want the same things, we all want our children to succeed, and that if you feel you are pro-life, you should be pro-mask and pro-vaccine.

Beth Ann Rosica was pleased when the Board approved the Health and Safety Plan making masks optional for students and staff and shared that for this school year, the PA Department of Education confirmed there would be no requirements for mitigation measures allowing each district to make its own decisions, and implored the Board to stick with the currently approved Health and Safety Plan.

Alexis Cooper shared that many parents in the community hope that school once again becomes a place of learning, socializing, having fun, strengthening community pride within each school and not hyper-focused on children spreading germs and for the District to have a mental health goal of reducing the anxiety plaguing students.

Ada Nestor stated that the state emergency ended in June; recommendations are just that, they are not mandates or laws, and that masks do not prevent the spread of flu viruses, influenza viruses or COVID-19, and hopes this is taken into consideration for the coming school year.

Nancy Wood stated that WCASD's curriculum is not a radical Marxist program of indoctrination, the curriculum is in line with state standards, and our community has plenty of real problems to solve, and we don't have time for manufactured ones.

John McDonald spoke about diversity, equity and inclusion and said these are code words for division, hatred, and Marxism and that teaching equity drives a wedge between people, and true equity would be letting families have school choice.

Tori McDonald said that the narrative of those opposing CRT was co-opted and exploited such that anyone who speaks against it must be hateful, racist and bigoted, and if we would listen to each other, we would find out we have more in common and agree much more than we disagree.

Barbara Myers shared that before there was a formal DEI program, her daughters were lucky to have teachers who stressed the importance of respecting and building relationships with children who have differences from them, and encouraged the Board to continue promoting and educating teachers and children about these concepts.

Priyanka Gupta said every student has the right to feel safe, encouraged, and to learn all aspects of life and history both the pleasant and unpleasant and said we want our children to be educated, well-rounded individuals open to the opinions, viewpoints, and life experiences of others and to be motivated to improve society.

Steph Anderson shared her support for the District to continue work in the areas of diversity, equity, and inclusion, and stated that by teaching history factually, the next

generation will be better equipped to fix the broken parts of our society to make for a more equal and equitable nation for all.

Katrina Nolan urged the Board to consider revising the Health and Safety plan to mandate indoor masking as recommended by the CDC and AAP and stated masks are safe.

Rich Eagles encouraged the Board to drive forward on diversity, equity, and inclusion initiatives and stated that because of those initiatives, we're preparing our children for a future where they are going to be more successful.

Jennifer Ozgur felt inspired by the respectful public comment and said that the PA codes of professional practice and code for educators requires educators to have a range of methodologies for effective teaching and learning and that is what the District is doing.

Bret Binder thanked Dr. Scanlon for the job he had done as Superintendent, spoke about Dr. Scanlon's incredible work ethic and dedication for the District, and said the District was better off for having had Dr. Scanlon here.

Maureen Snook wished CRT stood for culturally responsive teaching and that CRT was rooted in hate, Marxism, and racism and was not appropriate for public schools.

Jane Joyce stated that the District had done a great job to date accommodating student needs, that students need to know what the nation's history is because if not, history may repeat itself, and that we all want our students to be good citizens.

Anita Edgarian attended the June Board meeting and was upset by the division in the audience of those for CRT and those against CRT and that dividing families, teachers, and staff members for something that no one is clear about is unfair.

Maia Skeete spoke about her family and her ancestors and said it is difficult to understand what it really means to live as a person of color until you have lived in their shoes or had meaningful dialogue, and stated we all came from other countries and we should celebrate our differences and celebrate the fact that we are Americans.

In honor of Dr. Scanlon's last board meeting, President McCune read the following quote submitted by Beth Trapani, "To laugh often and much; to win the respect of intelligent people and the affection of children; to earn the appreciation of honest critics and endure the betrayal of false friends; to appreciate beauty, to find the best in others; to leave the world a little better; whether by a healthy child, a garden patch or a redeemed social condition; to know even one life has breathed easier because you have lived. This is the meaning of success." ~Ralph Waldo Emerson

XII. Adjournment

BOARD ACTION: On motion by Director Chester, seconded by Director Durnell, the Board, on voice vote, agreed to adjourn at 9:01 p.m.

Board Secretary

I. Removal from Payroll

a.	Resignations
1.	Linda Allen, Paraprofessional at East Bradford ES, effective 8/3/21.
2.	Stephanie Bolgunas, 1.0 Special Education Teacher at Rustin HS, effective TBD.
3.	Kelly Cromleigh, 1.0 Secretary to Elementary Principal at East Goshen ES, effective 8/26/21.
4.	Lawrence DelloBuono, Part-time Custodian at District, effective 8/11/21.
5.	Mackenzie Lindenberger, 1.0 Special Education (AS) Teacher at Fern Hill ES, effective 6/14/21.
6.	Wendy McGregor, Staff Nurse at East Goshen ES/Fern Hill ES, effective 8/17/21.
7.	Don Mosley, 3 rd Shift Custodian at Henderson HS, effective TBD.
8.	Belinda Nelson, 2 nd Shift Custodian at Fern Hill ES, effective 8/9/21.
9.	Julie Novotny-Smith, 1.0 Kindergarten Teacher at Westtown Thornbury ES, effective 6/14/21.
10.	Christian Specht, 1.0 School Counselor at Stetson MS, effective TBD.
b.	Retirements
1.	Susanne Woelfel, Secretary to the Assistant Principals at Rustin HS, effective 9/1/21. 24 years of service.

II. Additions to Payroll

a.	Professional Staff: Contract	
1.	Catherine Ahern	
	Placement	1.0 Kindergarten Teacher at Westtown Thornbury ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 5, Step 2, \$55,600.
	Education	Bachelor of Science from Duquesne University 1987 – 1991 Master of Science in Elementary Education 2016 - 2019
	Experience	Grade 1 Long Term Substitute at West Chester Area School District 2020-2021, Instructional Assistant/Building Substitute at Collegium Charter School 8/2020 – 11/2020, Lead Pre-K Teacher at the Malvern School 8/2017 – 6/2018
	Certification	Instructional I, Grades PK-4
2.	Kristine Bengel	
	Placement	1.0 Kindergarten Teacher at Starkweather ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 2, \$50,100.
	Education	Bachelor of Science from East Stroudsburg University of Pennsylvania 2012 – 2016, Early Childhood Education Teaching Certification from West Chester University of Pennsylvania 2018 - 2020
	Experience	1.0 Grade 2 Teacher Long Term Substitute at West Chester Area School District 11/2020 – 6/2021, Daily Paraprofessional & Substitute Teacher at Pocono Mountain School District 2017 - 2018
	Certification	Instructional I, Grades PK-4

Recommendations
 Supplement to the Agenda – August 23, 2021- p.2

3.	Lindsay Bray	
	Placement	1.0 Special Education Teacher at East Goshen ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 5, Step 5, \$58,600 + \$400 stipend.
	Education	Bachelor of Science from Roger Williams University, RI 2002 – 2006, Master of Science from Simmons College 2008 - 2009
	Experience	Special Education Teacher at Monarch Academy, MD 2013 – current, Grade 3 Special Education Teacher at Balmer ES, MA 2009 - 2012, Special Education Teacher & Supervisor PreK-4 at RCS Learning Center, MA 2006 - 2012
	Certification	Instructional I, Special Education PreK-8, Elementary K-6, pending
4.	Nicole Brisgone	
	Placement	1.0 Kindergarten Teacher at Mary C. Howse ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 2, \$50,100.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2016 - 2020
	Experience	1.0 Special Education Long Term Substitute with West Chester Area School District 3/2021 – 6/2021, Building Substitute at Mary C. Howse ES with Kelly Education Services 1/2021 – 3/2021
	Certification	Instructional I, Special Education PK-8, Grades PK-4
5.	Jordan Brown	
	Placement	1.0 Grade 3 Teacher at Starkweather ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 3, \$50,900.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2015 - 2019
	Experience	1.0 Grade 4 Long Term Substitute at West Chester Area School District 2020-2021, Substitute Teacher at Cape Henlopen School, Delaware, 1/2020 – 5/2020
	Certification	Instructional I, Grades Pre-K-4, Special Education Pre-K
6.	Amanda Carulli	
	Placement	1.0 Kindergarten Teacher at Exton ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 3, \$50,900.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2015 - 2019
	Experience	1.0 Grade 1 Long Term Substitute at West Chester Area School District 2020 - 2021, Building Substitute at East Goshen ES with Kelly Education 1/23/20 – 11/30/20
	Certification	Instructional I, Grades PK-4, Grades 5-6
7.	Madeline Coady	
	Placement	1.0 Special Education Teacher (Autistic Support) at Exton EX, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 5, Step 2, \$55,600 + \$400 Stipend.

Recommendations
 Supplement to the Agenda – August 23, 2021- p.3

	Education	Bachelor of Science from Temple University 2015 – 2019, Master of Science from Temple University 2019 - 2020
	Experience	Autistic Support Teacher at Conrad Weiser Area School District 8/2020 – current, Behavior Specialist at Children’s Country Week Association 4/2021 – 7/2021, ESU Autistic Support Teacher at West Chester Area School District 6/2020 – 8/2020, Paraprofessional at Exton ES with EBS Healthcare 2/2020 – 6/2020
	Certification	Instructional I, Special Education PreK-8, Elementary K-4
8. Abigail Conklin		
	Placement	1.0 Spanish Teacher at East HS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 6, \$53,300.
	Education	Bachelor of Arts from University of Delaware 2011 - 2015
	Experience	Teacher at Red Clay Consolidated School District 2015 – Present,
	Certification	Pending
9. Kathryn Foreman		
	Placement	.4 Social Studies Teacher at .2 East HS/.2 Rustin HS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$18,400 (\$46,000 x .4).
	Education	Bachelor of Arts from West Chester University of Pennsylvania 2017 - 2021
	Experience	None
	Certification	Instructional I, Social Studies
10. Kali Gianacopoulos		
	Placement	1.0 Special Education Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 2, \$50,100 + \$400 Stipend.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2015 - 2019
	Experience	Learning Support Teacher at Collegium Charter Middle School 8/2020 – current, Substitute Teacher with Substitute Teacher Service 2/2020 – 3/2020, Building Substitute Teacher at Glenwood Elementary School with Kelly Services 2/2020 – 3/2020
	Certification	Instructional I, Elementary K-4, Special Education PreK-8
11. Brooke Gillespie		
	Placement	1.0 Grade 3 Teacher position at Cyber Program, Temporary Professional Employee (Non-Tenured), effective 8/23/21 Level 1, Step 3, \$50,900.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2015 0 2019
	Experience	1.0 Long Term Substitute at West Chester Area School District 2020 – 2021, Long Term Substitute at Kennett Consolidated School District 8/2019 – 6/2020, Substitute Teacher with InSight 5/2019 – 6/2019
	Certification	Instructional I, Elementary K-4

Recommendations
 Supplement to the Agenda – August 23, 2021- p.4

12.	Allison Keefe	
	Placement	1.0 Grade 5 Teacher at Cyber Program, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 5, Step 5, \$58,600.
	Education	Bachelor of Science from Mount St. Mary's College, MD 1992 – 1996, Master of Science from West Chester University of Pennsylvania 2002
	Experience	Grade 5 Long Term Substitute at Mary C. Howse ES 8/2020 – 6/2021, Grade 3 Long Term Substitute at Fern Hill ES 11/2019 - 4/2020, Substitute with InSight 2018 – 2019, Grade 5 Long Term Substitute with West Chester Area School District 2017 – 2018, Grade 1 Teacher at St. Patrick School, Malvern 2000 - 2008
	Certification	Instructional II, Elementary K-6
13.	Viktoria Kneis	
	Placement	1.0 Grade 4 Teacher at East Bradford ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 2, \$50,100.
	Education	Bachelor of Science from Eastern University 2017 - 2020
	Experience	Substitute Teacher with Kelly Education Services 1/2021 – 6/2021
	Certification	Instructional I, Grades PreK-4, Grades 5-6
14.	Sean Lamb	
	Placement	1.0 Special Education Teacher at .6 Rustin HS/.4 East HS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 3, Step 5, \$54,500 + \$400 stipend.
	Education	Bachelor of Arts from West Chester University of Pennsylvania 2010 – 2013, Teaching Certification from Eastern University 2015 - 2017
	Experience	Social Studies Teacher at Chichester High School 8/2018 – current, Adjunct Teacher at 21 st Century Cyber Charter School 11/2020 – 6/2021, Leadership Education Teacher at Valley Forge Military Academy 1/2018 – 8/2018, Long Term Substitute/Building Substitute at Welsh Valley Middle School 10/2017 – 1/2018
	Certification	Instructional I, Social Studies; Instructional I, Special Education (Pending)
15.	Rebecca Lawless	
	Placement	1.0 Kindergarten Teacher at Westtown Thornbury ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 5, Step 3, \$56,600.
	Education	Bachelor of Arts from Newman College 2012 – 2016, Master of Science from Gwynedd-Mercy College 2017 - 2019
	Experience	1.0 Kindergarten Long Term Substitute at West Chester Area School District 10/19/20 – 6/14/21, Building Substitute with InSight/Kelly Education Services 2019 - current
	Certification	Instructional I, Grades PK-4
16.	Kelly McCreesh	

Recommendations
 Supplement to the Agenda – August 23, 2021- p.5

	Placement	1.0 Career Education Counselor at .5 East HS/.5 Rustin HS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 5, Step 3, \$56,600.
	Education	Bachelor of Science from Pennsylvania State University 2013 – 2017, Master of Education from West Chester University of Pennsylvania 2017 - 2019
	Experience	Registered Behavior Technician at CCRES Educational and Behavioral Services 9/2019 - current
	Certification	Educational Specialist I, Elementary & Secondary School Counselor PK-12
17. Grace O’Neill		
	Placement	1.0 Grade 4 Teacher at Cyber Program, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 5, \$52,500.
	Education	Bachelor of Science from Towson University 2013 - 2017
	Experience	1.0 Grade 4 Long Term Substitute at Cyber Program at West Chester Area School District 8/2020 – 6/2021, 1.0 Grade 3 General Educator at Baltimore County Public Schools 8/2017 - 6/2020
	Certification	Instructional I, Elementary K-4, Special Education PreK-8
18. Matthew Ostrow		
	Placement	.2 Math Teacher at Rustin HS, Professional Employee (Tenured), effective 8/23/21, Level 1, Step 5, \$10,500 (\$52,500 x .2).
	Education	Bachelor of Science from Philadelphia Biblical College 2009 - 2013
	Experience	Pastor of Students at East Brandywine Baptist Church 8/2018 – current, High School Math Teacher at Pottsgrove HS 8/2013 – 6/2015, High School Math Teacher at Downingtown Area School District 8/2015 – 8/2018
	Certification	Instructional I, Mathematics
19. Katelyn Phillips		
	Placement	1.0 Caseworker at .5 East Goshen ES/.5 Glen Acres ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Master’s \$51,300.
	Education	Bachelor of Arts from Millersville University of Pennsylvania 2015 – 2019, Master of Social Work from Millersville University of Pennsylvania 2019 - 2021
	Experience	Intern/Temporary Case Manager at Church World Service 1/2019 – 8/2019
	Certification	None
20. Sydney Rice		
	Placement	1.0 Grade 1 Teacher at Exton ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2017 - 2021
	Experience	None
	Certification	Instructional I, Elementary K-4

Recommendations
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21. Brittany Saello		
Placement	1.0 Special Education Teacher at East HS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 2, \$50,100 + \$400 stipend.	
Education	Bachelor of Science from Millersville University of Pennsylvania 2015 – 2019, Master of Science from University of New England 2020 - 2021	
Experience	Special Education Teacher at CCIU 1/2020 – 6/2020, Stem Administrator at Sylvan Learning Center 2017 - 2019	
Certification	Instructional I, Elementary K-4, Special Education PreK-8, Letter of Eligibility, Special Education 7-12	
22. Makenzie Wrightstone		
Placement	1.0 Special Education Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 2, \$50,100 + \$400 stipend.	
Education	Bachelor of Science from West Chester University of Pennsylvania 2016 - 2021	
Experience	ESY Teacher at West Chester Area School District 6/21 – 8/21, Teacher at the Goddard School 1/2020 – current	
Certification	Instructional I, Elementary Grades PK-4, Special Education PK-8, Special Education 8-12	
b. Professional Staff: Long Term Substitute		
1. Catherine Bonsall		
Placement	10 Grade 3 Teacher at Penn Wood ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Ms. Fisher’s leave of absence.	
Education	Bachelor of Arts from West Chester University of Pennsylvania 2017 - 2021	
Experience	PDS Intern at Fern Hill Elementary School 2020 - 2021	
Certification	Instructional I, Elementary K-4	
2. Jane Bryer		
Placement	1.0 Kindergarten Teacher at Exton ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Ms. McGetrick’s leave of absence.	
Education	Bachelor of Science from West Chester University of Pennsylvania 2016 - 2020	
Experience	Grade 1 Long Term Substitute at West Chester Area School District 1/2021 – 6/2021, Substitute Teacher with Kelly Services 12/2020 - current	
Certification	Instructional I, Grades PK-4	
3. Abigail Buckley		

Recommendations
 Supplement to the Agenda – August 23, 2021- p.7

	Placement	1.0 Grade 4 Teacher at Starkweather ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Ms. Barbato's leave of absence.
	Education	Bachelor of Science from Eastern University 2018 - 2021
	Experience	Building Substitute with Kelly Services 4/2021 – 6/2021
	Certification	Instructional I, Special Education PreK-8, Grades PreK-4
4.	Steven DeWitt	
	Placement	1..0 Social Studies Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Mr. Wolensky's leave of absence.
	Education	Bachelor of Arts from University of Pittsburgh 2015-2019
	Experience	Building Substitute at East HS with Kelly Education 12/2020 – 6/2021
	Certification	Instructional I, Social Studies
5.	Kelsey Harding	
	Placement	1.0 Grade 1 Teacher at Starkweather ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Ms. Saraceni's leave of absence.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2015 - 2015
	Experience	Elementary Teacher at Escambia County School District, FL 2019 – 2021, Building Substitute at Starkweather with Kelly Education Services 1/2019 – 6/2019
	Certification	Instructional I, Elementary K-4
6.	Julia Helmich	
	Placement	1.0 Special Education Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Ms. Schell's leave of absence.
	Education	Bachelor of Science from Grove City College 2018 - 2021
	Experience	No experience
	Certification	Instructional I, Elementary K-4, Special Education Prek-8
7.	Mackenzie Kramer	
	Placement	1.0 Special Education Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Ms. Whittingham's temporary assignment.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2017 - 2021
	Experience	ESY Teacher at West Chester Area School District 6/2021 – 8/2021
	Certification	Instructional I, Elementary K-4, Special Education PreK-8
8.	Steven Mogck	
	Placement	1.0 Art Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Ms. Cosgrove's leave of absence.

Recommendations
 Supplement to the Agenda – August 23, 2021- p.8

	Education	Bachelor of Arts from West Chester University of Pennsylvania 2008 – 2010, Master of Arts from Moore College of Art 2017 – 2019, Master of Arts from University of the Arts 2020 - 2021
	Experience	Art Teacher at Universal Companies 2019 - current
	Certification	Instructional I, Art K-12 (Pending)
9.	Alyssa Morin	
	Placement	1.0 Special Education Teacher at Fern Hill ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Ms. Phillips' leave of absence.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2016 - 2020
	Experience	Learning Support Special Education Teacher, ESY, at Unionville Chadds Ford School District 6/2021 – 8/2021, .5 Kindergarten Teacher at Unionville Chadds Ford School District 1/2021 – 6/2021, 12-week Special Education/IST Substitute Teacher at Unionville Chadds Ford School District 8/2020 – 12/2020, ESY Learning Support Teacher at Chadds Ford School District 6/2020 – 8/2020
	Certification	Instructional I, Elementary K-4, Special Education PreK-8
10.	Connor Nixdorf	
	Placement	1.0 Music Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Mr. Quinn's leave of absence.
	Education	Bachelor of Arts from West Chester University of Pennsylvania 2012 – 2017, Master of Arts from Temple University 5/2019
	Experience	Orchestra Director Long Term Substitute at Souderton Area School District 8/26/20 – 6/2021, Drumline Instructor at Springfield High School 1/2013 – 1/2015
	Certification	Instructional I, Music
11.	Brandon Olmeda	
	Placement	1.0 Music Teacher at .5 Penn Wood ES/.5 Westtown Thornbury ES, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Ms. Elder's leave of absence.
	Education	Bachelor of Arts in Music from West Chester University of Pennsylvania 2016 - 2020
	Experience	Music Teacher Long Term Substitute at West Chester Area School District 3/4/21 – 6/14/21, Substitute Teacher at Octorara School District 12/2020 - current
	Certification	Instructional I, Music
12.	Corey Webb	
	Placement	1.0 Health/Physical Education Teacher at Fugett MS, Temporary Professional Employee (Non-Tenured), effective 8/23/21, Level 1, Step 1, \$46,000. During Ms. Student's leave of absence.
	Education	Bachelor of Science from West Chester University of Pennsylvania 2016 - 2020

Recommendations
 Supplement to the Agenda – August 23, 2021- p.9

	Experience	Long Term Substitute at Great Valley School District 1/2021 – 4/2021, Building Substitute at Great Valley School District 12/2020 - current
	Certification	Instructional I, Health & Physical Education
c.	Administrative Staff: Contract - None	
d.	Support Staff: Non Bargaining - None	
e.	Support Staff: Contract	
1.	Cindy Elvin	
	Placement	1.0 Transportation Technician at Spellman Education Center, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 3, Step 5, \$20.31.
2.	Michele Giglio Uy	
	Placement	1.0 Secretary to the Principal at Hillsdale ES, 8 hrs./day, 5 days/week, 262 days/year, effective 8/23/21, Group 3, Step 5, \$20.31.
3.	Edward Kerr	
	Placement	1.0 2 nd Shift Custodian at District, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 5, Step 1, \$18.72.
4.	Gary Mayo	
	Placement	1.0 2 nd Shift Custodian at District, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 5, Step 1, \$18.72.
5.	Kai Spann	
	Placement	1.0 2 nd Shift Custodian at District, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 5, Step 1, \$18.72.
6.	Brianna Kelly Tomeo	
	Placement	1.0 Library Assistant at .5 East Goshen ES/.5 Glen Acres ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 2, Step 3, \$16.23.
7.	Rosemarie Vannicolo	
	Placement	1.0 Secretary to Assistant to the Director of Teaching/Learning at Spellman Education Center, 7 hrs./day, 5 days/week, 262 days/year, effective 8/23/21, Group 2, Step 5, \$17.07.
f.	Support Staff: Substitute - None	

III. Personnel Events

- a. Status Change

Recommendations
 Supplement to the Agenda – August 23, 2021- p.10

	Name	Type	From	To	Effective Date
1.	Tara Czerwinski	Professional	.6 ELA (.4 ELA at Peirce MS/.1 ELA at Henderson HS/.1 ELA at Cyber Program)	.8 ELA (.6 ELA at Peirce MS/.1 ELA at Henderson HS/.1 ELA at Cyber Program)	8/23/21, \$62,000 x .8 = \$49,600
2.	Mary Ellen Yoegel	Support	1.0 Paraprofessional at Exton ES	1.0 Secretary to the Assistant Principals at Fugett MS	7/30/21, Group 2, Step 6, \$17.51

b. Involuntary Transfer

	Name	Type	From	To	Effective Date
1.	Caitlin Bellucci	Professional	.8 Art at East HS/.2 Art at Cyber Program	1.0 Art at East HS	8/23/21
2.	Desiree Cantwell	Professional	.3 Art at Fugett MS/.3 Art at Stetson MS	.3 Art at Stetson MS/.1 Art at Fugett MS/.2 Art at Cyber	8/23/21
3.	Laura Ebert	Professional	1.0 Autistic Support at Exton ES	1.0 Autistic Support at Fern Hill ES	8/23/21
4.	Anne Elduff	Non-Bargaining	1.0 Floating Middle School Nurse	1.0 Staff Nurse at Stetson MS	8/23/21
5.	Monica Fabri	Non-Bargaining	1.0 Floating Middle School Nurse	1.0 Staff Nurse at Peirce MS	8/23/21
6.	Kimberly Freese	Professional	1.0 Gifted at Rustin HS	.6 Gifted at Rustin HS/.4 Special Education at Cyber Program	8/23/21
7.	Jenna Gruber	Professional	1.0 Music at Fern Hill ES	.8 Music at Fern Hill ES/.2 Music at Cyber Program	8/23/21
8.	Laurie Hopton	Non-Bargaining	.8 Staff Nurse at Sts. Peter & Paul/.2 Staff Nurse at Hillsdale ES	.8 Staff Nurse at Sts. Peter & Paul/.2 Staff Nurse at St. Maximillian Kolbe	8/23/21

Recommendations
 Supplement to the Agenda – August 23, 2021- p.11

	Name	Type	From	To	Effective Date
9.	Ashlyn Kahlenberg	Professional	1.0 K-5 ELD Teacher at Cyber Program	.8 K-5 ELD Teacher at Cyber Program/.2 ELD at Peirce MS	8/23/21
10.	Ashlyn Kahlenberg	Professional	.8 EL at Elementary Cyber/.2 EL at Peirce MS	.6 EL at Elementary Cyber/.2 EL at Peirce MS/.2 EL at Henderson HS	8/23/21
11.	Christy Maurer	Professional	.8 Art at East HS/.2 Art at Cyber Program	.6 Art at East HS/.2 Art at Fugett MS/.2 Art at Cyber Program	8/23/21
12.	Bette Naughton	Professional	1.0 Art at East Bradford ES	.8 Art at East Bradford ES/.2 Art at Cyber Program	8/23/21
13.	Christine Parkinson	Non-Bargaining	1.0 Staff Nurse at Stetson MS	1.0 Staff Nurse at Fugett MS	8/23/21
14.	Julie Rand	Professional	1.0 Librarian at East Bradford ES	.8 Librarian at East Bradford ES/.2 Librarian at Cyber Program	8/23/21
15.	Tara Rutter	Professional	.6 Special Education at Cyber Program/.4 Special Education at Stetson MS	.8 Special Education at Stetson MS/.2 Special Education at Cyber Program	8/23/21
16.	Tara Rutter	Professional	.8 Special Education at Stetson MS/.2 Special Education at Cyber Program	.6 Special Education at Stetson MS/.4 Special Education at Cyber Program	8/23/21

Recommendations
 Supplement to the Agenda – August 23, 2021- p.12

	Name	Type	From	To	Effective Date
17.	Laura Shaw	Professional	.5 Special Education at Westtown-Thornbury ES/.5 Special Education at Cyber Program	.6 Special Education at East Bradford ES/.4 Special Education at Cyber Program	8/23/21
18.	Melissa Tornetta	Professional	1.0 Special Education at Rustin HS	.8 Special Education at Rustin HS/.2 Special Education at Cyber Program	8/23/21
19.	Michael Usilton	Professional	1.0 Health/Physical Education at Fern Hill ES	.8 Health/Physical Education at Fern Hill ES/.2 Physical Education at Cyber Program	8/23/21

c. Voluntary Transfer

	Name	Type	From	To	Effective Date
1.	Helen Cashman	Support	1.0 Paraprofessional at Exton ES	1.0 Paraprofessional at East Bradford ES (Learning Support)	8/23/21
2.	Tina Costin	Professional	1.0 Special Education Teacher at Stetson MS	1.0 Special Education Teacher at Rustin HS	8/23/21
3.	Kimberly DiGiandomenico	Support	1.0 Paraprofessional at East HS	1.0 Paraprofessional at Stetson MS	8/23/21
4.	Sharon Duffy	Support	1.0 Paraprofessional at Fern Hill ES	1.0 Paraprofessional at Glen Acres ES	8/23/21
5.	Donna Gosik	Support	1.0 Paraprofessional at Mary C. Howse ES	1.0 Paraprofessional at Westtown Thornbury ES (Life Skills)	8/23/21
6.	Teri Hower	Professional	1.0 Kindergarten Teacher at Mary C. Howse ES	1.0 Kindergarten Teacher at Cyber Program	8/23/21

Recommendations
 Supplement to the Agenda – August 23, 2021- p.13

	Name	Type	From	To	Effective Date
7.	Darlene Korenberg	Support	1.0 Paraprofessional at East HS	1.0 Paraprofessional at Henderson HS (Emotional Support)	8/23/21
8.	Cynthia Lafferty	Support	1.0 Secretary to the Assistant Director of Pupil Services at SEC	10 Secretary to the Assistant Principals at Stetson MS	TBD
9.	Kavitha Premkumar	Support	1.0 Paraprofessional at Fern Hill ES	1.0 Paraprofessional at Greystone ES	8/23/21
10.	Kyle Sakamoto	Support	1.0 Paraprofessional at Starkweather ES	1.0 Paraprofessional at Stetson MS (MDS Program)	8/23/21
11.	Alka Shrivastava	Support	1.0 Paraprofessional at Glen Acres ES	1.0 Paraprofessional at Fern Hill ES (Learning Support)	8/23/21
12.	Kerri Turner	Professional	1.0 Grade 1 Teacher at Exton ES	1.0 Grade 1 Teacher at East Goshen ES	8/23/21

IV. Personnel Leave

a. Sabbatical Leave

	Name	Position	Effective Date	Ending Date
1.	Brenda Florence	1.0 Family Consumer Science Teacher at Henderson HS	1/26/2022	6/2022
2.	Anna Lewis	1.0 Math Teacher at Rustin HS	8/23/21	1/26/22

b. Unpaid Leave - None

V. Additional Information

1.	Leslie Alston's start date was 8/4/21.
2.	Robert Brice Salary Adjustment – Level 2, Step 5, \$53,500.
3.	John Copeland's start date was 8/23/21.
4.	Elizabeth Dodd's start date was 8/9/21, salary \$15.82.
5.	Christine Eagles salary change: \$119,052.00, Merit: \$4,167.
6.	Cindy Elvin's start date was 8/11/21, salary \$20.31.

Recommendations
 Supplement to the Agenda – August 23, 2021- p.14

7.	Efrain Jimenez has rescinded his acceptance of employment as 2 nd Shift custodian
8.	Jacqueline Mangasarian's start date was 8/1/21.
9.	Elizabeth Melfi's salary has been changed to Level 5, Step 5, \$58,600.
10.	Richard Mitchell's salary change: \$123,878.00, Merit: \$3,716.
11.	Anthony Murrey's start date will be 8/30/21.
12.	Erin O'Grady's placement will be: .4 Penn Wood/.2 East HS/.2 Rustin HS/.2 Henderson HS
13.	Kellie Wallace's start date will be 8/23/21.

VI. Supplemental Contracts

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
'21-'22 Additions:							
Ascareggi	James	SMS	Fall	1	100.00%	\$2,464.00	Head Volleyball Coach
Breslin	John	EHS	Fall	2	100.00%	\$4,725.00	Head Girls Tennis Coach
Bristow	Matthew	RHS	Fall	1	100.00%	\$3,696.00	Asst. Boys Soccer Coach
Burkhart	Emily	RHS	Fall	1	50.00%	\$2,310.00	Asst. Marching Band Director
Chin-Sang Hazel	Alyssa-Kellan	EHS	Fall	1	40.00%	\$1,848.00	Asst. Marching Band Director
Coppock	Nicholas	EHS	Fall	1	29.00%	\$1,161.16	Color Guard
Cuff	Bridget	EHS	Fall	1	28.00%	\$1,121.12	Color Guard
Fisher	Shae	SMS	Fall	1	100.00%	\$2,156.00	Asst. Volleyball Coach
Hoertz	Marissa	RHS	Fall	3	100.00%	\$3,888.00	Asst. Volleyball Coach
Hoesch	Thomas	RHS	Fall	1	100.00%	\$2,310.00	Asst. Cross Country Coach
Horowitz	Harrison	EHS	Fall	1	43.00%	\$1,721.72	Color Guard
Liebenthal	Eric	HHS	Fall	4	100.00%	\$5,520.00	Asst. Marching Band Director
Moritsch	Melissa	SMS	Fall	1	100.00%	\$2,772.00	Head Field Hockey Coach
Muliawan	Julia	RHS	Fall	1	50.00%	\$2,310.00	Asst. Marching Band Director
Patterson	Emily	SMS	Fall	1	100.00%	\$2,156.00	Asst. Field Hockey Coach
Ragsdale	Ryan	RHS	Fall	1	50.00%	\$2,310.00	Asst. Marching Band Director
'21-'22 Removals:							
Breslin	John	EHS	Fall	3	100.00%	\$3,888.00	Asst. Girls Tennis Coach

Recommendations
 Supplement to the Agenda – August 23, 2021- p.15

Last Name	First Name	Location	Season	Step	% of Contract	Total Contract	Position Title
Lindenberger	Mackenzie	RHS	Fall	1	100.00%	\$3,388.00	Asst. Cheerleading Coach
Specht	Christian	SMS	Fall	4	100.00%	\$3,312.00	Asst. Football Coach
'21-'22 Adjustments:							
Vecchioli	Christina	RHS	Fall	4	100.00%	\$4,416.00	Asst. Volleyball Coach

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Monday, August 23, 2021

7:00 PM

Zoom/Livestream Meeting

CONSENT AGENDA

I recommend the Board approve the following consent agenda items:

IX. School Board Reports

Education	
1.	Approval to Terminate the following Account(s): - Rustin HS Class of 2020 Student Activity Account
2.	Approval of New Policy 236.1 – Threat Assessment, First Reading
3.	Approval of New Administrative Guideline 236.1AG1 – Threat Assessment Administrative Guidelines, First Reading
4.	Approval of Revised Policy 218.1 Weapons, First Reading
5.	Approval of Revised Policy 218.2 – Terrorist Threats, First Reading
6.	Approval of Revised Policy 247 – Hazing, First Reading
7.	Approval of Revised Policy 249 – Bullying/Cyberbullying, First Reading
8.	Approval of New Administrative Guideline 252AG4 – Home Access to the Internet, First Reading
9.	Approval of Revised Policy 352 – Staff Acceptable Use of the Internet, Computers, and Network Resources, First Reading
10.	Approval of Revised Policy 717 – Employee Wireless Communication Devices, First Reading
11.	Approval of Revised Policy 815.1 – Social Media, First Reading
12.	Approval of Revised Policy 916 – School Volunteers, First Reading
13.	Approval to retire Administrative Guideline, 916AG2, First Reading

Pupil Services	
1.	Approval of four (4) Special Education Settlement Agreements
2.	Approval of new Community Engagement Specialist Position and Job Description
3.	Approval of the following Annual Contracts for 2021-22: -Bayada Home Health Care, Inc. -Delta-T Group, Inc. -Educational Based Services, Inc. -General Healthcare Resources, LLC dba GHR Education -Pennhurst Group, LLC dba AVEANNA Developmental Services -US Medical Staffing, Inc. -JustiCorp Company -Dr. Kalkiewicz -Dr. Montgomery -Mary Daniels Spanish Interpreter/translator

Personnel

Property & Finance	
1.	Approval of 2021-22 Transportation Schedules
2.	Approval of 2021-22 Adult School Lunch Price Increase

X. Other Business

1.	Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of July 1, 2021 to July 31, 2021
2.	Approval of the July 31, 2021 Financial Report

Responsible Staff: Dr. Sokolowski

Background

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.



WEST CHESTER AREA SCHOOL DISTRICT

Education Committee

August 23, 2021

Action Items

Approval to terminate the following Account(s):

- Rustin HS Class of 2020 Student Activity Account

Approval is requested to terminate the following account(s):

- Rustin HS Class of 2020 Student Activity Account.

I so move.

Approval of New Policy 236.1 – Threat Assessment, First Reading

Approval is requested of New Policy 236.1 - Threat Assessment, First Reading.

I so move.

Approval of New Administrative Guideline 236.1AG1 – Threat Assessment Administrative Guidelines, First Reading

Approval is requested of New Administrative Guideline 236.1AG1 – Threat Assessment Administrative Guidelines, First Reading.

I so move.

Approval of Revised Policy 218.1 - Weapons, First Reading

Approval is requested of Revised Policy 218.1 - Weapons, First Reading.

I so move.

Approval of Revised Policy 218.2 – Terroristic Threats, First Reading

Approval is requested of Revised Policy 218.2 – Terroristic Threats, First Reading.

I so move.

Approval of Revised Policy 247 – Hazing, First Reading

Approval is requested of Revised Policy 247 – Hazing, First Reading.

I so move.

Approval of Revised Policy 249 – Bullying/Cyberbullying, First Reading

Approval is requested of Revised Policy 249 – Bullying/Cyberbullying, First Reading.

I so move.

Approval of New Administrative Guideline 252AG4 – Home Access to the Internet, First Reading

Approval is requested New Administrative Guideline 252AG4 – Home Access to the Internet, First Reading.

I so move.

Approval of Revised Policy 352 – Staff Acceptable Use of the Internet, Computers, and Network Resources, First Reading

Approval is requested of Revised Policy 352 – Staff Acceptable Use of the Internet, Computers, and Network Resources, First Reading.

I so move.

Approval of Revised Policy 717 – Employee Wireless Communication Devices, First Reading

Approval is requested of Revised Policy 717 – Employee Wireless Communication Devices, First Reading.

I so move.

Approval of Revised Policy 815.1 – Social Media, First Reading

Approval is requested of Revised Policy 815.1 – Social Media, First Reading.

I so move.

Approval of Revised Policy 916 – School Volunteers, First Reading

Approval is requested of Revised Policy 916 – School Volunteers, First Reading.

I so move.

Approval to retire Administrative Guideline, 916AG2, First Reading

Approval is requested to retire Administrative Guideline, 916AG2, First Reading.

I so move.

Approval of the West Chester Area School District Health and Safety Plan for SY 2021-2022, effective August 24, 2021

Approval is requested of the West Chester Area School District Health and Safety Plan for SY 2021-2022, effective August 24, 2021

I so move.



**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

**August 16, 2021
Via Zoom
Start: 6:31 – Finish: 8:50**

Attending Committee Members:

Sue Tiernan (Chair), Joyce Chester, Daryl Durnell, Kate Shaw

Other Board Members:

Gary Bevilacqua, Brian Gallen, Karen Herrmann, Chris McCune, Randell Spackman

Administration:

Robert Sokolowski Tammi Florio Dawn Mader Sara Missett
 Michael Wagman

Teaching Staff/Other Administrators: S. Zang, A. Melanson, MB Clifton, L. Phifer, J. Neill, R. Eberly, J. Scully, LA Ruffin, A. Froio, L. Stoddard, M. Giardiniera, D. Stanton, K. Coulter, J. Thompson, S. Fitch, S. Jenkins, S. Werner, C. Low, J. Keogh, PJ Dakes, C. Cromwell, A. Sundquist, D. Squeri

Items on Agenda:

- Approval of the June 21, 2021 Education Committee Meeting Minutes
- Approval of New Policy 236.1 – Threat Assessment and 236.1AG1
- Approval of Revised Policy 218.1 Weapons
- Approval of Revised Policy 218.2 – Terrorist Threats
- Approval of Revised Policy 247 – Hazing
- Approval of Revised Policy 249 – Bullying/Cyberbullying
- Approval of New Administrative Guideline 252AG4 – Home Access to the Internet
- Approval of Revised Policy 352 – Staff Acceptable Use of the Internet, Computers, and Network Resources
- Approval of Revised Policy 717 – Employee Wireless Communication Devices
- Approval of Revised Policy 815.1 – Social Media
- Approval of Revised Policy 916 – School Volunteers
- Summer Academy Report
- Mitigation Update
- Approval of Revised Health and Safety Plan

Education Committee Actions/Outcomes to be placed on August 23, 2021 Board Agenda for Approval:

Agenda Item	Vote
Approval of the June 21, 2021 Education Committee Meeting Minutes	4-0

Agenda Item	Vote
Approval of New Policy 236.1 – Threat Assessment and 236.1AG1	4-0
Approval of Revised Policy 218.1 Weapons	4-0
Approval of Revised Policy 218.2 – Terrorist Threats	4-0
Approval of Revised Policy 247 – Hazing	4-0
Approval of Revised Policy 249 – Bullying/Cyberbullying	4-0
Approval of New Administrative Guideline 252AG4 – Home Access to the Internet	4-0
Approval of Revised Policy 352 – Staff Acceptable Use of the Internet, Computers, and Network Resources	4-0
Approval of Revised Policy 717 – Employee Wireless Communication Devices	4-0
Approval of Revised Policy 815.1 – Social Media	4-0
Approval of Revised Policy 916 – School Volunteers	4-0
Approval to retire Administrative Guideline 916AG2	4-0
Approval of Revised Health and Safety Plan	4-0

Board Consent Agenda Items:

- **Approval to Terminate the Following Account(s):**
- Rustin HS Class of 2020 Student Activity Account

Notes: add “gender identity” to language in Policy 916

Items to be discussed at a later date: None



Book	Policy Manual
Section	200 Pupils
Title	Threat Assessment
Code	236.1
Status	First Reading

Purpose

The Board is committed to protecting the health, safety and welfare of its students and the school community and providing the resources and support to address identified student needs. The Board adopts this policy to address student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[\[1\]](#)

Authority

The Board directs the Superintendent or designee, in consultation with the Public Safety Supervisor, to establish a threat assessment team and develop procedures for assessing and intervening with students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community and others.[\[1\]](#)

Definitions

Behavioral service providers – includes, but is not limited to, a state, county or local behavioral health service provider, crisis intervention center or psychiatric hospital. The term includes a private service provider which contracts with a state, county or local government to act as a behavioral health agency.[\[2\]](#)

Bias – the attitudes or beliefs we have about a person or group that affects our understanding, actions and decisions in a conscious or subconscious manner.[\[3\]](#)

Individualized Management Plan – a plan developed for a student who is referred to the threat assessment team that documents the concerns that brought a student to the team’s attention, as well as the resources and supports a student might need based on the information gathered during the assessment.

Threat assessment – a fact-based process for the assessment of and intervention with students whose behaviors may indicate a threat to the safety of the student other students, school employees, school facilities, the community or others.

Delegation of Responsibility

The Superintendent or designee, in consultation with the Public Safety Supervisor, shall appoint individuals to a district threat assessment team. [\[1\]](#)

The Superintendent or designee shall designate a member of the team as team leader for the threat assessment team.[\[1\]](#)

The threat assessment team shall include the Public Safety Supervisor and individuals with expertise in school health; counseling, school psychology or social work; special education and school administration.[\[1\]](#)

The Superintendent or designee may assign additional staff members or designated community resources to the threat assessment team for assessment and response support.

The Superintendent or designee shall develop and implement administrative regulations (see 236.1AG1) to support the threat assessment process.

Legal

1. 24 P.S. 1302-E

2. 24 P.S. 1301-E

3. Pol. 832

Book	Policy Manual
Section	200 Pupils
Title	Threat Assessment Administrative Guidelines
Code	236.1AG1
Status	First Reading

Training.

The Superintendent or designee shall ensure that threat assessment team members are provided individual and/or group training on:[\[1\]](#)

1. Responsibilities of threat assessment team members.
2. Process of identifying, reporting, assessing, responding to and intervening with threats.
3. Identifying and avoiding racial, cultural or disability bias.[\[2\]](#)[\[7\]](#)
4. Confidentiality requirements under state and federal laws and regulations, and Board policies.[\[3\]](#)[\[5\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)
5. Safe2Say Something procedures.[\[5\]](#)
6. Multi-tiered systems of support (MTSS).

Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Board policy.[\[1\]](#)[\[5\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)

Information for Students, Parents/Guardians and Staff

The district shall notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the district website, publishing in handbooks and through other appropriate methods.[\[1\]](#)

The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Informational materials shall be available for review by parents/guardians.[\[1\]](#)[\[6\]](#)[\[7\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)

The threat assessment team shall make available informational materials for school employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Information for school employees shall include a list of the staff members who have been appointed to the threat assessment team.[\[1\]](#)[\[6\]](#)[\[7\]](#)[\[15\]](#)[\[17\]](#)

Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.[1]

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others.[1][5]

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy.[1][6]

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps:[1]

1. Notify the Superintendent or designee and Public Safety Supervisor of the reported threat.
2. Notify the building principal of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the appropriate law enforcement agency and school administration.[1][4][5][18]

Where a threat assessment team member has reasonable cause to suspect that a reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy.[1][19][20]

Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Board policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Board policy, including, but not limited to, reports involving:

1. Discrimination/Title IX Sexual Harassment.[7][15]
2. Bullying/Cyberbullying.[17]
3. Suicide Awareness, Prevention and Response.[6]
4. Hazing.[21]

Members of the threat assessment team shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.
2. Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.
3. Conducting searches of lockers, storage spaces, and other possessions on school property as applicable, in accordance with applicable law, regulations and Board policy.[22]

4. Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation, or community agencies to request additional information about the subject(s) of the report, in accordance with law, regulations and Board policies.
5. Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team, or others.[3][23][24][25][26][27]

The threat assessment team shall establish and implement procedures, in accordance with the district's Memorandum of Understanding, to address situations where the investigation of a reported threat shall be transferred to the appropriate law enforcement agency.[4][18]

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat.[1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other district supports and services.

Response and Intervention

The threat assessment team shall develop a plan through the MTSS process for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention. The MTSS team will monitor the plan until it is deemed no longer necessary.

Following notification to the student's parent/guardian, the threat assessment team may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Board policy, which may include, but is not limited to:[1]

1. A referral to the Student Assistance Program.[3]
2. A referral to the appropriate law enforcement agency.[4][5][18]
3. An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Board policy.[23][24][27]
4. A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Board policy.[24][25][26][27]
5. A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan.[23]
6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency.[28]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct.[29][30][31][32]

8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate school personnel.
9. Taking steps to address the safety of any potential targets identified by the reported threat.[5]
[33]

Safe Schools Incident Reporting –

For Safe Schools reporting purposes, the term **incident** means an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.[18][34][35][36]

When a reported threat also meets the definition of an incident under the Safe Schools Act, in accordance with reporting requirements, the Superintendent or designee shall immediately report required incidents, if not previously reported by district staff, and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the Memorandum of Understanding with local law enforcement and Board policies.[18][29][34][35][37][38][39]

The Superintendent or designee shall notify the parent/guardian, if not previously notified by district staff, of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian.[18][35][40]

Students With Disabilities –

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records.[8][10][41][42][43][44]

Records Access and Confidentiality

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations:[\[1\]](#)

1. Student health records.[\[45\]](#)[46]
2. Prior school disciplinary records.[8][10][47]
3. Records related to adjudication under applicable law and regulations.[47][48][49][50][51][54]
4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the district.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the district.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law.[\[1\]](#)

The threat assessment team shall maintain confidentiality and handle all student records in accordance with applicable law, regulations, Board policy, the Student Records Plan and the district's legal and investigative obligations.[\[3\]](#)[\[6\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[17\]](#)[\[41\]](#)[\[43\]](#)[\[47\]](#)[\[53\]](#)

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations.[\[9\]](#)[\[54\]](#)[\[55\]](#)[\[56\]](#)[\[57\]](#)

Annual Board Report

The threat assessment team shall provide the required information to the Superintendent, in consultation with the Public Safety Supervisor, to annually develop and present to the Board, at an executive session, a report outlining the district's approach to threat assessment, which shall include:
[\[1\]](#)

1. Verification that the district's threat assessment team and process complies with applicable law and regulations.
2. The number of threat assessment teams assigned in the district, and their composition.
3. The total number of threats assessed that year.
4. A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
5. An assessment of the district's threat assessment team(s) operation.
6. Recommendations for improvement of the district's threat assessment processes.
7. Any additional information required by the Superintendent or designee.

The annual threat assessment report shall be presented as part of the annual report to the Board by the Public Safety Supervisor on district safety and security practices.[\[1\]](#)[\[4\]](#)

The threat assessment team's information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the district and their composition, the total number of threats assessed that year, and any additional information required by the Superintendent or designee shall be included in the Public Safety Supervisor's annual report on district safety and security practices that is submitted to the state's School Safety and Security Committee.[\[1\]](#)
[\[4\]](#)[\[58\]](#)

Legal	1. 24 P.S. 1302-E
	2. Pol. 832
	3. Pol. 236
	4. Pol. 805.2
	5. Pol. 805
	6. Pol. 819
	7. Pol. 103
	8. Pol. 113.4

9. Pol. 207
10. Pol. 216
11. [24 P.S. 1205.2](#)
12. [24 P.S. 1205.5](#)
13. [24 P.S. 1310-B](#)
14. Pol. 333
15. Pol. 104
16. Pol. 105.1
17. Pol. 249
18. Pol. 805.1
19. [23 Pa. C.S.A. 6311](#)
20. Pol. 806
21. Pol. 247
22. Pol. 226
23. Pol. 103.1
24. Pol. 113
25. Pol. 113.1
26. Pol. 113.2
27. Pol. 113.3
28. Pol. 146
29. Pol. 218
30. Pol. 218.1
31. Pol. 218.2
32. Pol. 233
33. Pol. 709
34. [24 P.S. 1303-A](#)
35. [22 PA Code 10.2](#)
36. [35 P.S. 780-102](#)
37. [24 P.S. 1302.1-A](#)
38. [22 PA Code 10.21](#)
39. [22 PA Code 10.22](#)
40. [22 PA Code 10.25](#)
41. [20 U.S.C. 1232g](#)
42. [20 U.S.C. 1415](#)
43. [34 CFR Part 99](#)
44. [34 CFR Part 300](#)
45. [24 P.S. 1409](#)
46. Pol. 209
47. Pol. 216.1
48. [24 P.S. 1304-A](#)
49. [24 P.S. 1305-A](#)

50. 24 P.S. 1307-A

51. 42 Pa. C.S.A. 6341

52. Pol. 218.3

53. 24 P.S. 1304-D

54. 22 PA Code 12.12

55. 42 Pa. C.S.A. 5945

56. 42 Pa. C.S.A. 8337

57. 42 CFR Part 2

58. 24 P.S. 1309-B

20 U.S.C. 1400 et seq

24 P.S. 1301-E

35 P.S. 7601 et seq

Pol. 203.1

PA Commission on Crime and Delinquency, School Safety and Security Committee Model K-12
Threat Assessment Procedures and Guidelines

Book	Policy Manual
Section	200 Pupils
Title	Weapons
Code	218.1
Status	First Reading
Adopted	August 1, 2015
Last Reviewed	December 15, 2014

Purpose

The Board recognizes the importance of a safe school environment relative to the educational process. Possession of weapons in the school setting is a threat to the safety of students and staff and is prohibited by law.

Definitions

Weapon - any animate or inanimate device, instrument, materials or substance which, under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury. **Weapons the term** shall include but **is** not be limited to any knife, cutting instrument, cutting tool, nunchaku, pepper spray, firearm, shotgun, rifle, replica of a weapon, and any **other** tool, instrument or implement capable of inflicting serious bodily injury, including: metal knuckles; straight razors; explosives; noxious, irritating or poisonous gases; poisons; or other items fashioned to use, sell, harm threaten or harass students, staff members, parents/guardians, patrons or any other person. [1][2]

Possession - a student is in possession of a weapon when the weapon is found on the person of the student; in the student's locker **or assigned storage area**; and **or** under the student's control while on school property, on property being used by the school, at any school function or activity, at any school event held away from the school, or while the student is coming to or from school.

Authority

The Board prohibits students from possessing and bringing weapons and replicas of weapons into any school district buildings, onto school property, to any school-sponsored activity, and onto any public vehicle providing transportation to **or from** school or a school-sponsored activity or while the student is coming to or from school. [2][3]

The Board shall expel for a period of not less than one (1) year any student who violates this weapons policy. Such expulsion shall be given in conformance with formal due process proceedings required by law and Board policy. The Superintendent may recommend modifications of such expulsion requirement on a case-by-case basis. [2][4]

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the

procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[\[2\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)

Delegation of Responsibility

The Superintendent or designee shall react promptly to information and knowledge concerning possession of a weapon. Such action shall be in compliance with state law and regulations and with the procedures set forth in the memorandum of understanding with local law enforcement officials and the district's emergency preparedness plan.[\[10\]](#)[\[11\]](#)[\[12\]](#)

When the behavior of a student in possession of a weapon indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy. [\[14\]](#) [\[15\]](#)

Guidelines

The Superintendent or designee shall immediately report incidents involving weapons on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[\[2\]](#)[\[11\]](#)[\[12\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents involving possession of a weapon to the Office for Safe Schools on the required form.[\[10\]](#)[\[13\]](#)

The building principal shall annually inform staff, students and parents/guardians about the Board policy prohibiting weapons and about their personal responsibility for the health, safety and welfare of the school community.

An exception to this policy may be made by the Superintendent, who shall prescribe special conditions or administrative regulations to be followed.[\[2\]](#)

In accordance with federal law, possession or discharge of a firearm in, on, or within 1,000 feet of school grounds is prohibited. Violations shall be reported to the appropriate law enforcement agency.[\[14\]](#)[\[15\]](#)

Transfer Students

When the school district receives a student who transfers from a public or private school during an expulsion period for an offense involving a weapon, the district may assign that student to an alternative assignment or may provide alternative education, provided the assignment does not exceed the expulsion period.[\[2\]](#)

Legal

1. [24 P.S. 1301-A](#)
2. [24 P.S. 1317.2](#)
3. [Pol. 218](#)
4. [Pol. 233](#)
5. [22 PA Code 10.23](#)
6. [20 U.S.C. 1400 et seq](#)
7. [Pol. 103.1](#)
8. [Pol. 113.1](#)
9. [Pol. 113.2](#)
10. [Pol. 805.1](#)
11. [24 P.S. 1302.1-A](#)
12. [Pol. 805](#)
13. [24 P.S. 1303-A](#)
14. [18 U.S.C. 921](#)
15. [18 U.S.C. 922](#)
18. [Pa. C.S.A. 912](#)
20. [U.S.C. 7114](#)
20. [U.S.C. 7151](#)
22. [PA Code 10.2](#)
22. [PA Code 10.21](#)
22. [PA Code 10.25](#)
22. [PA Code 403.1](#)
34. [CFR Part 300](#)

Book	Policy Manual
Section	200 Pupils
Title	Terroristic Threats
Code	218.2
Status	First Reading
Adopted	August 1, 2015
Last Reviewed	December 15, 2014

Purpose

The Board recognizes the danger that terroristic threats by students present to the safety and welfare of district students, staff, and community. The Board acknowledges the need for an immediate and effective response to a situation involving such a threat.

Definitions

Communicate - shall mean to convey in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex, and similar transmissions.[\[1\]](#)

Terroristic threat - shall mean a threat communicated either directly or indirectly to commit any crime of violence with the intent to: terrorize another; cause evacuation of a building, place of assembly, or facility of public transportation; or to otherwise cause serious public inconvenience, or cause terror, or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience.
[\[1\]](#)

Authority

The Board prohibits any district student from communicating terroristic threats directed at any student, employee, Board member, community member, or property owned, leased, or being used by the district.

~~In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement, and Board policies.[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)~~

~~If a student is expelled for making terroristic threats, the Board may require, prior to readmission, that the student provide competent and credible evidence that the student does not pose a risk of harm to others.~~

Delegation of Responsibility

The Superintendent or designee, **in coordination with the threat assessment team**, shall react promptly to information and knowledge concerning a possible or actual terroristic threat. Such action shall be in compliance with state law and regulations, **Board policy and administrative**

regulations, the procedures set forth in the memorandum of understanding with local law enforcement officials, and the district's emergency preparedness plan.[7][8][9]

Guidelines

In all cases of terroristic threats, where a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.

Staff members and students shall be made aware of their responsibility for informing the **threat assessment team** ~~building principal~~ regarding any information or knowledge relevant to a possible or actual terroristic threat.[10]

The ~~building principal~~ **threat assessment team** shall immediately inform the Superintendent **or designee, School Safety and Security Coordinator and building principal of a terroristic threat, in accordance with Board policy and administrative regulations.** ~~after receiving a report of such a threat.~~

The Superintendent or designee may report incidents involving terroristic threats on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.
[2][6][8][9][10]

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of terroristic threats to the Office for Safe Schools on the required form.[7][11]

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[6][12][13][14][15][16]

If a student is expelled for making terroristic threats, the Board may require, prior to readmission, that the student provide competent and credible evidence from a behavioral service provider that the student does not pose a risk of harm to others.[4][15][17]

Legal

1. 18 Pa. C.S.A. 2706
2. 22 PA Code 10.23
3. 20 U.S.C. 1400 et seq
4. Pol. 103.1
5. Pol. 113.1
6. Pol. 113.2
7. Pol. 805.1
8. 24 P.S. 1302.1-A
9. Pol. 805
10. 22 PA Code 12.2
11. 24 P.S. 1303-A
- 22 PA Code 10.2
- 22 PA Code 10.22
- 22 PA Code 10.25
- 34 CFR Part 300
- Pol. 000
- Pol. 233

Book	Policy Manual
Section	200 Pupils
Title	Hazing
Code	247
Status	First Reading
Adopted	August 1, 2015
Last Revised	May 26, 2021
Prior Revised Dates	3/25/2019

Purpose

The purpose of this policy is to maintain a safe, positive environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the district and are prohibited at all times.

Definitions

Hazing occurs when a person intentionally, knowingly or recklessly, for the purpose of initiating, admitting or affiliating a student with an organization, or for the purpose of continuing or enhancing membership or status in an organization, causes, coerces or forces a student to do any of the following:
[\[1\]](#)

1. Violate federal or state criminal law.
2. Consume any food, liquid, alcoholic liquid, drug or other substance which subjects the student to a risk of emotional or physical harm.
3. Endure brutality of a physical nature, including whipping, beating, branding, calisthenics or exposure to the elements.
4. Endure brutality of a mental nature, including activity adversely affecting the mental health or dignity of the individual, sleep deprivation, exclusion from social contact or conduct that could result in extreme embarrassment.
5. Endure brutality of a sexual nature.
6. Endure any other activity that creates a reasonable likelihood of bodily injury to the student.

Aggravated hazing occurs when a person commits an act of hazing that results in serious bodily injury or death to the student and:
[\[2\]](#)

1. The person acts with reckless indifference to the health and safety of the student; or

2. The person causes, coerces or forces the consumption of an alcoholic liquid or drug by the student.

Organizational hazing occurs when an organization intentionally, knowingly or recklessly promotes or facilitates hazing or aggravated hazing.[3][4]

Any activity, as described above, shall be deemed a violation of this policy regardless of whether:[5]

1. The consent of the student was sought or obtained, or
2. The conduct was sanctioned or approved by the school or organization.

Student activity or organization means any activity, society, corps, team, club or service, social or similar group, operating under the sanction of or recognized as an organization by the district, whose members are primarily students or alumni of the organization.[6][7]

For purposes of this policy, **bodily injury** shall mean impairment of physical condition or substantial pain.[8]

For purposes of this policy, **serious bodily injury** shall mean bodily injury which creates a substantial risk of death or which causes serious, permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.[8]

Authority

The Board prohibits hazing in connection with any student activity or organization regardless of whether the conduct occurs on or off school property or outside of school hours.[4][5][7][9][10]

No student, parent/guardian, coach, sponsor, volunteer, or district employee shall engage in, condone or ignore any form of hazing.

The Board encourages students who believe they, or others, have been subjected to hazing to promptly report such incidents to the building principal or designee.

Title IX Sexual Harassment and Other Discrimination

Every report of alleged hazing that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination and discriminatory harassment shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a hazing investigation, potential issues of discrimination or discriminatory harassment are identified, the Compliance Officer and Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged hazing.[11][12]

Delegation of Responsibility

Students, parents/guardians, coaches, sponsors, volunteers, and district employees shall be alert to incidents of hazing and shall report such conduct to the building principal or designee.

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.
[13][14]

Guidelines

In addition to posting this policy on the district's publicly accessible website, the district shall inform students, parents/guardians, sponsors, volunteers and district employees of the district's policy

prohibiting hazing, including district rules, penalties for violations of the policy, and the program established by the district for enforcement of the policy by means of publication in handbooks and verbal instructions by the coach or sponsor at the start of the season or program.[\[4\]](#)

This policy, along with other applicable district policies, procedures and Codes of Conduct, shall be provided to all school athletic coaches and all sponsors and volunteers affiliated with a student activity or organization, prior to coaching an athletic activity or serving as a responsible adult supervising, advising, assisting or otherwise participating in a student activity or organization together with a notice that they are expected to read and abide by the policies, procedures and Codes of Conduct.[\[7\]](#)

Complaint Procedure

A student who believes that they have been subject to hazing, is encouraged to promptly report the incident to the building principal or designee.

Students are encouraged to use the district's report form (247AG1), available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that verbal and written complaints of hazing shall be provided to the building principal or designee, who shall promptly notify the Superintendent or designee of the allegations and determine who shall conduct the investigation. Allegations of hazing shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of hazing brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be hazing under this policy but merits review and possible action under other Board policies.

Interim Measures/Police

Upon receipt of a complaint of hazing, the building principal or designee, in consultation with the Superintendent or designee, shall determine what, if any interim measures should be put in place to protect students from further hazing, bullying, discrimination or retaliatory conduct related to the alleged incident and report. Such interim measures may include, but not be limited to, the suspension of an adult who is involved, the separation of alleged victims and perpetrators, and the determination of what the complaining student needs or wants through questioning.

Those receiving the initial report and conducting or overseeing the investigation will assess whether the complaint, if proven, would constitute hazing, aggravated hazing or organizational hazing and shall report it to the police consistent with district practice and, as appropriate, consult with legal counsel about whether to report the matter to the police at every stage of the proceeding. The decision to report a matter to the police should not involve an analysis by district personnel of whether safe harbor provisions might apply to the person being reported, but information on the facts can be shared with the police in this regard.[\[13\]](#)

Referral to Law Enforcement and Safe Schools Reporting Requirements –

For purposes of reporting hazing incidents to law enforcement in accordance with Safe Schools Act reporting, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act. [\[14\]](#)[\[15\]](#)[\[16\]](#)

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents, as defined in the Safe Schools Act, committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-

sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[\[14\]](#)[\[15\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)

The Superintendent or designee shall notify the parent/guardian of any student directly involved in a defined incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[\[14\]](#)[\[20\]](#)[\[21\]](#)

In accordance with state law, the Superintendent shall annually, by July 31, report all new incidents to the Office for Safe Schools on the required form.[\[15\]](#)[\[20\]](#)

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of hazing or participation in an investigation of allegations of hazing is prohibited and shall be subject to disciplinary action, up to and including expulsion.

Consequences for Violations

Safe Harbor –

An individual needing medical attention or seeking medical attention for another shall not be subject to criminal prosecution if the individual complies with the requirements under law, subject to the limitations set forth in law.[\[13\]](#)

Students –

If the investigation results in a substantiated finding of hazing, the investigator shall recommend appropriate disciplinary action up to and including expulsion, as circumstances warrant, in accordance with the Code of Student Conduct. The student may also be subject to disciplinary action by the coach or sponsor, up to and including removal from the activity or organization. The fact of whether a student qualified for and received safe harbor under a criminal investigation shall be considered in assigning discipline.[\[4\]](#)[\[7\]](#)[\[13\]](#)[\[22\]](#)[\[23\]](#)

Nonstudent Violators/Organizational Hazing -

If the investigation results in a substantiated finding that a coach, sponsor, or volunteer affiliated with the student activity or organization engaged in, condoned or ignored any violation of this policy, the coach, sponsor, or volunteer shall be disciplined in accordance with Board policy and applicable laws and regulations. Discipline could include, but is not limited to, dismissal from the position as coach, sponsor, or volunteer, and/or dismissal from district employment.[\[24\]](#)

If an organization is found to have engaged in organizational hazing, it shall be subject to the imposition of fines and other appropriate penalties. Penalties may include rescission of permission for that organization to operate on school property or to otherwise operate under the sanction or recognition of the district.

Criminal Prosecution –

Any person or organization that causes or participates in hazing may also be subject to criminal prosecution.[\[4\]](#)

Legal

1. 18 Pa. C.S.A. 2802
2. 18 Pa. C.S.A. 2803
3. 18 Pa. C.S.A. 2804
4. 18 Pa. C.S.A. 2808
5. 18 Pa. C.S.A. 2806
6. 18 Pa. C.S.A. 2801
7. 24 P.S. 511
8. 18 Pa. C.S.A. 2301
9. Pol. 122
10. Pol. 123
11. Pol. 103
12. Pol. 103.1
13. 18 Pa. C.S.A. 2810
14. 22 PA Code 10.2
15. 24 P.S. 1303-A
16. 35 P.S. 780-102
17. 22 PA Code 10.21
18. 22 PA Code 10.22
19. 24 P.S. 1302.1-A
20. Pol. 805.1
21. 22 PA Code 10.25
22. Pol. 218
23. Pol. 233
24. Pol. 317
- 18 Pa. C.S.A. 2801 et seq
- 22 PA Code 10.23
- Pol. 113.1
- Pol. 916

Book	Policy Manual
Section	200 Pupils
Title	Bullying/Cyberbullying
Code	249
Status	First Reading
Adopted	August 1, 2015
Last Revised	May 26, 2021
Prior Revised Dates	3/25/2019

Purpose

The district recognizes that bullying and intimidation have a negative effect on the learning environment. Students who are intimidated and fearful cannot give their education the single-minded attention needed for success. Bullying can also lead to more serious violence. Every student has a right to an education and to be safe in and around school.

Definitions

Bullying means an intentional electronic, written, verbal, or physical act or series of acts directed at another student or students, which occurs in a school setting and/or outside a school setting, that is severe, persistent, or pervasive and has the effect of doing any of the following: (1) substantially interfering with a student's education; (2) creating a threatening environment; or (3) substantially disrupting the orderly operation of the school.[\[1\]](#)

Bullying, as defined in this policy, includes cyberbullying.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop, or at any activity sponsored, supervised, or sanctioned by the school.[\[1\]](#)

Authority

The Board prohibits all forms of bullying by district students.[\[1\]](#)

The Board encourages students who have been bullied to promptly report such incidents to the building principal or designee.

Students are encouraged to use the district's report form (249AG1), available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that verbal and written complaints of bullying shall be investigated promptly, and appropriate corrective or preventative action shall be taken when allegations are substantiated. The

Board directs that any complaint of bullying brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be bullying under this policy but merits review and possible action under other Board policies.

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.
[\[2\]](#)[\[3\]](#)

Title IX Sexual Harassment and Other Discrimination

Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged bullying.[\[2\]](#)[\[3\]](#)

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying or participation in an investigation of allegations of bullying is prohibited and shall be subject to disciplinary action up to and including expulsion.

Delegation of Responsibility

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.

The Superintendent or his/her designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[\[1\]](#)

District administration shall annually provide the information required by law on the Safe School Report, or the current required documentation.[\[1\]](#)

Guidelines

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[\[1\]](#)[\[4\]](#)[\[5\]](#)

This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website. It shall be reviewed with students at least once every school year.[\[1\]](#)

Education

The district may develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.[\[1\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

Consequences for Violations

Students found to have bullied others shall be subject to the consequences set forth in applicable Board policy, consistent with the Code of Student Conduct/Disciplinary Action Schedule. Students may also be subject to counseling.[\[1\]](#)[7]

Depending on the severity of the incident, the principal or his/her designee may also take appropriate steps to ensure student safety. These may include, but are not limited to: implementing a safety plan; separating and supervising the students involved; providing staff support for students as necessary; reporting incidents to law enforcement, if appropriate, in the principal's or designee's sole discretion; and developing a supervision plan with parents/guardians.

Legal

[1. 24 P.S. 1303.1-A](#)

2. Pol. 103

3. Pol. 103.1

[4. 22 PA Code 12.3](#)

5. Pol. 218

[6. 20 U.S.C. 7118](#)

[7. 24 P.S. 1302-A](#)

8. Pol. 236

Pol. 000

Pol. 113.1

Pol. 233



Book	Policy Manual
Section	200 Pupils
Title	Home Access to the Internet
Code	252AG4
Status	First Reading

Purpose

The increased reliance on Internet access for the delivery of instructional content and assignments to reinforce in-school learning necessitates connectivity to the students' homes. Equity includes equity of access to district resources whether for homework or participation in cyber and blended courses. Therefore, the district will implement strategies to ensure that all students can be connected to online district resources from home after school hours with parent or guardian consent.

Methods of Outreach

The district will conduct periodic home Internet access surveys in English and Spanish.

The district will provide information in English and Spanish in print and digital formats regarding low-cost options with commercial Internet providers to families without broadband Internet access.

The technology department will maintain and support an inventory of mobile broadband hotspot devices or similar solution to provide both short and long-term loan, manage distribution, and provide notice of the availability of these devices.

The technology department will work closely and on an ongoing basis with the pupil services department and social workers to proactively identify and distribute mobile broadband devices or similar devices to students in need, ensuring home access to curricular materials online.

Book	Policy Manual
Section	300 Employees
Title	Staff Acceptable Use of Internet, Computers and Network Resources
Code	352
Status	First Reading
Adopted	August 1, 2015
Last Revised	March 26, 2018

Purpose

Digital technology has radically changed the way the world communicates and accesses information. The Internet and mobile telecommunications represent powerful educational and productivity resources unlike anything that has preceded them.

The district provides staff and other authorized individuals with access to the district's computers, electronic communication systems and network, which includes Internet access, whether wired or wireless, or by any other means.

For all users, the district-provided computers, Internet and other network resources including accounts and technology licensed by the district must be used for district business or academic purposes.

For instructional purposes, the use of network facilities shall be consistent with the curriculum adopted by the district as well as the varied instructional needs, learning styles, abilities, and developmental levels of students.

Definitions

Child pornography - under federal law, child pornography is defined as any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where: [\[1\]](#)

1. The production of such visual depiction involves the use of a minor engaging in sexually explicit conduct;
2. Such visual depiction is a digital image, computer image, or computer-generated image that is, or is indistinguishable from, that of a minor engaging in sexually explicit conduct; or
3. Such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.

Under state law, **child pornography** is defined as any book, magazine, pamphlet, slide, photograph, film, videotape, computer depiction or other material depicting a child under the age of eighteen (18) years engaging in a prohibited sexual act or in the simulation of such act. [\[2\]](#)

Harmful to minors - under federal law, harmful to minors is defined as any picture, image, graphic image file or other visual depiction that: [\[3\]](#)[\[4\]](#)

1. Taken as a whole, with respect to minors, appeals to a prurient interest in nudity, sex or excretion;
2. Depicts, describes or represents in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or lewd exhibition of the genitals; and
3. Taken as a whole lacks serious literary, artistic, political or scientific value as to minors.

Under state law, **harmful to minors** is defined as any depiction or representation in whatever form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse, when it: [\[5\]](#)

1. Predominantly appeals to the prurient, shameful, or morbid interest of minors;
2. Is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors; and
3. Taken as a whole lacks serious literary, artistic, political, educational or scientific value for minors.

Obscene - any material or performance, if: [\[5\]](#)

1. The average person applying contemporary community standards would find that the subject matter taken as a whole appeals to the prurient interest;
2. The subject matter depicts or describes in a patently offensive way, sexual conduct described in the law to be obscene; and
3. The subject matter, taken as a whole, lacks serious literary, artistic, political, educational or scientific value.

Incidental personal use - use of the district's computers, Internet and other network resources by an employee for occasional, personal research and communications.

Technology protection measure - a specific technology that blocks or filters Internet access to visual depictions that are obscene, child pornography or harmful to minors. [\[4\]](#)

Authority

The availability of access to electronic information does not imply endorsement by the district of the content, nor does the district guarantee the accuracy of information received. The district shall not be responsible for any information that may be lost, damaged or unavailable when using the network or for any information that is retrieved via the Internet.

The district shall not be responsible for any unauthorized charges or fees resulting from access to the Internet or other network resources.

The Board declares that computer and network use is a privilege, not a right. The district's computer and network resources are the property of the district. Users shall have no expectation of privacy in anything they create, store, send, delete, receive or display on or over the district's Internet, computers or network resources, including personal files or any use of the district's Internet, computers or network resources, as well as accounts and technology licensed by the district. The district reserves the right to monitor, track, and log network access and use; monitor fileserver space utilization by district users; or deny access to prevent unauthorized, inappropriate or illegal activity and may revoke access privileges and/or administer appropriate disciplinary action. The district shall cooperate to the extent legally required with the Internet Service Provider (ISP), local, state and federal officials in any investigation concerning or related to the misuse of the district's Internet, computers and network resources. [\[6\]](#)[\[7\]](#)
[\[8\]](#)

The purpose of the Acceptable Use Policy is to provide information, not to exclude anyone. However, the district reserves the right to prioritize the use of systems and does not intend to create a First Amendment forum for free expression purposes.

The Board requires all users to fully comply with this policy and to immediately report any violations or suspicious activities to the Superintendent or designee.

The district reserves the right to restrict access to any Internet sites or functions it deems inappropriate through established Board policy, or the use of software and/or online server blocking. Specifically, the district operates and enforces a technology protection measure(s) that blocks or filters access to inappropriate matter by minors on its computers used and accessible to adults and students. The district may decrypt and inspect encrypted internet traffic and communications to ensure compliance with this policy. The technology protection measure shall be enforced during use of computers with Internet access.[\[3\]](#)[\[4\]](#)[\[9\]](#)

Upon request by staff, the Superintendent or designee shall expedite a review and may authorize the disabling of Internet blocking/filtering software for specific websites to enable access to material that is blocked through technology protection measures but is not prohibited by this policy for bona fide research or for other lawful purposes. Written permission from the parent/guardian is required prior to disabling Internet blocking/filtering software for a student's use. If a request for temporary disabling of Internet blocking/filtering is denied, the requesting staff member may appeal the denial to the Superintendent or designee for expedited review.[\[3\]](#)[\[9\]](#)[\[10\]](#)

Delegation of Responsibility

The district shall make every effort to ensure that this resource is used responsibly by students and staff.

The district shall inform staff and other users about this policy through employee handbooks, posting on the district website, and by other appropriate methods. A copy of this policy shall be provided to a staff member, upon written request.[\[9\]](#)

Users of district networks or district-owned equipment shall read and understand the provisions of this policy, and be aware that the district uses monitoring systems to monitor and detect inappropriate use and tracking systems to track and recover lost or stolen equipment.

Administrators, teachers and staff have a professional responsibility to work together to help students develop the intellectual skills necessary to discern among information sources, to identify information appropriate to their age and developmental levels, and to evaluate and use the information to meet their educational goals.

Students, staff and other authorized individuals have the responsibility to respect and protect the rights of every other user in the district and on the Internet.

Building administrators shall make initial determinations of whether inappropriate use has occurred.

The Superintendent or designee shall be responsible for recommending technology and developing procedures used to determine whether the district's computers are being used for purposes prohibited by law or for accessing sexually explicit materials. The procedures shall include but not be limited to:[\[3\]](#)[\[4\]](#)[\[11\]](#)

1. Utilizing a technology protection measure that blocks or filters Internet access for staff to certain visual depictions that are obscene, child pornography, harmful to students with respect to use by minors, or determined inappropriate for use by students by the Board.
2. Maintaining and securing a usage log.
3. Monitoring online activities of staff.

The Superintendent or designee shall develop and implement administrative guidelines that ensure that staff members are educated on network etiquette and safe and appropriate online behavior, including:[\[4\]](#)

1. Interaction with other individuals on social networking websites and in chat rooms.
2. Cyberbullying awareness and response.[\[12\]](#)[\[13\]](#)

Education will be provided through such means as professional development, the district website, and other materials.

Guidelines

Network accounts shall be used only by the authorized owner of the account for its approved purpose. Network users shall respect the privacy of other users on the system.

Incidental Personal Use

Incidental personal use shall be permitted for employees, as defined in this policy. Personal use must comply with this policy and all other applicable policies, procedures and rules, as well as ISP, local, state and federal laws, and may not interfere with the employee's job duties and performance, with the system operations, or with other system users.

Safety

It is the district's goal to protect users of the network from harassment and unwanted or unsolicited electronic communications. Any network user who receives threatening or unwelcome electronic communications or inadvertently visits or accesses an inappropriate site shall report such immediately to a teacher or administrator. Network users shall not reveal personal information to other users on the network, including chat rooms, email, social networking websites, etc.

Internet safety measures shall effectively address the following:[\[4\]](#)[\[11\]](#)

1. Control of access by students to inappropriate matter on the Internet and World Wide Web.
2. Safety and security of students when using electronic mail, chat rooms, and other forms of direct electronic communications.
3. Prevention of unauthorized online access by students, including "hacking" and other unlawful activities.
4. Unauthorized disclosure, use, and dissemination of personal information regarding students.
5. Restriction of students' access to materials harmful to them.

Prohibitions

Staff members are expected to act in a responsible, ethical and legal manner in accordance with district policy, accepted rules of network etiquette, and federal and state law. Specifically, the following uses are prohibited:

1. Facilitating illegal activity.
2. Commercial or for-profit purposes.
3. Nonwork or nonschool related work.
4. Product advertisement or political lobbying.
5. Bullying/Cyberbullying.[\[12\]](#)[\[13\]](#)
6. Hate mail, discriminatory remarks, and offensive or inflammatory communication.
7. Unauthorized or illegal installation, distribution, reproduction, or use of copyrighted materials.

8. Accessing, sending, receiving, transferring, viewing, sharing or downloading obscene, pornographic, lewd, or otherwise illegal materials, images or photographs.[14]
9. Access by students to material that is harmful to minors or is determined inappropriate for minors in accordance with Board policy.
10. Inappropriate language or profanity.
11. Transmission of material likely to be offensive or objectionable to recipients.
12. Intentional obtaining or modifying of files, passwords, and data belonging to other users.
13. Impersonation of another user, anonymity, and pseudonyms.
14. Fraudulent copying, communications, or modification of materials in violation of copyright laws. [15]
15. Loading or using of unauthorized games, programs, files, or other electronic media.
16. Disruption of the work of other users.
17. Destruction, modification, abuse or unauthorized access to network hardware, software and files.
18. Accessing the Internet, district computers or other network resources without authorization.
19. Disabling or bypassing the Internet blocking/filtering software without authorization.
20. Accessing, sending, receiving, transferring, viewing, sharing or downloading confidential information without authorization.

Security

System security is protected through the use of passwords. Failure to adequately protect or update passwords could result in unauthorized access to personal or district files. To protect the integrity of the system, these guidelines shall be followed:

1. Staff members shall not reveal their passwords to another individual.
2. Staff members are not to use a computer that has been logged in under another user's name.
3. Any staff member identified as a security risk or having a history of problems with other computer systems may be denied access to the network.
4. **Staff members will participate in periodic network security awareness training.**

Copyright

The illegal use of copyrighted materials is prohibited. Any data uploaded to or downloaded from the network shall be subject to fair use guidelines and applicable laws and regulations.[15][16]

District Website

The district shall establish and maintain a website and shall develop and modify its web pages to present information about the district under the direction of the Superintendent or designee. All users publishing content on the district website shall comply with this and other applicable district policies and administrative guidelines.

Users shall not copy or download information from the district website and disseminate such information on unauthorized web pages without authorization from the building principal.

Consequences for Inappropriate Use

Staff members shall be responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.[9]

Illegal use of the network; intentional deletion or damage to files or data belonging to others; copyright violations; and theft of services shall be reported to the appropriate legal authorities for possible prosecution.

General rules for conduct and communications apply when using the Internet, in addition to the stipulations of this policy. All network users are responsible for complying with all applicable Board policies, administrative guidelines and regulations, and federal, state and local law while utilizing district equipment, network resources and Internet.[6]

Vandalism shall result in loss of access privileges, disciplinary action, and/or legal proceedings.

Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet or other networks; this includes but is not limited to uploading or creating computer viruses.

Failure to comply with this policy or inappropriate use of the Internet, district network or computers shall result in usage restrictions, loss of access privileges, disciplinary action, and/or legal proceedings. [7][8]

Guest Accounts

Guests, which include, but are not limited to, independent contractors and adult education instructors, may receive an individual account with the approval of the Superintendent or designee, if there is a specific, district-related purpose requiring such access. Use of the CIS systems by a guest shall be specifically limited to the district-related purpose. A signed written agreement will be required prior to access being provided and parent/guardian signature will be required if the guest is a minor.

An open guest network with filtered access to the Internet, but no other network services, may be maintained at the discretion of the Superintendent or designee. Persons accessing the Internet through the open guest network do so at their own risk. The district assumes no responsibility for any damage to the guest's device or charges incurred resulting from connectivity. Guests using the open network agree to all applicable provisions of this policy and other applicable district policies.

Access to all data on, taken from, or compiled using any part of the district's network is subject to inspection and discipline or legal action by the district. District information placed on users' personal computers, networks, Internet, and electronic communications systems is subject to access by the district. The district reserves the right to legally access users' personal equipment for district information. The district reserves the right to monitor, track, and log network access and use; monitor fileserver space utilization; maintain usage logs; and monitor online activity.

Legal

1. [18 U.S.C. 2256](#)
2. [18 Pa. C.S.A. 6312](#)
3. [20 U.S.C. 6777](#)
4. [47 U.S.C. 254](#)
5. [18 Pa. C.S.A. 5903](#)
6. [Pol. 218](#)
7. [Pol. 233](#)
8. [Pol. 317](#)
9. [24 P.S. 4604](#)
10. [24 P.S. 4610](#)
11. [47 CFR 54.520](#)
12. [24 P.S. 1303.1-A](#)
13. [Pol. 249](#)
14. [Pol. 237](#)
15. [Pol. 814](#)
16. [17 U.S.C. 101 et seq](#)
[24 P.S. 4601 et seq](#)
- [Pol. 103](#)
- [Pol. 103.1](#)
- [Pol. 104](#)
- [Pol. 218.2](#)
- [Pol. 220](#)
- [Pol. 815.1](#)
- [Pol. 815.2](#)
- [Pol. 815.3](#)
- [Pol. 815.4](#)



Book	Policy Manual
Section	700 Property
Title	Employee Wireless Communication Devices
Code	717
Status	First Reading
Adopted	August 1, 2015
Last Reviewed	June 22, 2015

Purpose

The Board recognizes that the use of certain wireless communication devices by district personnel may be appropriate and necessary for the purposes of district safety and general welfare, and as a more efficient method of communication in conducting district business. The Board also recognizes the need to provide wireless communication devices to or reimburse expenses related to wireless communication devices for certain district personnel for such purposes, in accordance with established guidelines.

Authority

The Board authorizes the purchase and employee use of wireless communication devices in accordance with this policy.

Delegation of Responsibility

The Board directs the Superintendent or his/her designee to enforce this policy to regulate the use of wireless communication devices, including but not limited to cellular telephones with options including voice, text, and data.

The business office shall coordinate the monitoring of the wireless communications costs. Supervisors shall be responsible for their employees' compliance with this policy.

Guidelines

The guidelines for employee use of wireless communication devices shall minimize costs to the district.

The issuance of a wireless communication device or stipend shall be subject to prior approval of the Superintendent or his/her designee.

The following considerations shall apply when determining whether wireless communication devices are necessary, along with the type of devices and services:

1. Issuance of devices will promote communication in emergency circumstances.
2. Employees' job responsibilities require their presence outside of their office areas.

3. There is a high expectation for other members of the district to be able to regularly contact employees at times other than regular business hours.
4. Other less expensive and as effective means of communication are not available including a pager, radio or standard telephone equipment.
5. There shall be no personal use of the device.

For employees who have job-related responsibilities requiring wireless communication devices, the district shall issue wireless communication devices to employees. The district-issued wireless communication devices shall be utilized only for work-related purposes.

For employees who have job-related responsibilities requiring wireless communication device use, but wish to use their personal devices for work-related responsibilities, a standard stipend amount shall be granted to defray the cost of using their personal devices for district business. The standard stipend amount shall be determined by the Superintendent or his/her designee and shall, in no event, be in excess of the employee's own expense for the wireless communication device.

Any employee receiving a stipend or using a district-issued device must use the device's built-in passcode or biometric protected access to secure work-related communication.

Employees whose use of wireless communication devices for district business is infrequent shall not receive stipends or district wireless communication devices. Costs, when appropriate, may be recouped through district reimbursement procedures (i.e., while on out-of-town business for the district).

Employees issued wireless communication devices or stipends shall sign agreement forms regarding their possession of wireless communication devices (717-AG-1) or acceptance of stipends (717-AG-2).

Under no circumstances shall any employee operate a wireless communication device for district business while operating a motor vehicle or other equipment that could cause harm to other or to self.

Misuse or use in violation of Board policy, administrative regulations, or state or federal law of a district-issued wireless communication device may be subject to disciplinary action.[2]

District personnel entrusted with district-provided wireless communication devices shall be responsible for the safety and security of such devices. All such equipment must be returned to the district upon separation from employment, suspension, leave of absence or upon the request of the district. Ordinary repairs or replacement of equipment shall be paid by the district; however, district personnel shall be responsible for repairs or replacement caused by their actions or negligence. Defective, lost or stolen wireless communication devices shall be reported immediately to the business office.

Employees shall not loan or allow the use of their district-issued wireless communication devices by others.

Employees shall not contract with other carriers for their district-issued wireless communication devices.

An open enrollment for wireless communication devices and/or stipends for qualified employees shall occur once a year at a time determined by the Superintendent or his/her designee. The Superintendent or his/her designee will develop an application procedure.

Tax treatment of district-issued wireless communication devices and stipends shall be in compliance with IRS regulations.

Legal

2. Pol. 317

[26 U.S.C. 1 et seq](#)

Pol. 000

Pol. 624

Book	Policy Manual
Section	800 Operations
Title	Social Media
Code	815.1
Status	First Reading
Adopted	August 1, 2015
Last Revised	November 26, 2018
Last Reviewed	July 27, 2015

Purpose

~~Social media such as blogs, Facebook, and Twitter are used by individuals and organizations for communication, collaboration, and connections to their constituents. Since such communication may encompass both private and public, personal and professional voice, the district has developed guidelines to clarify how best to protect and enhance employee professional and district reputations.~~

Guidelines

~~The same laws, professional expectations, and communication standards exist in social media as in face to face communication. Since online communication lacks visual cues, and is often one directional, the lines between an employee's work life and his/her personal life can become blurred. Employees should be cognizant of the three R's of social media engagement: Representation, Responsibility, and Respect.~~

~~Note that this policy applies to conduct on both work related sites, as well as personal sites. This policy is not intended to infringe upon personal interaction or commentary online, provided such activity does not result in disruption to the educational process.~~

Representation

~~Since readers of social media postings may associate employees with the district, employees should be mindful of what they post and how it might impact the district and its educational mission.~~

~~An employee wishing to create a district department or activity social media page should contact his/her supervisor with information about the intended site and its use. Employee must also contact a representative from the district's communications department and notify them of their intention to create a social media page. The employee shall take responsibility for ensuring that the site is used appropriately, ensuring that others posting on the site are following rules and regulations regarding confidentiality, privacy, and copyright, all applicable Board policies and administrative regulations, and other local, state, and federal laws and regulations.[1][5]~~

Responsibility

~~Employees shall not post any confidential information, including but not limited to information specifically protected by the Family Educational Rights and Privacy Act (FERPA) or Health Insurance Portability and Accountability Act (HIPAA), photos, video recordings, or audio recordings of students, other staff, parents/guardians, or other constituents of the district community except for public events such as sporting events or unless otherwise prohibited on personal social media sites. On school or district sanctioned sites, postings shall follow all applicable laws and Board policies related to the protection of confidential information and shall not include photos, video recordings, or audio recordings of students whose parents/guardians opted them out of such activities by filing Form 216AG1 with their children's schools.[2][3]~~

~~School staff shall follow all Board policies related to communication with students.~~

~~Employees should check to ensure that their postings are accurate and they are not violating any copyright or intellectual property rights. District and school logos, mascots, and symbols shall not be used except with the written permission of the district. Remember that individuals are legally liable for their postings on all social media sites and may be prosecuted for comments or photos deemed to be proprietary, copyrighted, defamatory, libelous, or obscene.~~

Respect

~~Employees shall read and comply with the social media Terms of Service. Security warnings should be heeded and suspicious actions should be avoided unless you know they are safe.~~

~~Postings should be truthful, respectful, and in a voice that reflects positively on the individual and the district. Individuals should be sure about what they post and follow the rule of thumb, "If it gives you pause, pause" then craft a better posting.~~

Additional Provisions

~~Social media use shall not cause disruption to the educational process and shall be in accordance with applicable Board policies and administrative regulations.[5][6]~~

~~Individuals should be careful about posting personal and/or identifying information that may be used by criminals to impersonate you. Postings about vacations and travel plans shall not be provided in cases where the employee is traveling with students.~~

~~Social media such as Wikis, blogs, and online discussion support open dialogue and the exchange of ideas that is an integral part of teaching and learning. Teachers using such tools in the classroom should comply with all Board policies and should engage in professional development for using these tools safely and effectively. The Superintendent or designee will publish, maintain, and periodically publicize to faculty and staff best practices related to social media engagement.~~

~~Personal and work related social media websites and postings which are obscene or violate Board policy, applicable School Code or other local, state, and federal law or regulations may be grounds for disciplinary action.[4][5]~~

Purpose

The purpose of this policy is to ensure the orderly operation of the District's schools by establishing standards for the operation of school district social media accounts and personal social media accounts, and to differentiate between personal and third party social media accounts and those accounts controlled by the District.

Delegation of Responsibility

The Superintendent shall develop procedures to implement this policy, and may delegate to his/her designee(s) the right to enforce this policy.

Definitions

Discriminatory or Harassing Comments – comments or imagery that attack or mock an individual due to his/her real or perceived race, color, national origin/ethnicity, gender, age, disability, sexual orientation or religion.

Limited Public Forum – a government operated location where the public may comment and post online, subject to viewpoint neutral guidelines.

Non-public Forum – a government operated location where the public may not comment or post online; free expression by the public is restricted regardless of message or viewpoint.

Personal Social Media Account – a social media account, regardless of platform, that is operated by a school district employee or school board member for his/her personal use, including personal professional development. A personal account is not regularly used to promote or communicate about school district events or activities, or the activities of students.

School District Social Media Account – a social media account, regardless of platform, that is operated by a school district employee or school board member in his/her professional capacity, and that is designed to further the educational mission of the school district by communicating with members of the school district community and the general public.

Third Party Social Media Account – a social media account, regardless of platform, that is operated by a volunteer, student, parent, alumnus, or other member of the public on behalf of a club, foundation, sports team, or other extracurricular group affiliated with the school district. Third party social media accounts are not operated by school district employees or school board members.

If any social media post is published using school district technology resources, including computing devices, mobile devices, and networks, the District's acceptable use policy applies and is hereby incorporated by reference.

SCHOOL DISTRICT SOCIAL MEDIA ACCOUNTS

School District social media accounts must remain professional, and consistent with the educational mission of the school district at all times. The operators of school district social media accounts are responsible for the content on the social media accounts that they manage.

Account Ownership

School District social media accounts are owned by the School District, and operated by school district employees or school board members on behalf of the School District. The Director of Technology shall maintain a list of all social media accounts operated by the School District, along with a list of credentials to access the accounts.

Photos, Videos, & Livestreams of Students

School District social media account operators may post photographs, videos, and livestreams of students engaged in the educational process or at school-related events unless the student's parents have opted the student out of FERPA's directory information sharing, or if parents have declined to sign the District's media release form. The operators of School District social media accounts are responsible for complying with this provision.

Public Comments

All School District social media accounts shall operate as either a non-public forum (where the public may not comment on the District's posts), or as a limited public forum, where the public may comment publicly on the District's posts – subject to certain guidelines. Whether

a social media account is operated as a non-public forum or limited public forum shall be determined by the account operator. [1]

School District social media accounts that operate as a limited public forum shall include a prominent link to the following comment guidelines, posted on the School District's website:

- a. **Comments must be related to the original School District post**
- b. **No personal attacks**
- c. **No lewd, vulgar, or obscene posts**
- d. **No discriminatory or harassing comments**
- e. **No posts promoting violence or illegal conduct**

Individual comments or posts that violate the above guidelines may be deleted (if possible given the social media platform) without further notice. Posts may not be deleted simply because they are critical of the School District, or because they promote an unpopular opinion, if the post otherwise complies with the above guidelines.

School District social media account operators may not block users from accessing the School District's social media posts. The Director of Technology shall refer any user who repeatedly violates the above guidelines to the Superintendent for further investigation and potential legal remedies.

Tagging

School District social media account operators may tag the social media accounts of educational applications, products, and services, so long as the District and its employees do not receive financial or other tangible compensation for the tag. [2]

School District social media account operators shall not tag individual students using their social media usernames or handles, but may tag other adult members of the school district community.

School District social media accounts shall not be used to communicate directly with students. One-to-one communication with a student shall be limited to electronic resources provided by the District such as e-mail or classroom management applications.

Accessibility [3]

All content posted to School District social media accounts shall be as accessible to individuals with disabilities as it is to non-disabled individuals. To ensure accessibility, so long as the social media platform allows, social media posts must:

- a. **include alternate text or detailed captions for images**
- b. **include captions for videos**
- c. **include captions for livestreams**
- d. **avoid images of text**
- e. **avoid acronyms, wherever possible**
- f. **ensure that links to PDFs are accessible to screen readers**

The Director of Technology or their designee shall ensure that all individuals operating School District social media accounts receive training on social media accessibility.

Copyright

The copyright for all content posted to School District social media accounts must be either owned by the School District, licensed by the copyright owner, or not subject to copyright protection. The operator of a School District social media account is responsible for ensuring compliance with this provision.

Retweets / Reposts

School District social media accounts may highlight social media posts by others by retweeting or reposting their messages, so long as the retweet/repost follows these guidelines.

PERSONAL SOCIAL MEDIA ACCOUNTS

School district employees may not use personal social media accounts to communicate privately (via direct message or private chat) with students concerning any school district business. One-to-one communication with a student concerning any school district business shall be limited to the electronic resources provided by the District such as e-mail or classroom management applications.

School district employees are urged to exercise extreme caution before communicating with students via social media about non-school matters. Such electronic communication may cross professional boundaries in violation of the Pennsylvania Code of Professional Practice and Conduct for Educators, and the Educator Discipline Act. School district employees are urged to maintain strict professional boundaries on social media, and to protect against even the appearance of impropriety. [4][5]

School district employees and board members shall not post personally identifiable and otherwise confidential information from educational records on their personal social media accounts. Personally identifiable information includes information that could indirectly identify a student through linkages with other information. [6]

School district employees are strongly encouraged to utilize privacy settings on personal social media accounts to ensure that a professional boundary is maintained between the employee and students and parents.

The School District does not actively monitor personal social media accounts for its employees. Nonetheless, should the School District administration or school board's attention be brought to a personal social media post that demonstrates insubordination, immorality, cruelty, unlawful discrimination, other unlawful act(s), or that impedes the efficient and effective operation of the school district, the employee may be subject to disciplinary action. [7][8]

THIRD PARTY SOCIAL MEDIA ACCOUNTS

Third party social media accounts are not operated or controlled by the School District. These accounts are privately created and maintained, and are not actively monitored by the District.

Third party social media accounts may not use the School District's logo, unless given express written permission by the Superintendent.

The School District encourages the operators of all third party social media accounts to be good-faith ambassadors of the school district, and to operate these private social media accounts in a manner that represents the School District in a positive light.

Consequences for Violation of this policy

Employees that violate this policy may be subject to disciplinary action, up to and including dismissal.

[1] U.S. Const. Amend. I

[2] 22 Pa. Code § 235.9

[3] 28 C.F.R. § 35.160

[4] 22 Pa Code §235 et seq.

[5] 24 P.S. §§2070.1 et seq.

[6] 20 U.S.C. § 1232g; 34 C.F.R. Part 99

[7] 24 P.S. § 11-1122

[8] Pickering v. Board of Education, 391 U.S. 563 (1968)

Legal

1. Pol. 814
 2. Pol. 113.4
 3. Pol. 216
 4. Pol. 317
 5. Pol. 352
 6. Pol. 252
- Pol. 815.2

Book	Policy Manual
Section	900 Community
Title	School Volunteers
Code	916
Status	First Reading
Adopted	August 1, 2015
Last Revised	November 23, 2015
Last Reviewed	November 23, 2015

Purpose

The Board recognizes that community volunteers can make valuable contributions to the district's educational, athletic, and extracurricular programs. The use of community volunteers is endorsed by the Board, subject to legal requirements and administrative procedures.

Authority

The Board authorizes the selection and use of parents/guardians, community members, and others as volunteers to assist and supplement regular district staff. [\[1\]](#)

The Board prohibits discrimination on the basis of race, color, marital status, creed, religion, ancestry, **handicap**/disability, age, sex, sexual orientation, **gender identity**, or national origin in the school environment and all district programs for volunteers. [\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)

The Board directs that all volunteers shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures. [\[1\]](#)

All volunteers shall be expected to maintain professional, moral and ethical relationships with district students that are conducive to an effective, safe learning environment. [\[7\]](#)

Definitions

~~**Volunteer**—an individual who voluntarily offers and provides a service to the district without receiving compensation.~~

~~**Single-Event Volunteer**—an individual who voluntarily provides a service to the district, without compensation, for a single event which will be completed in one (1) to three (3) school days.~~

~~**Short-Term Volunteer**—an individual who voluntarily provides a service to the district, without compensation, on an occasional basis not exceeding two (2) weeks in the aggregate during the school year.~~

~~**Long-Term Volunteer**—an individual who voluntarily provides a service to the district, without compensation, from time to time throughout the entire school year. Service does not have to be performed on consecutive days; the intent, however, is to use the volunteer over a period of time exceeding two (2) weeks throughout the school year.~~

~~**Limited Contact Volunteer**—any individual who voluntarily provides a service to the district, without compensation, and who works directly under the supervision and direction of a teacher or administrator employed by the district. These individuals do not have direct volunteer contact with students.~~

~~**Direct Contact Volunteer**—any individual who voluntarily provides a service to the district, without compensation, and who while working under the general direction and supervision of a teacher, administrator, coach, or student activity sponsor employed by the district, may, from time to time, have or may be reasonably expected to have direct volunteer contact with students.~~

~~**Direct Volunteer Contact**—the care, supervision, guidance, or control of children and routine interaction with children.~~

~~**Routine Interaction**—regular and repeated contact that is integral to the person's volunteer responsibilities.~~

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

Adult - an individual eighteen (18) years of age or older.[8]

Certifications - refers to the child abuse history clearance statement; the state criminal history background check; and where applicable, the federal criminal history background check, required by the Child Protective Services Law.[9][10]

Visitor - a parent/guardian, adult resident, educator, official or other individual who is not a school employee or independent contractor, and who visits a school or attends or participates in an event or activity at a school, but whose role is less substantial than would be sufficient to meet the definition of volunteer for purposes of this policy.[11]

Volunteer – an adult, whose role is more than that of a visitor, who voluntarily offers a service to the district without receiving compensation from the district. A volunteer is not a school employee.[10]

Delegation of Responsibility

In order to assure the proper support for volunteer programs of the district, the following minimum requirements shall apply:

- ~~1. Each building principal or his/her designee who uses volunteers shall be responsible for: supervising the dissemination and procurement of volunteer applications and clearances; reviewing the applications and clearances; maintaining a file of applications and clearances; and recruiting and selecting volunteers in accordance with the needs of the building.~~
- ~~2. Each building principal or his/her designee who uses volunteers in any capacity shall be responsible for training volunteers to perform the specific duties associated with their assignments. The Athletic Director shall be responsible for ensuring all volunteers serving as coaches receive appropriate training to perform the duties associated with their assignment.~~
- ~~3. The building principal or his/her designee shall assume general authority and responsibility for all volunteers serving at that building. The Athletic Director shall share this general authority and~~

~~responsibility for all volunteers serving as coaches.~~

- ~~4. Each building principal or his/her designee shall be responsible for terminating the services of any volunteer who violates Board policy, school rules or guidelines or whose presence and/or actions are deemed to constitute a danger or threat to the district, the school, the students, and/or the school's personnel. The building principal and/or his/her designee shall inform the Superintendent in a timely manner of the termination of any volunteer. The Athletic Director shall have the same responsibility over volunteers serving as coaches and shall immediately report any termination to the building principal.~~

The Superintendent or designee shall be responsible for the selection and management of volunteers and for ensuring compliance with Board policies, administrative regulations, rules and procedures.

At the discretion of the Superintendent or designee, a volunteer's service may be discontinued at any time.

The Superintendent or designee shall develop administrative regulations to implement this policy and manage the selection, use and supervision of volunteers.

Guidelines

General Requirements

The following general requirements shall apply to all volunteers:

1. Under no circumstances shall a volunteer be considered an employee of the district.
2. A volunteer shall receive no wages or benefits for the performance of volunteer services.
3. The volunteer position is not a right, but rather a privilege conferred by the Board and the administration. As such, any volunteer position may be eliminated at any time for any reason or no reason.
4. Volunteers shall not be asked to assume the professional responsibilities of school staff. Volunteers may provide assistance under the direction of a staff member.
5. Volunteers shall not have access to or handle any materials of a personal or confidential nature, unless the volunteer is a district employee whose job allows such and who has been assigned to do so by the building principal or designee or, as appropriate, the teacher to whom s/he has been temporarily assigned.
6. Volunteers shall exhibit behaviors considered appropriate for interaction with district students, staff, other volunteers and the public while performing volunteer functions. These behaviors include, but are not limited to:
 - a. Maintaining a warm, caring, student-centered attitude.
 - b. Respecting the roles of school employees.
 - c. Maintaining confidentiality in all matters pertaining to staff and students arising from the performance of their duties as volunteers and from their presence in the school.
 - d. Following Board policies and district rules, including the directions of the building principal and employees to whom they are assigned.
7. Volunteers shall meet any standard which may be established by federal, state or local government, or by the Board and/or administration. The volunteer shall agree to be bound by all

applicable privacy laws and regulations. In addition, the volunteer shall adhere to all rules and regulations and administrative guidelines governing the conduct of the district's professional employees and support staff.

8. Volunteers shall not use tobacco, alcohol or controlled substances, or be under the influence of alcohol or controlled substances while serving as a school volunteer, including volunteer service that takes place outside of district property.
9. Volunteers shall not administer student discipline. The exception shall be a district employee whose job allows such and who has been assigned to do so by the building principal or designee or, as appropriate, the teacher to whom s/he has been temporarily assigned.
10. Volunteers shall not administer first aid, except in the case of an emergency. The exception shall be a district employee whose job allows such and who has been assigned to do so by the building principal or designee or, as appropriate, the teacher to whom s/he has been temporarily assigned.
11. ~~All volunteers shall be issued a district identification badge which identifies the holder as an approved volunteer. Volunteers shall be required to wear and display such identification badges at all times while providing services to the district.~~
12. **11.** No volunteer shall be requested or required to transport students in district and/or personal vehicles as part of his/her volunteer duties. Any volunteer who violates this section shall be wholly responsible for liability.
13. **12.** Except as set forth above, the Board shall provide authorized volunteers with liability coverage as provided for employees of the district, to cover them while acting within the scope of their volunteer service.
14. **13.** Volunteers shall comply with the legally mandated employee requirements and procedures for ~~criminal history/child abuse/Raptor (or other such building level security program as may exist) reports or certifications~~ as set forth in this policy or as may be required by law. **In addition, volunteers shall complete the building level security program annually, to the extent it may be in existence.** If, under pertinent laws or regulations, his/her ~~criminal history/child abuse/Raptor (or other such building level security program as may exist) report or certifications~~ **or building level security program results** would preclude him/her from being hired as an employee, that person may not serve as a volunteer. However, the district may deny an application to a volunteer based upon the existence of a conviction of any criminal offense deemed by the district to preclude voluntary service to the district.[\[2\]](#)[\[3\]](#)

Application and Clearances-Certifications

Each volunteer shall complete a standard application, which shall be maintained in the building's files. ~~As part of that application, each applicant shall complete a Raptor scan, or other such building level security program as may exist.~~

All volunteers shall be approved by the appropriate building principal. The building principal shall maintain a record of the names, a brief description of the services performed, ~~Raptor (or other such building level security program~~ (as may **then be in existence**) results, and clearances **certifications** submitted for all volunteers in his/her respective building. The Athletic Director shall maintain the same information for volunteers serving as coaches. The record shall be maintained for a period of five (5) years.[\[2\]](#)[\[3\]](#)

Prior to the approval of any volunteer serving as a coach, the Athletic Director shall consider the impact of the approval on the district's Title IX compliance obligations.

~~Volunteers, as categorized, must acquire and/or submit the following:~~

	Limited Contact	Direct Contact
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	Raptor (or other such building level security program as may exist)	Clearances	Raptor (or other such building level security program as may exist)	Clearances
Single-Event	Yes	No	Yes	Yes
Short-Term	Yes	No	Yes	Yes
Long-Term	Yes	Yes	Yes	Yes

Prior to the start of volunteer service, ~~direct contact~~ volunteers must submit to the district for review and verification: (1) ~~original Criminal History Report from the Pennsylvania State Police;~~ (2) ~~original Child Abuse History Clearance from the Pennsylvania Department of Welfare;~~ and (3) ~~an original federal criminal history report or if eligible, a disclosure statement application~~ **original copies of all certifications and complete the building level security program (as may then be in existence).** [2][3]

See 916AG1 Summary of Clearance **Certification** Requirements for Adult Volunteers Working with Children

~~All non-parent volunteers must complete, sign, and submit 916AG2 Non-Parent Volunteer Disclosure Form.~~

All required ~~criminal history reports and child abuse clearances~~ **certifications** shall be provided in the form and manner proscribed by law and must not be dated more than one (1) year prior to the date of the approval by the appropriate administration official designated in this policy. [2][3]

Once obtained, ~~direct contact~~ volunteers shall only be required to resubmit ~~criminal history reports and clearances~~ **certifications** every five (5) years, unless the ~~direct contact~~ volunteer has a break in service due to unenrollment in the district. A return to service after a break in service due to unenrollment shall require the submission of new ~~reports/clearances~~ **certifications** even if five (5) years has not elapsed. All volunteers shall be required to complete a ~~Raptor scan annually, or other such building level security program (as may then be in existence).~~

Prior to participating in student activities, volunteers shall undergo a test for tuberculosis, when required by and in accordance with the regulations and guidance of the Pennsylvania Department of Health. [14][15]

All volunteers who have reasonable cause to suspect that a child is the victim of child abuse shall make a report of suspected child abuse in accordance with applicable law, Board policy and administrative regulations. [16][17]

All volunteers shall be required to report to the building principal within one (1) business day or earlier as required by law any arrest or conviction of an offense under Section 111(e) or being named as a perpetrator in a founded or indicated report of child abuse that occurs after submission of the required **certifications** ~~clearances or Raptor scan (or other such building level security program (as may then be in existence).~~ The PDE Form 6004 (Arrest or Conviction Report) or other district-provided form shall be used to report these arrests or convictions to the building principal. The building principal shall immediately advise the Superintendent of receipt of such a form. [2]

~~Clearances~~ **Certifications** shall be obtained at the cost of the volunteer.

For district employees who volunteer, the ~~clearances~~ **certifications**/tests necessary for their employment shall be sufficient for their service as a volunteer. [2][3][5][6][7][8]

~~No individual will be approved to serve as a volunteer if the Raptor scan (or other such building level security program as may exist), criminal history reports or child abuse reports/clearances required by~~

~~this policy evidence an offense which would preclude such an individual from being employed in a Pennsylvania public school.~~

Overnight Volunteers

~~Any volunteer who wishes to participate in any overnight field trip shall be required to submit: (1) original Criminal History Report from the Pennsylvania State Police; (2) original Child Abuse History Clearance from the Pennsylvania Department of Welfare; and (3) an original federal criminal history report or if eligible, a disclosure statement application, as well as submit to a Raptor scan, or other such building level security program as may exist. The clearances already submitted by direct contact volunteers shall be sufficient to meet this requirement.~~[\[2\]](#)[\[3\]](#)

~~For district employees who volunteer, the clearances/tests necessary for their employment shall be sufficient for their service as a volunteer.~~[\[2\]](#)[\[3\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

Volunteers Serving in Excess of Ten (10) Hours Per Week

~~Volunteers shall undergo a tuberculosis examination, at their own expense, in accordance with this policy and the regulations of the Pennsylvania Department of Health.~~[\[9\]](#)[\[10\]](#)

~~Prior to the start of service, any volunteer who serves more than then (10) hours per week/per event with the same students, on or off campus, shall undergo a tuberculosis examination administered in accordance with the regulations of the Pennsylvania Department of Health. The test submitted shall have been obtained within the three (3) months prior to the application. Once submitted, volunteers shall not be required to obtain a test in a subsequent school year unless required by regulation.~~[\[9\]](#)[\[10\]](#)

Unique Circumstances

The district recognizes that not all factual scenarios have been accounted for under this policy. For this reason, the Superintendent, the Director of Elementary Education and/or **Assistant Superintendent** ~~Director of Secondary Education~~ may determine health or other child safety standards, on a case-by-case basis, for situations not falling directly under this policy or as necessary for the continuation of district operations/programs. Under no circumstances shall the Raptor scan ~~(or other such building level security program~~ (as may **then be in existence**) requirement be waived.

Legal

1. [24 P.S. 510](#)
2. [24 P.S. 111](#)
3. [23 Pa. C.S.A. 6301 et seq](#)
5. Pol. 304
6. Pol. 305
7. Pol. 306
8. Pol. 307
9. [24 P.S. 1418](#)
10. [28 PA Code 23.44](#)
- [22 PA Code 8.1 et seq](#)
- Pol. 907

Book	Policy Manual
Section	900 Community
Title	Non-Parent Volunteer Disclosure Form
Code	916AG2 to be retired
Status	First Reading
Adopted	October 26, 2015
Last Revised	October 26, 2015

Please open, print and complete the attached form.

 [916AG2 Non-Parent Volunteer Disclosure Form.pdf \(23 KB\)](#)

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: October 26, 2015

REVISED:

916AG2 Non-Parent Volunteer Disclosure Form

Section 1. Personal Information

In accordance with Policy 916, all non-parent volunteers must have a disclosure form on file in the building where services are provided. Please complete the following information, and return it to the building in which you are volunteering.

Name: _____ Phone: _____

Address: _____

School(s): _____

Description of volunteer activity::

- I have read, understand and agree to comply with Board Policy No. 916, School Volunteers and Board Policy No. 806, Child Abuse.
- As a volunteer to the West Chester Area School District, I understand that I am **not an employee** and will not receive any monetary compensation for the work that I perform.
- I understand that in the course of volunteer service with the West Chester Area School District, I have a responsibility to maintain the confidentiality of any employee or student information that become available to me in any form, oral or written. I understand that it is my responsibility to protect the confidentiality of information that I may encounter during my volunteer service. I understand that I am not to discuss academic or other confidential information regarding students or employees with anyone.
- I understand that I am not permitted to transport students.
- My signature below indicates that I understand the conditions stated above, that I will follow all applicable rules, procedures, district policies and instructions, and that all information provided by me is true.

Volunteer Signature

Date

Section 2. Report of Arrest or Conviction

- By checking this box, I understand that I must report that I have been arrested for or convicted of an offense enumerated under 24 P.S. §1-111(e) List of Reportable offense(s) or named as a perpetrator in a founded or indicated report of child abuse within 24 hours of the arrest, conviction or notification.

Section 3. No Arrest or Conviction

- By checking this box, I state that I have never been arrested for or convicted of any Reportable Offense, or named a perpetrator in a founded or indicated report of child abuse.

Section 4. Certification

By signing this form, I certify under the penalty of law that the statements made in this form are true, correct and complete. I understand that false statements herein, including, without limitation, any failure to accurately report any arrest or conviction for a Reportable Offense, shall subject me to criminal prosecution under 18 Pa. C.S. §4904, relating to unsworn falsification to authorities.

Volunteer Signature

Date

This Section to be completed by School Personnel ONLY

Volunteer Name: _____	
	<u>Expiration Date</u>
Child Abuse Clearance	_____
Criminal History Clearance	_____
Fingerprinting	_____

West Chester Area School District 2021 – 22 Health and Safety Plan

This plan for COVID-19 mitigation goes into effect on August 24, 2021

Cleaning, Sanitizing, Disinfecting, and Ventilation

- Routine cleaning of any utilized spaces will be performed each afternoon. Additional cleaning will be implemented on an as needed basis.
- Hand sanitizer stations will be maintained in each entrance area, and students and staff will be encouraged to use them before entering the buildings.
- Water drinking fountains will continue to be turned off. Water filling stations will be available. Students and staff are encouraged to bring their own water bottles.

Safety Protocols

- The District will apply masking requirements for all K-12 students, staff, and visitors according to current transmission levels in Chester County as described in the chart

County Transmission Level	7-Day Incidence Rate per 100,000		7-Day Percent Positivity	Masking Status K-12
Low	<10	AND	<5%	Recommended
Moderate	10-49	OR	5% - 7.9%	Required
Substantial	50-99	OR	8% - 9.99%	Required
Very High	≥100	OR	≥10%	Required

below:

- Masks are optional for all outdoor West Chester Area School District activities.
- Mask exceptions may be granted for:
 - Medical and or disability condition with a doctor's note.
 - Religious reason with a letter from religious leader or clergy.
- 3 feet of social distancing will be maintained in classrooms and cafeterias to the extent possible.
- No sharing of snacks; pre-packaged snack bags preferred.
- Students will have assigned seats on the school bus, classrooms, and cafeterias.
- Visitors and volunteers will be allowed on-site by appointment only.

Contact Tracing

- Close contacts are defined as being within 6 feet of someone who has COVID-19 for 15 minutes or more over a 24 hour period.

- Per the Chester County Health Department (CCHD), contact tracing is still required in the event of a positive case, with the following exceptions if both the infected student and close contact(s) were properly wearing masks.
 - Proof of vaccination
 - OR**
 - If both the infected student and the close contact(s) were wearing masks and they were at least 3 feet apart.

Monitoring Student and Staff Health

- School nurses will follow CCHD guidance related to communicable diseases, including [COVID-19](#).
- Students and staff should report any exposures to COVID-19 or positive test results to the school nursing staff and/or to the coaching/athletic staff.
- The school district will maintain adequate personal protective equipment for use by school nurses when individuals become ill.
- On-site COVID testing will be available for symptomatic students and teachers. (Students will **not** be tested without parent permission.)

Educational Delivery Model

- Parents have the option for full time, in-person learning
- Parents have the option of participating in the West Chester Cyber Program
- When a student is absent due to illness, assignments will be delivered asynchronously or assignments will be provided by the teacher.
- If less than a whole class needs to quarantine the quarantined students will be provided with asynchronous lessons.
- If an entire class needs to quarantine the whole class will move to **remote** all-virtual instruction.

Social and Emotional Learning (SEL) Plan

- Each building will develop an SEL goal based on a needs assessment conducted by the Chester County Intermediate Unit.
- Prevention Specialists will support the implementation of the SEL plan and adjust the plan based on progress monitoring of the goal.
- Mental health specialists are available in all buildings and can be accessed through the Multi-Tiered System of Supports (MTSS) team process.

Other Considerations

- Parents will be encouraged to conduct daily health screenings.
- Mask breaks and outdoor activities are encouraged during the school day.
- The Administration and School Board will evaluate conditions weekly.
- The district will send weekly health screening reminder to parents.
- The West Chester Area School District will adhere to any changes in guidance as recommended by the Chester County Health Department, the Pennsylvania Department of Health, and the CDC.
- The District will participate in any vaccination initiatives offered by the CCHD.



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;

3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:
 - a. Universal and correct wearing of [masks](#);
 - b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
 - c. [Handwashing and respiratory etiquette](#);
 - d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
 - e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
 - f. [Diagnostic](#) and screening testing;
 - g. Efforts to provide COVID-19 [vaccinations to school communities](#);
 - h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
 - i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume

instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: West Chester Area School District

Initial Effective Date: June 28, 2021

Date of Last Review: ~~June 28, 2021~~ August 16, 2021

Date of Last Revision: ~~June 28, 2021~~ August 16, 2021

Revisions to be Board Approved: August 23, 2021

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

To the maximum extent practical, the LEA will follow guidance from the CDC and Chester County Health Department to reopen and operate school facilities for in-person learning continuously and safely. In accordance with the governor's order, masks will be optional; however, unvaccinated visitors, staff members, and students are encouraged to wear a mask while indoors. Students and staff will maintain distancing requirements as much as possible.

The District will apply masking requirements for all K-12 students, staff, and visitors according to current transmission levels in Chester County as described in the chart below:

County Transmission Level	7-Day Incidence Rate per 100,000		7-Day Percent Positivity	Masking Status K-12
Low	<10	AND	<5%	Recommended
Moderate	10-49	OR	5% - 7.9%	Required
Substantial	50-99	OR	8% - 9.99%	Required
Very High	≥100	OR	≥10%	Required

- **Masks are optional for all outdoor West Chester Area School District activities.**
- **Mask exceptions may be granted for:**
 - **Medical and or disability condition with a doctor's note.**
 - **Religious reason with a letter from religious leader or clergy.**
- **3 feet of social distancing will be maintained in classrooms and cafeterias to the extent possible.**

- **No sharing of snacks; pre-packaged snack bags preferred.**
- **Students will have assigned seats on the school bus, classrooms, and cafeterias.**
- **Visitors and volunteers will be allowed on-site by appointment only.**

Hand sanitizer stations will be maintained in each entrance area; students and staff will be encouraged to use them before entering the buildings. Routine cleaning of any utilized spaces will be performed each afternoon. Additional cleaning will be implemented on an as needed basis. Water drinking fountains will continue to be turned off. Water filling stations will be available. Students and staff are encouraged to bring their own water bottles.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

Educational Delivery Model/Academics

- Parents have the option for full time, in-person learning
- Parents have the option of participating in the West Chester Cyber Program
- **When a student is absent due to illness, assignments will be delivered asynchronously or assignments will be provided by the teacher.**
- **If less than a whole class needs to quarantine, the quarantined students will be provided with asynchronous lessons.**
- **If an entire class needs to quarantine, the whole class will move to all virtual instruction.**

Social and Emotional Learning (SEL) Plan

- Each building will develop an SEL goal based on a needs assessment conducted by the Chester County Intermediate Unit.
- Prevention Specialists will support the implementation of the SEL plan and adjust the plan based on progress monitoring of the goal.
- Mental health specialists are available in all buildings and can be accessed through the Multi-Tiered System of Supports (MTSS) team process.

Student Health and Food Services

- The District will participate in the United States Department of Agriculture (USDA) pandemic flexible meal programs. These programs are available free of charge for each child in the household up to age 18. The Programs include:
 - Summer Feeding Program - weekly meals distributed at a meal pick up location through August 25th.
 - Return to School Program - Beginning August 30, 2021, **WCASD will no longer be a designated community meal pick up site. However,** daily

breakfast and lunch will be available at the school for students attending in-person instruction. ~~and the~~ **Weekly meal pick up** will continue for families ~~not attending~~ **other WCASD programs** in-person instruction (e.g. – **WCASD Cyber, Alternative Ed., etc.**)

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures																									
<p>a. Universal and correct wearing of <u>masks</u>;</p>	<p>Effective June 28 masks are optional, in accordance with the governor’s order and Chester County Health Department recommendations. However, unvaccinated visitors, staff members, and students are encouraged to wear a mask while indoors. Masks are optional for all WCASD activities.</p> <p>The District will apply masking requirements for all K-12 students, staff, and visitors according to current transmission levels in Chester County as described in the chart below:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="background-color: #D9E1F2;">County Transmission Level</th> <th style="background-color: #D9E1F2;">7-Day Incidence Rate per 100,000</th> <th style="background-color: #D9E1F2;"></th> <th style="background-color: #D9E1F2;">7-Day Percent Positivity</th> <th style="background-color: #D9E1F2;">Masking Status K-12</th> </tr> </thead> <tbody> <tr> <td style="background-color: #AEC6E0;">Low</td> <td style="background-color: #AEC6E0;"><10</td> <td style="background-color: #AEC6E0;">AND</td> <td style="background-color: #AEC6E0;"><5%</td> <td style="background-color: #AEC6E0;">Recommended</td> </tr> <tr> <td style="background-color: #FEE090;">Moderate</td> <td style="background-color: #FEE090;">10-49</td> <td style="background-color: #FEE090;">OR</td> <td style="background-color: #FEE090;">5% - 7.9%</td> <td style="background-color: #FEE090;">Required</td> </tr> <tr> <td style="background-color: #FEE090;">Substantial</td> <td style="background-color: #FEE090;">50-99</td> <td style="background-color: #FEE090;">OR</td> <td style="background-color: #FEE090;">8% - 9.99%</td> <td style="background-color: #FEE090;">Required</td> </tr> <tr> <td style="background-color: #E06666;">Very High</td> <td style="background-color: #E06666;">≥100</td> <td style="background-color: #E06666;">OR</td> <td style="background-color: #E06666;">≥10%</td> <td style="background-color: #E06666;">Required</td> </tr> </tbody> </table> <p>Masks are optional for all outdoor West Chester Area School District activities.</p> <p>Mask exceptions may be granted for:</p> <ul style="list-style-type: none"> ○ Medical and or disability condition with a doctor’s note. ○ Religious reason with a letter from religious leader or clergy. 	County Transmission Level	7-Day Incidence Rate per 100,000		7-Day Percent Positivity	Masking Status K-12	Low	<10	AND	<5%	Recommended	Moderate	10-49	OR	5% - 7.9%	Required	Substantial	50-99	OR	8% - 9.99%	Required	Very High	≥100	OR	≥10%	Required
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<p>b. Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding);</p>	<p>WCASD will follow physical and social distancing guidance as established by the Chester County Health Department (CCHD), the Pennsylvania Department of Health, and the CDC.</p>																									

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>Three (3) feet of social distancing will be maintained in classrooms and cafeterias to the extent possible.</p>
<p>c. <u>Handwashing and respiratory etiquette</u>;</p>	<p>Hand sanitizer stations will be maintained in each entrance area; students and staff will be encouraged to use them before entering the buildings.</p>
<p>d. <u>Cleaning and maintaining healthy facilities, including improving ventilation</u>;</p>	<p>Routine cleaning of any utilized spaces will be performed each afternoon. Additional cleaning will be implemented on an as needed basis.</p> <p>Water drinking fountains will continue to be turned off. Water filling stations will be available. Students and staff are encouraged to bring their own water bottles.</p>
<p>e. <u>Contact tracing in combination with isolation and quarantine</u>, in collaboration with the State and local health departments;</p>	<p>WCASD will follow contact tracing guidance as established by the Chester County Health Department.</p> <p>Close contacts are defined as being within 6 feet of someone who has COVID-19 for 15 minutes or more over a 24 hour period.</p> <p>Per the Chester County Health Department, Contact tracing is still required in the event of a positive case, with the following exceptions if both the infected student and close contact(s) were properly wearing masks:</p> <p style="text-align: center;">Proof of vaccination OR If both the infected student and the close contact(s) were wearing masks and they were at least 3 feet apart.</p>
<p>f. <u>Diagnostic and screening testing</u>;</p>	<p>Parents will be encouraged to conduct daily health screenings.</p> <p>The district will send weekly health screening reminder to parents.</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>School nurses will follow CCHD guidance related to communicable diseases including COVID-19.</p> <p>Students and staff will report any exposures to COVID-19 or positive test results to the school nursing staff and/or to the coaching/athletic staff.</p> <p>The school district will maintain adequate personal protective equipment, for use by school nurses, when individuals become ill.</p> <p>On-site COVID testing will be available for symptomatic students and teachers. (Students will not be tested without parent permission.)</p>
<p>g. Efforts to provide vaccinations to school communities;</p>	<p>The District will participate in any vaccination initiatives offered by the Chester County Health Department.</p>
<p>h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and</p>	<p>Individual accommodations related to health and safety will be included in documents as deemed necessary by the IEP and 504 teams.</p>
<p>i. Coordination with state and local health officials.</p>	<p>The West Chester Area School District will adhere to any changes in guidance as recommended by the Chester County Health Department, the Pennsylvania Department of Health, and the CDC.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **WEST CHESTER AREA SCHOOL DISTRICT** reviewed and approved the Health and Safety Plan on ~~June 28, 2021~~ **August 23, 2021**

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: ~~June 28, 2021~~ **August 23, 2021**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.

WEST CHESTER AREA SCHOOL DISTRICT
Pupil Services Committee
August 23, 2021

ACTION ITEMS

Approval of four (4) Special Education Settlement Agreements

Approval is requested of four (4) special education settlement agreements.

I so move.

Approval of new Community Engagement Specialist Position and Job Description

Approval is requested of new Community Engagement Specialist Position and Job Description.

I so move.

Approval of Annual Contracts:

- Bayada Home Health Care, Inc.
- Delta-T Group, Inc.
- Educational Based Services, Inc.
- General Healthcare Resources, LLC dba GHR Education
- Pennhurst Group, LLC dba AVEANNA Developmental Services
- US Medical Staffing, Inc.
- JustiCorp Company
- Dr. Kalkiewicz
- Dr. Montgomery
- Mary Daniels Spanish Interpreter/translator

Approval is requested of Annual Contracts:

- Bayada Home Health Care, Inc.
- Delta-T Group, Inc.
- Educational Based Services, Inc.
- General Healthcare Resources, LLC dba GHR Education
- Pennhurst Group, LLC dba AVEANNA Developmental Services
- US Medical Staffing, Inc.
- JustiCorp Company
- Dr. Kalkiewicz
- Dr. Montgomery
- Mary Daniels Spanish Interpreter/translator

I so move.

Pupil Services Meeting Minutes
August 16, 2021
Pupil Services Committee Meeting

Ms. Chester opened the meeting at 8:50 pm.

Attending Committee Members: Joyce Chester, Sue Tiernan, Daryl Durnell, Kate Shaw

Other Board Members: Randell Spackman, Karen Hermann, Chris McCune, Gary Bevilacqua

Administration: Tammi Florio, Robert Sokolowski, Michael Wagman, Dawn Mader, Sara Missett, John Scully

Items listed on the agenda:

- May 10, 2021 Committee Meeting Minutes
- Extended School Year Summary Presentation
- Community Engagement Specialist Position
- Annual Contracts:
 - Bayada Home Health Care, Inc.
 - Delta-T Group, Inc.
 - Educational Based Services, Inc.
 - General Healthcare Resources, LLC dba GHR Education
 - Integrity Workforce Solutions, LLC
 - Pennhurst Group, LLC dba AVEANNA Developmental Services
 - US Medical Staffing, Inc.
 - JustiCorp Company
 - Dr. Kalkiewicz
 - Dr. Montgomery
 - Mary Daniels Spanish Interpreter/translator

Actions and Outcomes:

- Approval of the May 10, 2021 Committee Meeting Minutes Vote: 4-0
- Approval of the Community Engagement Specialist Position Vote: 4-0
- Approval of the Annual Contracts listed above Vote: 4-0

Items to be placed on upcoming Board Agenda:

Items to be placed on the Consent Agenda:

- Community Engagement Specialist Position

- Annual Contracts:
 - Bayada Home Health Care, Inc.
 - Delta-T Group, Inc.
 - Educational Based Services, Inc.
 - General Healthcare Resources, LLC dba GHR Education
 - Integrity Workforce Solutions, LLC
 - Pennhurst Group, LLC dba AVEANNA Developmental Services
 - US Medical Staffing, Inc.
 - JustiCorp Company
 - Dr. Kalkiewicz
 - Dr. Montgomery
 - Mary Daniels Spanish Interpreter/translator

Items to be discussed at a later date: None

The meeting ended at 9:30 pm.

Next Meeting: Monday, September 13, 2021 – 7:00 pm



WEST CHESTER AREA SCHOOL DISTRICT

POSITION DESCRIPTION

POSITION TITLE:	Community Engagement Specialist	DATE:	August 3, 2021
DEPARTMENT:	Pupil Services/Teaching and Learning	LOCATION:	Administration Building
FLSA:	Non-Exempt (Non-Bargaining Supervisory Staff)		

SUMMARY:

The Community Engagement Specialist is responsible for coordinating all interpreting and translating services for the district. Responsible for the supervision of all district and contracted translators/interpreters. Will act in the role of a parent liaison for families in which English is not their native language.

REPORTING RELATIONSHIPS:

- Reports directly to the Director of Pupil Services or Director of Teaching and Learning.
- Works cooperatively with administrators, supervisors, staff, and others to perform job responsibilities as outlined.

TERMS OF EMPLOYMENT:

1. 12 month (260-262 days)
2. Salary and benefits in accordance with non-bargaining/confidential unit of the West Chester Area School District.

QUALIFICATIONS & PHYSICAL REQUIREMENTS:

To successfully perform this position, a person must be able to perform each essential duty satisfactorily. The qualification requirements listed below represent minimum levels of educational achievement, training, skill and/or ability necessary.

- Minimum of an Associate degree
- Proficiency in the use of technology for individual communication and research
- Proficiency in presentation of technology to enhance small and large group information & demonstration sessions
- Possess effective interpersonal skills with the ability to interface diplomatically with teachers, administrators, parents, students, support staff and outside professional contacts

Qualified candidate will be required to use hands to finger, handle or feel objects, tools or controls, and to talk and hear; Sit and occasionally be required to stand, walk, stoop, kneel and crouch; Have specific vision abilities, to include close vision, color vision, and the ability to adjust focus; Have the ability to lift and/or move up to 25 pounds; and possess effective communication, judgmental, planning and human relations skills, and will be required to work under periods of stress due to the level of the position responsibility.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list is intended to be illustrative rather than complete and serves to show major duties and responsibilities and does not express or imply that these are the only duties to be performed by the incumbent in this position. The employee will be required to perform any other position-related duties requested by the Director or Assistant Director of Pupil Services.

1. Coordinate all translation and interpreting services for the district.
2. Translate and interpret in Spanish.
3. Supervise the district and contract translator/interpreters.
4. Coordinate the Padres Latinos Meetings on at least a monthly basis either in person or virtually via zoom.
5. Complete outreach activities for parents whose native language is not English.
6. Coordinate/schedule district meetings to be held in Spanish.
7. Coordinate and schedule preschool parent meetings at least four times per year.
8. Coordinate and schedule preschool meetings with the directors of the program at least two times per year.
9. Be the district liaison for the preschools in the district.
10. Liaison to students/families transitioning from Chester County Family Academy.
11. Work with the Director of Teaching and Learning to meet grant requirements for parent engagement.

The West Chester Area School District is an equal opportunity employment, educational and service organization.

LAR 08/03/2021

WEST CHESTER AREA SCHOOL DISTRICT
Property & Finance Committee
 August 23, 2021 – ACTION ITEMS

Approval of 2021-22 Transportation Schedules

Approval is requested for the following 2021-22 transportation schedules for public/private/parochial school students and authorization for the Transportation Department to make any changes when appropriate:

On the Go Kids (Contract 1):

- 54 bus routes both a.m. and p.m. for Special Education services and parochial/private schools; 1 regular education public school route
- 9 mid-day routes
- 14 aides

Krapf Bus Company (Contract 2 & 3):

- 126 bus routes both a.m. and p.m. for public/parochial/private schools
- 7 late routes from non-public schools
- 4 mid-day routes

I so move.

Approval of 2021-22 Adult School Lunch Price Increase

Approval is requested for the 2021-22 adult school lunch price of \$3.90 in elementary and middle schools.

I so move.

Approval of 2021 Tax Appeals

Approval is requested to proceed with the reverse appeals of the following properties:

Parcel #	Name	Sale Price	Original Assessment Appealed	Compare Original Assessed to Sales Value
53-6-130	Windermere Apartments LLC	61,000,000.00	23,047,750	37.78%
67-2-46	Windermere Apartments LLC			
41-05-41.1	Redealer NJ-PA LLC	12,336,293.38	4,478,420	36.30%
67-02-0023	Fox Clearing 1013 Shiloh Road	5,150,000.00	754,450	14.65%
41-5-97.4	VAI Real Estate II LLC	8,800,000.00	2,415,700	27.45%

I so move.

Approval of Revised Board Policy 606.3 Senior Tax Reduction Incentive Volunteer Exchange Program – formerly Retiree Substitute Volunteer Program, First Reading

Approval is requested for revised Board Policy 606.3 Senior Tax Reduction Incentive Volunteer Exchange Program, First Reading.

I so move.

Approval of Revised Board Policy 805 Emergency Preparedness and Response – formerly Emergency Preparedness, First Reading

Approval is requested for revised Board Policy 805 Emergency Preparedness and Response, First Reading.

I so move.

Approval of Revised Board Policy 805.2 School Security Personnel, First Reading

Approval is requested for revised Board Policy 805.2 School Security Personnel, First Reading.

I so move.



Book	Policy Manual
Section	600 Finances
Title	Senior Tax Reduction Incentive Volunteer Exchange Program (formerly Retiree Substitute Volunteer Program (RSVP))
Code	606.3
Status	First Reading
Adopted	August 1, 2015
Last Reviewed	March 23, 2015

Purpose

The West Chester Area School District offers a senior citizen tax rebate community service program designed to assist senior citizens with the burden of real estate taxes. Seniors may volunteer their services through the RSVP program. In return for their services, senior citizens may be entitled to a rebate of property taxes in accordance with the following guidelines.

Guidelines

Eligibility for Senior Citizens

All individuals who: (a) are ~~62~~ **60** years of age or older by December 31st of the year in which they are volunteering service; (b) own residential real estate in the district in which they reside as their primary residence upon which they pay school real property tax to the district **and have resided within the district for at least ninety (90) days**; and (c) are willing to volunteer their services to the district in accordance with the tax provisions of this policy shall be eligible for a tax rebate subject to the terms, conditions, limitations, and exclusions set forth in this policy and in the Business Office Procedures Manual.

Participants receiving other compensation from the district for their services shall not be eligible for the tax credit.

Volunteers shall be required to have state and federal criminal history reports and a child abuse clearance statement on file at the district. Clearance fees shall be paid by the volunteer.[\[1\]](#)[\[2\]](#)

Amount of Service

Volunteers are permitted to work up to a maximum of 70 hours per school year (July 1 through June 30). The hours to be worked either on a daily, weekly, or monthly basis are to be agreed upon by the building principal, prior to the acceptance into the program, and will at all times be subject to change by the supervising principal. To the extent that the volunteer wishes to exceed 70 hours of volunteer work, they are encouraged to do so; however, it is understood that work beyond 70 hours will not result in any additional rebate against school real property tax. **The types of services that participants provide through the program must enhance and provide a direct public benefit to the academic**

program of the district.3] The program may not replace or supplant existing employee positions in the district.[29]

Credit Limitations

Property tax rebates will be made at the rate of \$8.00 per volunteered hour. The maximum rebate allowed per household is \$560.00. This is based on 70 hours of volunteered service per household. All tax bills will reflect the full amount due. The taxpayer will receive a check for the amount of the tax rebate earned. Should a participant sell his/her property and not purchase another property within the district, the rebate is forfeited. Tax rebates are not transferable to another individual. **Only one (1) participant per household shall be permitted in the program per fiscal year.** The rebate amount cannot exceed actual amount of taxes paid.

Funding

The district may seek private and public funding sources to support the program. [25] The program cost will not be limited unless the Board so directs. This program will be in effect as long as funds are available. The Board reserves the right to suspend or discontinue the program at any time provided, however, participants who have earned rebates will be entitled to use them in accordance with this policy.

Procedures

The Director of Business Affairs or designee is responsible for prescribing appropriate accounting procedures of the RSVP, which shall be maintained in the Business Office Procedures Manual.

Legal

1. 24 P.S. 111
2. 23 Pa. C.S.A. 6344
- 23 Pa. C.S.A. 6301 et seq
- Pol. 916



Book	Policy Manual
Section	800 Operations
Title	Emergency Preparedness and Response formerly Emergency Preparedness
Code	805
Status	First Reading
Adopted	August 1, 2015
Last Revised	December 16, 2019

Purpose

The Board recognizes its responsibility to safeguard the health and welfare of district students and employees. Therefore, the Board shall provide the facilities, equipment, and training necessary to minimize the effects of all hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, terrorism, communicable diseases, and pandemics. Advance planning and comprehensive implementation are key components in ensuring the protection of the school community.[1]

Authority

The district, in cooperation with the county Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by the Pennsylvania Emergency Management Agency and other applicable state requirements.[2][3]

The Superintendent shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health, and the Pennsylvania Department of Education **and local law enforcement agencies**. [4]

The Superintendent shall ensure that emergency **preparedness**, and **emergency** evacuation **and school security** drills are conducted, ~~minimally~~ at intervals required by state law. [3][5][6]

Definitions

School security drill – a planned exercise, other than a fire drill or natural disaster drill, designed to practice procedures to respond to an emergency situation that may include, but is not limited to, an act of terrorism, armed intruder situation or other violent threat. [5]

School Safety and Security Assessment – a strategic evaluation of a school entity’s facilities and programs used to identify potential safety and security threats. [7]

Delegation of Responsibility

The Superintendent or his/her designee shall collaborate with relevant stakeholders, including parents/guardians, staff, community agencies, **local law enforcement agencies**, and first responders,

during the development and implementation of the emergency preparedness plan.

~~District staff shall be trained to assist in implementing the emergency preparedness plan.~~

~~The Superintendent or his/her designee shall implement a communication system to notify parents/guardians of the evacuation of students and to alert the entire school community when necessary.~~

Annually, by April 10, the Superintendent shall certify that emergency and evacuation drills have been conducted in the manner prescribed by law.[\[5\]](#)

In accordance with state law and regulations, the Superintendent shall execute a memorandum of understanding with each local police department that has jurisdiction over school property.[\[4\]](#)[\[8\]](#)[\[9\]](#)

The Superintendent or designee shall periodically complete a School Safety and Security Assessment in accordance with the provisions of law.[\[7\]](#)[\[10\]](#)

Guidelines

Emergency Planning

The emergency preparedness plan shall be maintained in each district building; be reviewed at least annually; and be modified as necessary. A copy of the plan shall be provided to the county Emergency Management Agency, each local police department, and each local fire department that have jurisdiction over school property. The fact that an emergency preparedness plan exists shall be communicated to students, parents/guardians, the community, and other relevant stakeholders.[\[2\]](#)[\[3\]](#)[\[11\]](#)

Appropriate information regarding the emergency preparedness plan shall be communicated to students, parents/guardians, staff, the community and other relevant stakeholders.

Annually, by September 30, the district shall assemble information required by state law to assist local police and fire departments in responding to an emergency. The required information shall be deployed immediately to the Incident Command Post in the event of an emergency incident or disaster.[\[2\]](#)[\[3\]](#)[\[4\]](#)

Schools and school buses or transportation vehicles owned or leased by the district shall be made available to local, county, and state officials for emergency planning and exercises.

Continuity of Student Learning/Core Operations

In the event of an emergency, local, county, or state officials may require that schools be closed to serve as mass-care facilities or to mitigate the spread of infection or illness. Local, county, or state officials may also utilize district-owned buses and other transportation vehicles, if any.[\[3\]](#)[\[12\]](#)[\[13\]](#) **The Superintendent or designee shall determine whether schools shall be closed, or the educational program suspended, to safeguard student and staff health and safety.**

State officials may also direct schools to close in order to mitigate the spread of infection or illness in designated emergencies.

The district shall make provisions in the emergency preparedness plan for the continuity of student learning during school closings or excessive absences, **in accordance with the law**. Such alternatives **Instructional activities** may include:[\[14\]](#)[\[15\]](#)

1. Web-based district instruction;
2. Telephone trees;

3. Mailed lessons and assignments; and/or
4. Instruction via local television or radio stations.

The continuity of core operations such as payroll and ongoing communication with students and parents/guardians shall be an essential part of the emergency preparedness plan.

Education and Training

Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.[\[5\]](#)[\[6\]](#)

Effective infection control and prevention education and procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at district schools.[\[16\]](#)[\[17\]](#)

The district shall provide mandatory training to school employees on school safety and security based on the district's needs and in accordance with law. Training shall address any combination of one (1) or more of the following areas:[\[18\]](#)[\[19\]](#)[\[20\]](#)

1. Situational awareness.
2. ~~Trauma informed approaches.~~[\[20\]](#)
3. Behavioral health awareness.
4. Suicide and bullying awareness.[\[21\]](#)[\[22\]](#)
5. Substance use awareness.[\[23\]](#)[\[24\]](#)
6. Emergency training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat.[\[25\]](#)
7. Identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.

Employees are required to complete a minimum of three (3) hours of training every five (5) years.[\[19\]](#)

Required Drills

Emergency Preparedness Drill -

The Board directs district schools to conduct a disaster response or emergency preparedness plan drill at least annually, in accordance with the provisions of law.[\[3\]](#)

Fire Drills -

The Board directs each district school to conduct fire drills at least once a month during the school year, in accordance with the provisions of law.[\[5\]](#)[\[6\]](#)

School Security Drills -

The Board directs each district school to conduct a school security drill within ninety (90) days of the beginning of each school year. The school security drill shall be conducted while school is in session, with students present.[\[5\]](#)

The school security drill may take the place of a fire drill for the month in which it is conducted.

The Superintendent or designee may conduct additional school security drills in district schools after the first ninety (90) days of the school year. Up to two (2) additional school security drills per school year may be conducted in place of the required fire drills for the month in which they are conducted.[\[5\]](#)

The Superintendent or designee shall:[\[5\]](#)

1. Oversee instruction and training of students and school employees in procedures for conducting school security drills and responding to emergency situations.
2. Notify and request assistance from local law enforcement and the emergency management agency prior to conducting a school security drill.
3. Notify parents/guardians of the students attending the school building where the school security drill is scheduled in advance of conducting the drill.

Bus Evacuation Drills -

Bus evacuation and safety drills shall be conducted in accordance with the provisions of law.[\[5\]](#)[\[26\]](#)

Safe2Say Something Program

The Board directs the Superintendent or designee to develop procedures for assessing and responding to reports received from the Safe2Say Something anonymous reporting program, in accordance with law. The procedures shall establish a framework within which district administration and staff will respond to program reports, coordinate with the county emergency dispatch center(s) and local law enforcement, and provide appropriate assessment and response for the safety and security of students, staff and school facilities.[\[27\]](#)

Legal

1. Pol. 705
2. 22 PA Code 10.24
3. 35 Pa. C.S.A. 7701
4. Pol. 805.1
5. 24 P.S. 1517
6. 24 P.S. 1518
7. 24 P.S. 1301-B
8. 22 PA Code 10.11
9. 24 P.S. 1303-A
10. 24 P.S. 1303-B
11. 24 P.S. 1302.1-A
12. Pol. 804
13. 35 Pa. C.S.A. 7301 et seq
14. 24 P.S. 1501
15. 24 P.S. 1506
16. Pol. 203
17. Pol. 203.1
18. 24 P.S. 102
19. 24 P.S. 1310-B
20. Pol. 333
21. Pol. 249
22. Pol. 819
23. Pol. 227
24. Pol. 351
25. Pol. 805
26. 75 Pa. C.S.A. 4552
27. 24 P.S. 1303-D
- 24 P.S. 1205.7
- 20 U.S.C. 7112
- 20 U.S.C. 7118
- 20 U.S.C. 7801
- Pol. 146
- Pol. 236
- Pol. 709
- Pol. 810
- Pol. 909

WEST CHESTER AREA SCHOOL DISTRICT

No. 236.1

ADMINISTRATIVE GUIDELINE
APPROVED:
REVISED:

236.1 AG1 – Threat Assessment Guidelines

The

{X } Superintendent or designee

~~{ } School Safety and Security Coordinator~~

shall ensure that threat assessment team members are provided individual and/or group training on: [\[1\]](#)

1. Responsibilities of threat assessment team members.
2. Process of identifying, reporting, assessing, responding to and intervening with threats.
3. Identifying and avoiding racial, cultural or disability bias. [\[3\]](#)[\[8\]](#)
4. Confidentiality requirements under state and federal laws and regulations, and Board policies. [\[4\]](#) [\[6\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)
5. { } Student Assistance Program process. [\[4\]](#)
6. { } Youth suicide awareness, prevention and response. [\[7\]](#)
7. { } Trauma-informed approach. [\[12\]](#)
8. { } Safe2Say Something procedures. [\[6\]](#)
9. { } Multi-tiered systems of support.
10. { } Positive Behavioral Intervention and Support.

Threat assessment team training shall be credited toward professional education requirements and school safety and security training requirements for staff, in accordance with applicable law and Board policy. [\[1\]](#)[\[6\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)

Information for Students, Parents/Guardians and Staff

The district shall notify students, staff and parents/guardians about the existence and purpose of the threat assessment team through posting information on the district website, publishing in handbooks and through other appropriate methods. [\[1\]](#)

The threat assessment team shall make available age-appropriate informational materials to students regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Informational materials shall be available for review by parents/guardians. [\[1\]](#)[\[7\]](#)[\[8\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)

The threat assessment team shall make available informational materials for school employees regarding recognition of threatening or at-risk behavior that may present a threat to the student, other students, school employees, school facilities, the community or others and how to report concerns, including through the Safe2Say Something program and other district reporting hotlines or methods. Information for school employees shall include a list of the staff members who have been appointed to the threat assessment team. [\[1\]](#)[\[7\]](#)[\[8\]](#)[\[17\]](#)[\[19\]](#)

Reporting and Identification

The threat assessment team shall document, assess and respond to reports received regarding students whose behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others. [\[1\]](#)

The threat assessment team shall assist in assessing and responding to reports that are received through the Safe2Say Something Program identifying students who may be a threat to themselves or others. [\[1\]](#)[\[6\]](#)

The threat assessment team shall assist in assessing and responding to reports of students exhibiting self-harm or suicide risk factors or warning signs, as identified in accordance with applicable law and Board policy. [\[1\]](#)[\[7\]](#)

When the threat assessment team has made a preliminary determination that a student's reported behavior may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others, the team shall immediately take the following steps: [\[1\]](#)

1. Notify the Superintendent or designee and School Safety and Security Coordinator of the reported threat.
2. Notify the building principal of the school the student attends of the reported threat, who shall notify the student's parent/guardian of the reported threat.

When a reported student's behavior indicates that there may be an imminent threat to the safety of the student or others, or an emergency situation, a threat assessment team member shall take immediate action, which may include promptly reporting to the appropriate law enforcement agency and school administration. [\[1\]](#)[\[5\]](#)[\[6\]](#)[\[20\]](#)

Where a threat assessment team member has reasonable cause to suspect that a

reported situation indicates that a student may be a victim of child abuse, the member shall make a report of suspected child abuse in accordance with law and Board policy.[1][21][22]

Inquiry and Assessment

In investigating, assessing and responding to threat reports, the threat assessment team shall make a determination if the report should be addressed under one or more specific Board policies or administrative regulations, based on the subject matter of the report and the requirements of law, regulations and Board policy, including, but not limited to, reports involving:

1. Discrimination/Title IX Sexual Harassment.[8][17]
2. Bullying/Cyberbullying.[19]
3. Suicide Awareness, Prevention and Response.[7]
4. Hazing.[23]
5. Dating Violence.[24]

Members of the threat assessment team shall engage in an assessment of the reported student behavior that may indicate a threat, in accordance with training and established procedures. This process may include, but is not limited to:

1. { } Interviewing the student, other students, staff, parents/guardians or others regarding the subject(s) of the reported threat.
2. { } Reviewing existing academic, health and disciplinary records and assignments, as appropriate, regarding the subject(s) of the report.
3. { } Conducting searches of lockers, storage spaces, and other possessions on school property as applicable, in accordance with applicable law, regulations and Board policy.[25]
4. { } Examining outside resources such as social media sites, in coordination with law enforcement, or contacting law enforcement, juvenile probation, or community agencies to request additional information about the subject(s) of the report, in accordance with law, regulations and Board policies.
5. { } Where appropriate, convening the appropriate team to assess and/or address the situation that is the subject of the report, such as the Individualized Education Program (IEP) team, Section 504 Team, Behavior Support team, Student Assistance Program team, or others.[4][26][27][28] [29][30]

The threat assessment team shall establish and implement procedures, in accordance with the district's Memorandum of Understanding, to address situations where the

investigation of a reported threat shall be transferred to the appropriate law enforcement agency.[5][20]

The threat assessment team may request that the county agency or juvenile probation department consult and cooperate with the team in assessing the student who is the subject of a preliminary determination regarding a threat.[1]

When assessment of a student's behavior determines that it is not a threat to the student, other students, school employees, school facilities, the community or others, the threat assessment team shall document the assessment and may refer the student to other appropriate resources such as a child study team, the Student Assistance Program team, an IEP or Section 504 Team or other district supports and services.

Response and Intervention

The threat assessment team shall develop an Individualized Management Plan for each student identified and assessed as posing a threat to the student, other students, school employees, school facilities, the community or others. The plan should document the team's evaluation of the threat and recommendations for disposition of the threat, including the information gathered during the assessment and recommendations for response and intervention.

Following notification to the student's parent/guardian, the threat assessment team may refer the student to an appropriate program or take action to address the reported situation in accordance with applicable Board policy, which may include, but is not limited to:[1]

- 1.A referral to the Student Assistance Program.[4]
- 2.A referral to the appropriate law enforcement agency.[5][6][20]
- 3.An appropriate evaluation to determine whether the student is a qualified student with a disability in need of a Section 504 Service Agreement or in need of special education services through an Individualized Education Program (IEP), in accordance with applicable law and Board policy.[26] [27][30]
- 4.A referral to the student's IEP Team to review and address the student's IEP and/or Positive Behavior Support Plan. This could include, but is not limited to, a manifestation determination or functional behavioral assessment in accordance with applicable law, regulations and Board policy. [27][28][29][30]
- 5.A referral to the student's Section 504 Team to review and address the student's Section 504 Service Agreement and/or Positive Behavior Support Plan.[26]

6. With prior parental consent, a referral to a behavioral service provider, health care provider or county agency. [31]
7. Addressing behavior in accordance with applicable discipline policies and the Code of Student Conduct. [32][33][34][35]
8. Ongoing monitoring of the student by the threat assessment team, a child study team, Student Assistance Program team or other appropriate school personnel.
9. Taking steps to address the safety of any potential targets identified by the reported threat. [6] [36]

Safe Schools Incident Reporting –

For Safe Schools reporting purposes, the term **incident** means an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act. [20][37][38][39]

When a reported threat also meets the definition of an incident under the Safe Schools Act, in accordance with reporting requirements, the Superintendent or designee shall immediately report required incidents, if not previously reported by district staff, and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the Memorandum of Understanding with local law enforcement and Board policies. [20][32][37][38][40][41][42]

The Superintendent or designee shall notify the parent/guardian, if not previously notified by district staff, of any student directly involved in an incident on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, who is a victim or suspect, immediately, as soon as practicable. The Superintendent or designee will inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee will document attempts made to reach the parent/guardian. [20][38][43]

Students With Disabilities –

When reporting an incident committed by a student with a disability or referring a student with a disability to a law enforcement agency, the district shall provide the information required by state and federal laws and regulations and shall ensure that

copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records.[9][11][44][45][46][47]

Monitoring and Management

If a student has an Individualized Management Plan, the threat assessment team shall monitor the Individualized Management Plan and coordinate with the designated team or resource to provide support and follow-up assessment as necessary. Follow-up assessments, referrals, re-entry plans and other supports shall be documented as part of the student's Individualized Management Plan.

The threat assessment team, in coordination with other appropriate teams and supports, shall determine when the student's Individualized Management Plan is no longer needed for disposition of the threat(s), and may transfer appropriate information in accordance with applicable law, regulations and Board policy.[4][7][9][11][26][27]

Records Access and Confidentiality

In order to carry out their duties and facilitate the timely assessment of and intervention with students whose behavior may indicate a threat, the threat assessment team shall have access to the following student information to the extent permitted under applicable law and regulations: [\[1\]](#)

1. Student health records. [\[48\]](#)[49]
2. Prior school disciplinary records. [9][11][50]
3. Records related to adjudication under applicable law and regulations. [50] [\[51\]](#)[\[52\]](#)[\[53\]](#)[\[54\]](#)[55]
4. Records of prior behavioral or mental health or psychological evaluations or screenings maintained by the district.
5. Other records or information that may be relevant to evaluating a threat or determining treatment or referral options for a student that are maintained by the district.

The threat assessment team shall use all information or records obtained in fulfilling the team's duty in accordance with law to evaluate a threat or to recommend disposition of a threat. Team members shall not redisclose any record or information obtained or otherwise use any record of a student beyond the purpose for which the disclosure was made to the team, in accordance with law. [\[1\]](#)

The threat assessment team shall maintain confidentiality and handle all student

records in accordance with applicable law, regulations, Board policy, the Student Records Plan and the district's legal and investigative obligations.[4][7][9][10][11][19][44][46][50][56]

Threat assessment members whose other assignments and roles require confidentiality of specific student communications, in accordance with law, shall ensure that all confidential communications and information are addressed in accordance with applicable law, regulations, Board policy and administrative regulations.[10][57][58][59][60]

Annual Board Report

The threat assessment team shall provide the required information to the Superintendent, in consultation with the School Safety and Security Coordinator, to annually develop and present to the Board, at an executive session, a report outlining the district's approach to threat assessment, which shall include:[1]

- 1.Verification that the district's threat assessment team and process complies with applicable law and regulations.
- 2.The number of threat assessment teams assigned in the district, and their composition.
- 3.The total number of threats assessed that year.
- 4.A summary of interactions with outside law enforcement agencies, juvenile probation and behavioral service providers.
- 5.An assessment of the district's threat assessment team(s) operation.
- 6.Recommendations for improvement of the district's threat assessment processes.
- 7.Any additional information required by the Superintendent or designee.

{ } The annual threat assessment report shall be presented as part of the annual report to the Board by the School Safety and Security Coordinator on district safety and security practices.[1][5]

The threat assessment team's information addressing verification of compliance with law and regulations, the number of threat assessment teams assigned in the district and their composition, the total number of threats assessed that year, and any additional information required by the Superintendent or designee shall be included in the School Safety and Security Coordinator's annual report on district safety and security practices that is submitted to the state's School Safety and Security Committee.[1][5][61]

Legal

1. [24 P.S. 1302-E](#)
2. [24 P.S. 1301-E](#)
3. Pol. 832
4. Pol. 236
5. Pol. 805.2
6. Pol. 805
7. Pol. 819
8. Pol. 103
9. Pol. 113.4
10. Pol. 207
11. Pol. 216
12. Pol. 146.1
13. [24 P.S. 1205.2](#)
14. [24 P.S. 1205.5](#)
15. [24 P.S. 1310-B](#)
16. Pol. 333
17. Pol. 104
18. Pol. 105.1
19. Pol. 249
20. Pol. 805.1
21. [23 Pa. C.S.A. 6311](#)
22. Pol. 806
23. Pol. 247
24. Pol. 252
25. Pol. 226
26. Pol. 103.1
27. Pol. 113
28. Pol. 113.1
29. Pol. 113.2
30. Pol. 113.3
31. Pol. 146
32. Pol. 218
33. Pol. 218.1
34. Pol. 218.2
35. Pol. 233
36. Pol. 709
37. [24 P.S. 1303-A](#)
38. [22 PA Code 10.2](#)
39. [35 P.S. 780-102](#)
40. [24 P.S. 1302.1-A](#)
41. [22 PA Code 10.21](#)
42. [22 PA Code 10.22](#)
43. [22 PA Code 10.25](#)

- 44. 20 U.S.C. 1232g
- 45. 20 U.S.C. 1415
- 46. 34 CFR Part 99
- 47. 34 CFR Part 300
- 48. 24 P.S. 1409
- 49. Pol. 209
- 50. Pol. 216.1
- 51. 24 P.S. 1304-A
- 52. 24 P.S. 1305-A
- 53. 24 P.S. 1307-A
- 54. 42 Pa. C.S.A. 6341
- 55. Pol. 218.3
- 56. 24 P.S. 1304-D
- 57. 22 PA Code 12.12
- 58. 42 Pa. C.S.A. 5945
- 59. 42 Pa. C.S.A. 8337
- 60. 42 CFR Part 2
- 61. 24 P.S. 1309-B
- 20 U.S.C. 1400 et seq
- 35 P.S. 7601 et seq Pol. 203.1
- PA Commission on Crime and Delinquency, School Safety and Security Committee
Model K-12 Threat Assessment Procedures and Guidelines



Book	Policy Manual
Section	800 Operations
Title	School Security Personnel
Code	805.2
Status	First Reading
Adopted	December 16, 2019

Authority

The Board shall employ, contract for and/or assign staff to coordinate the safety and security of district students, staff, visitors and facilities.

Definitions

School security personnel - school police officers, school resource officers and school security guards. [\[1\]](#)

School Resource Officer (SRO) - a law enforcement officer commissioned and employed by a law enforcement agency whose duty station is located in the district and whose stationing is established by an agreement between the law enforcement agency and the district. [\[1\]](#)

School Security Guard - an individual employed by the district or a third-party vendor or an independent contractor who is assigned to a school for routine safety and security duties, and has not been granted powers by the court to issue citations, detain individuals or exercise the same powers as exercised by police of the municipality in which the school property is located, in accordance with law. An independent contractor or individual employed by a third-party vendor contracted with the district shall meet the requirements of contracted services personnel, in accordance with Board policy, and the provisions of applicable law. [118\[20\]41](#)

Independent contractor - an individual, including a retired federal agent or retired state, municipal or military police officer or retired sheriff or deputy sheriff, whose responsibilities, including work hours, are established in a written contract with the district for the purpose of performing school security services. [\[1\]](#)

Third-party vendor - a company or entity approved by the Office for Safe Schools of the PA Department of Education or the PA Commission on Crime and Delinquency that provides school security services in accordance with law. [\[1\]](#)

Delegation of Responsibility

The Superintendent shall appoint a school administrator to serve as the School Safety and Security Coordinator, in accordance with law. [\[2\]](#)

The School Safety and Security Coordinator shall report directly to the Superintendent, and shall be responsible for the following: [\[2\]](#)

1. Oversee all school police officers or contract agreements with local police and School Resource Officers (SROs).
2. Review and provide oversight of all Board policies, administrative regulations and procedures related to school safety and security, and ensure compliance with federal and state laws and regulations regarding school safety and security.
3. Coordinate training and resources for students and staff related to situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying, substance abuse, and emergency procedures and training drills, including fire, natural disaster, active shooter, hostage situation, bomb threat, and all hazard disasters.[3][4][5][6][7][8][9]
4. Coordinate a tour of the district's buildings and grounds biennially, or when a building is first occupied or reconfigured, with law enforcement and first responders responsible for protecting and securing the district to discuss and coordinate school safety and security matters.
5. **Serve on the district's threat assessment team(s) and participate in required training and the threat assessment process [10] [11]**
6. Serve as the liaison with law enforcement and other state committees and agencies on matters of school safety and security.
7. Coordinate School Safety and Security Assessments and respond to School Safety and Security surveys, as applicable.[8][10]

By June 30 of each year, the School Safety and Security Coordinator shall make a report to the Board at an executive session on the district's current safety and security practices, and identify strategies to improve school safety and security.[2][11]

The Board directs the School Safety and Security Coordinator to include the following information in the annual report:

1. **Threat assessment team information, including verification of compliance with law and regulations, the number and composition of the district's threat assessment team(s), the total number of threats assessed in the past year and any additional information on threat assessment required by the Superintendent or designee, in accordance with Board policy.[10][11]**
2. Safe2Say Something aggregate data, including a breakdown of Life Safety and Non-Life Safety reports received.
3. Behavioral health and school climate information, including aggregate data from surveys and assessments issued in the district, information on referrals and services accessed by students and families, and identification of additional resources needed in the district.[12]
4. Office for Safe Schools reports for the previous year(s) and/or data collected to date for the current year.
5. Updates regarding the district's Memorandum of Understanding with local law enforcement agencies.[13]
6. Updates to laws, regulations and/or Board policies related to school safety and security.
7. Information on grants or funding applied for and/or received in support of school safety and security efforts.

A copy of the report shall be submitted to the state's School Safety and Security Committee.[2]

The Superintendent or designee shall implement job descriptions and procedures to address the responsibilities and requirements specific to each category of school security personnel in carrying out their duties.

School security personnel shall carry weapons, including firearms, in performance of their duties only if, and to the extent, authorized by the Board, including as provided in an agreement with a law enforcement agency for the stationing of a School Resource Officer or in a contract with an independent contractor or third-party vendor approved by the Board.

Guidelines

School Police Officers

The district shall contract with local law enforcement or a third party vendor for police coverage in its buildings and apply to the appropriate court for appointment and powers of authority, in accordance with the provisions of law.[\[1\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)

School Resource Officers (SROs)

The district shall establish an agreement with local municipal governments or third party vendors, in accordance with the provisions of law, for the assignment of a School Resource Officer(s) to specified district schools.[\[1\]](#)[\[19\]](#)

The agreement shall address the powers and duties conferred on SROs, which shall include but not be limited to:[\[20\]](#)

1. Assist in identification of physical changes in the environment which may reduce crime in or around a school.
2. Develop and educate students in crime prevention and safety.
3. Train students in conflict resolution, restorative justice and crime awareness.
4. Address crime and violence issues, gangs and drug activities affecting or occurring in or around a school.
5. Other duties as agreed upon between the district and municipal agency.

Prior to assignment in the district, the district shall confirm that the law enforcement agency has completed a law enforcement agency background investigation and received the SRO's separation record, when required, in compliance with applicable law and regulations. The district shall coordinate with the law enforcement agency in making required reports regarding hiring and separation, and maintaining all required records, in accordance with applicable law and regulations. [\[2630\]](#)

SROs shall successfully complete required training, in accordance with law.[\[20\]](#)

School Security Guards

The district shall employ or contract for one or more security guards, in accordance with the provisions of law. [\[1\]](#)[\[19\]](#)[\[20\]](#)[41\]](#)

School security guards shall provide the following services, as directed by the district:[\[41\]](#)

- 1. School safety support services.**
- 2. Enhanced campus supervision.**
- 3. Assistance with disruptive students.**

4. Monitoring visitors on campus.

5. Coordination with law enforcement officials including school police offices and including SROs.

6. Security functions which improve and maintain school safety.

School security guards shall successfully complete required training, in accordance with law, and applicable staff training in accordance with Board policy.[41]

School security guards authorized to carry a firearm shall maintain an appropriate license and successfully complete required firearm training in accordance with law.[41]

The district shall make reports regarding hiring and separation, and shall maintain all records, as required for a law enforcement agency, in accordance with applicable law and regulations.

Legal

1. [24 P.S. 1301-C](#)
2. [24 P.S. 1309-B](#)
3. Pol. 146
4. Pol. 227
5. Pol. 236
6. Pol. 249
7. Pol. 351
8. Pol. 805
9. Pol. 819
10. [24 P.S. 1305-B](#)
11. Pol. 006
12. Pol. 235
13. Pol. 805.1
14. [24 P.S. 1302-C](#)
15. [24 P.S. 1310-C](#)
16. [24 P.S. 1311-C](#)
17. Pol. 304
18. Pol. 818
19. Pol. 909
20. [24 P.S. 1313-C](#)
- [24 P.S. 1303-C](#)
- [24 P.S. 1304-C](#)
- [24 P.S. 1305-C](#)
- [24 P.S. 1306-C](#)
- [24 P.S. 1307-C](#)
- [22 PA Code 10.23](#)
- [22 PA Code 14.104](#)
- [22 PA Code 14.133](#)
- [42 Pa. C.S.A. 8953](#)
- [53 Pa. C.S.A. 2301 et seq](#)
- Pol. 113.2
- Pol. 705
- Pol. 709
- Pol. 907

WEST CHESTER AREA SCHOOL DISTRICT
August 23, 2021 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

**Approval of School Board Treasurer's Report and Statement of Disbursements
Summary Schedule for the Period of July 1, 2021 to July 31, 2021**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of July 1 to July 31, 2021 totaling \$49,919,019.46. This amount includes transfers in the amount of \$35,000,000 into the District investment account.

I so move.

The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at www.wcasd.net. Please contact the School Board Secretary for any hard copies of the report.

John T. Scully
School Board Treasurer

WEST CHESTER AREA SCHOOL DISTRICT
CASH BALANCE STATEMENT
JULY 31, 2021

CASH BALANCE JUNE 30, 2021 \$ 26,135,991.88

RECEIPTS JULY 1, 2021 - JULY 31, 2021

GENERAL FUND	\$	47,117,880.81		
CAPITAL RESERVE FUND	\$	5,372.58		
CAPITAL RESERVE FUND- FACILITIES	\$	-		
CAPITAL PROJECTS FUND	\$	78,000.00		
SPECIAL REVENUE FUND-ATHLETICS	\$	-		
TRUST FUNDS	\$	195.62		
TOTAL RECEIPTS JULY 1, 2021 - JULY 31, 2021				\$ <u>47,201,449.01</u>
AVAILABLE FUNDS JULY 1, 2021 - JULY 31, 2021				\$ 73,337,440.89

DISBURSEMENTS JULY 1, 2021 - JULY 31, 2021

CHECKS & EFT'S APPROVED AUGUST 23, 2021 ck #40081691-40081964,ck #40081965-40082063,ck #40082064-40082152,ck #40082153-40082291,eft #V1004800-V1004809,eft #V1004810-V1004823,eft #V1004824-V1004836,eft #V1004837-V1004857

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	6,770,442.63	393,185.80	7,163,628.43
CAPITAL RESERVE FUNDS	60,669.61	24,588.23	85,257.84
CAPITAL PROJECTS FUND	1,279,781.09	11,551.09	1,291,332.18
SPECIAL REVENUE FUND-ATHLETICS	328.30	5,750.00	6,078.30
TRUST FUNDS	83,691.00	-	83,691.00
TOTAL	8,194,912.63	435,075.12	8,629,987.75

VOIDS AND OTHER DISBURSEMENTS JULY 1, 2021 - JULY 31, 2021

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(40,055.66)	6,293,452.97	35,000,000.00	41,253,397.31
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(3,348.00)	-	-	(3,348.00)
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	(190.00)	-	-	(190.00)
TOTAL	(43,593.66)	6,293,452.97	35,000,000.00	41,249,859.31

TOTAL DISBURSEMENTS JULY 1, 2021 - JULY 31, 2021

	<u>CHECKS/VOIDS</u>	<u>EFT'S/DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	6,730,386.97	6,686,638.77	35,000,000.00	48,417,025.74
CAPITAL RESERVE FUND	60,669.61	24,588.23	-	85,257.84
CAPITAL PROJECTS FUND	1,276,433.09	11,551.09	-	1,287,984.18
SPECIAL REVENUE FUND-ATHLETICS	328.30	5,750.00	-	6,078.30
TRUST FUNDS	83,501.00	-	-	83,501.00
TOTAL	8,151,318.97	6,728,528.09	35,000,000.00	49,879,847.06

CASH BALANCE JULY 31, 2021 \$ 23,457,593.83

WEST CHESTER AREA SCHOOL DISTRICT
DISBURSEMENT APPROVAL REPORT
JULY 31, 2021

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(40,055.66)	6,293,452.97	35,000,000.00	41,253,397.31
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(3,348.00)	-	-	(3,348.00)
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	(190.00)	-	-	(190.00)
TOTAL	<u>(43,593.66)</u>	<u>6,293,452.97</u>	<u>35,000,000.00</u>	<u>41,249,859.31</u>

CHECKS & EFT'S APPROVED AUGUST 23, 2021 ck #40081691-40081964,ck #40081965-40082063,ck #40082064-40082152,ck #40082153-40082291,eft #V1004800-V1004809,eft #V1004810-V1004823,eft #V1004824-V1004836,eft #V1004837-V1004857

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	6,770,442.63	393,185.80	7,163,628.43
CAPITAL RESERVE FUND	60,669.61	24,588.23	85,257.84
CAPITAL PROJECTS FUND	1,279,781.09	11,551.09	1,291,332.18
SPECIAL REVENUE FUND-ATHLETICS	328.30	5,750.00	6,078.30
TRUST FUNDS	83,691.00	-	83,691.00
TOTAL	<u>8,194,912.63</u>	<u>435,075.12</u>	<u>8,629,987.75</u>

TOTAL DISBURSEMENTS FOR APPROVAL AUGUST 23, 2021

	<u>CHECKS/ VOIDS</u>	<u>DEBIT MEMOS/ EFT'S</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	6,730,386.97	6,686,638.77	35,000,000.00	48,417,025.74
CAPITAL RESERVE FUND	60,669.61	24,588.23	-	85,257.84
CAPITAL PROJECTS FUND	1,276,433.09	11,551.09	-	1,287,984.18
SPECIAL REVENUE FUND-ATHLETICS	328.30	5,750.00	-	6,078.30
TRUST FUNDS	83,501.00	-	-	83,501.00
TOTAL	<u>8,151,318.97</u>	<u>6,728,528.09</u>	<u>35,000,000.00</u>	<u>49,879,847.06</u>

INVESTMENT BALANCE STATEMENT

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END-OF-MONTH: July 31, 2021

INSTRUMENT	INSTITUTION	PURCHASE DATE	DUE DATE	% RATE	PREVIOUS Mo. Balance	INTEREST MONTH	AMOUNT
<u>GENERAL FUND</u>							
PSDLAF-General Fund Acct.	PSDMAX-9101063		*	0.01%	122,658.35	0.93	122,659.28
INVEST-Tax Appeals Fund	INVEST 4-001		*	0.010%	286,221.98	2.56	286,224.54
INVEST-General Fund	INVEST 6-001		*	0.010%	26,223,388.08	223.64	8,038,520.02
CRIMs General Fund	Fulton Financial		*		<u>33,053,338.30</u>	4,246.03	<u>68,057,584.33</u>
					<i>TOTAL GENERAL FUND AT INTEREST =</i>		59,685,606.71 76,504,988.17
<u>CAPITAL RESERVE FUND</u>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*	0.02%	4,687.25	0.33	0.00
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	0.02%	4,801.50	1.55	4,803.05
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	0.02%	54,998.57	18.70	55,017.27
G.O.B. Series of 2019 164-68	PLGIT/ARM 164-68	8/27/19	*	0.02%	312,473.65	60.60	312,534.25
G.O.B. Series of 2021	PLGIT/ARM 0077	4/30/21	*	0.02%	587.10	639.36	1,226.46
CRIMs Capital Projects	Fulton Financial		*		<u>19,218,910.42</u>	1,459.30	<u>19,220,369.72</u>
					<i>TOTAL CAPITAL RESERVE FUND AT INTEREST =</i>		19,596,458.49 19,593,950.75
<u>CAPITAL PROJECT FUND INVESTMENTS</u>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*	0.02%	78,000.00		0.00
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	0.02%	80,328.50		80,328.50
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	0.02%	968,991.10		968,991.10
G.O.B. Series of 2019 164-68	PLGIT/ARM 164-68	8/27/19	*	0.02%	3,005,791.86		3,005,791.86
G.O.B. Series of 2021	PLGIT/ARM 0077	4/30/21	*	0.02%	<u>35,008,334.87</u>		<u>35,008,334.87</u>
					<i>TOTAL CAPITAL PROJECT FUND AT INTEREST =</i>		39,141,446.33 39,063,446.33

*Investment Accounts with Average % Yield for the period

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40081692	07/07/2021	1001574	AG INDUSTRIAL, INC.	\$74.16
	40081693	07/07/2021	1004912	ALTA LANGUAGE SERVICES, INC.	\$3,131.30
	40081694	07/07/2021	1008943	AMAZON	\$493.49
	40081696	07/07/2021	1008745	ANTHONY PARTY RENTALS INC	\$4,776.00
	40081699	07/07/2021	007075	AQUA PA	\$18,354.92
	40081700	07/07/2021	007351	ARAMARK UNIFORM SERVICES	\$38.22
	40081701	07/07/2021	1008213	ARIN-AMER REGISTRY FOR INTERNET	\$150.00
	40081703	07/07/2021	008510	ASCD	\$79.00
	40081705	07/07/2021	009710	B & H PHOTO	\$1,049.00
	40081707	07/07/2021	010830	BARNES & NOBLE INC.	\$6,773.36
	40081709	07/07/2021	011860	BENCHMARK SCHOOL	\$3,670.00
	40081710	07/07/2021	1007468	BENEFIT RESOURCE, INC.	\$337.50
	40081717	07/07/2021	015300	BOROUGH OF WEST CHESTER	\$793.45
	40081719	07/07/2021	1009266	BOULDER FALLS MINI GOLF	\$384.00
	40081722	07/07/2021	1003030	BRAINPOP	\$28,868.12
	40081724	07/07/2021	017340	BSN SPORTS LLC	\$4,932.00
	40081726	07/07/2021	1007181	BUSINESSOLVER.COM, INC.	\$2,464.87
	40081727	07/07/2021	018675	BUTLER, ROBERTA	\$70.00
	40081729	07/07/2021	1006435	CAPSTONE	\$12,860.10
	40081730	07/07/2021	1008868	CENTER FOR FAMILIES	\$2,421.30
	40081734	07/07/2021	023200	CHESCONET	\$12,000.00
	40081735	07/07/2021	023755	CHESTER COUNTY INT UNIT # 24	\$23,343.54
	40081738	07/07/2021	1006785	CLARK EQUIPMENT COMPANY	\$3,217.56
	40081743	07/07/2021	1005305	COMPANION CORPORATION	\$23,150.00
	40081744	07/07/2021	1009030	COOPER, MR. & MRS. DARYL	\$7,526.70
	40081746	07/07/2021	1008731	CROWN CASTLE	\$12,105.28
	40081750	07/07/2021	1006433	DEAFCAN	\$1,000.00
	40081753	07/07/2021	1007266	DELAWARE COUNTY COMMUNITY COLLEGE	\$300.00
	40081754	07/07/2021	032540	DELL COMPUTER CORPORATION	\$868.00
	40081756	07/07/2021	033800	DEVEREUX FOUNDATION	\$2,600.00
	40081766	07/07/2021	1008911	EAB GLOBAL INC	\$18,300.00
	40081767	07/07/2021	037190	EBSCO SUBSCRIPTION SERVICES	\$165.81
	40081768	07/07/2021	040065	ELMWOOD PARK ZOO	\$350.00
	40081773	07/07/2021	042520	FERGUSON ENT., INC. #501	\$9.71
	40081776	07/07/2021	1007412	FRONTLINE EDUCATION	\$47,357.56
	40081777	07/07/2021	1001390	GALLAGHER SEPTIC	\$400.00
	40081778	07/07/2021	1006249	GENERAL HEALTHCARE RESOURCES INC	\$1,640.00
	40081781	07/07/2021	051130	GROVE CITY AREA SCHOOL DIST	\$3,657.00
	40081788	07/07/2021	054650	HILL TOP PREPARATORY SCHOOL	\$30,000.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40081793	07/07/2021	053480	HSLC	\$4,300.00
	40081797	07/07/2021	1007808	IMPERIAL BAG & PAPER	\$40,820.29
	40081798	07/07/2021	1001035	INFOBASE LEARNING	\$1,543.66
	40081799	07/07/2021	1008946	INTEGROUS	\$1,789.00
	40081800	07/07/2021	1000335	INTELLICOM SYSTEMS, INC.	\$2,275.00
	40081801	07/07/2021	059620	ISTE	\$105.00
	40081808	07/07/2021	1002386	JOHNSON CONTROLS, INC.	\$944.10
	40081811	07/07/2021	1007627	KAMOR-BARNES, HEATHER	\$956.25
	40081813	07/07/2021	062600	KEEN COMPRESSED GAS CO	\$99.00
	40081814	07/07/2021	1009073	KELLY SERVICES INC	\$87,917.66
	40081822	07/07/2021	065200	KRAPF JR & SON INC GEORGE	\$458,955.35
	40081825	07/07/2021	065915	LANGUAGE SERVICES ASSOCIATES	\$963.20
	40081826	07/07/2021	1003634	LEARNING TREE INTERNATIONAL	\$5,890.00
	40081828	07/07/2021	1001238	LINCOLN LIBRARY PRESS, THE	\$1,057.00
	40081829	07/07/2021	1000250	LINDAMOOD-BELL LEARNING PROCESSES	\$395.00
	40081832	07/07/2021	069582	MACKIN EDUCATIONAL RESOURCES /	\$11,250.00
	40081834	07/07/2021	1008664	MASTERLIBRARY.COM LLC	\$7,200.00
	40081835	07/07/2021	071840	MATLACK FLORIST	\$145.95
	40081837	07/07/2021	072070	MCANDREWS LAW OFFICES	\$8,000.00
	40081842	07/07/2021	073020	MCMASTER-CARR SUPPLY CO	\$81.66
	40081846	07/07/2021	1003302	MILAGRE KIDS SCHOOL, INC., THE	\$14,200.00
	40081849	07/07/2021	1004050	MONTOUR SCHOOL DISTRICT	\$4,713.24
	40081853	07/07/2021	1009263	NATIONAL TIME & SIGNAL CORP	\$359.94
	40081856	07/07/2021	079853	ON THE GO KIDS, INC	\$638.00
	40081858	07/07/2021	080006	OXFORD UNIVERSITY PRESS	\$315.38
	40081862	07/07/2021	077475	NAPA AUTO PARTS	\$32.90
	40081863	07/07/2021	080435	PASPA	\$375.00
	40081866	07/07/2021	080622	PATHWAY SCHOOL, THE	\$19,800.00
	40081867	07/07/2021	1007748	PAYSCHOOLS	\$585.00
	40081868	07/07/2021	080850	PEARSON EDUCATION	\$12.85
	40081872	07/07/2021	081550	PEPPER & SON INC J W	\$261.99
	40081876	07/07/2021	1007600	POWERSCHOOL GROUP LLC	\$107,808.30
	40081877	07/07/2021	1007324	PROGRAPH INC	\$1,426.15
	40081881	07/07/2021	1007764	RESPONDUS INC.	\$4,595.00
	40081884	07/07/2021	085750	ROTHWELL DOCUMENT SOLUTIONS	\$9,920.39
	40081889	07/07/2021	1005060	SALISBURY TOWNSHIP SCHOOL DISTRICT	\$3,353.88
	40081892	07/07/2021	1002114	SCHOOLWIDE INC	\$2,705.69
	40081894	07/07/2021	086590	SDIC - SCHOOL DISTRICTS	\$123,733.00
	40081901	07/07/2021	1008459	SHELLER OIL COMPANY	\$112.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40081903	07/07/2021	088000	SIGNAL SERVICE INC	\$344.00
	40081913	07/07/2021	090890	STRATFORD FRIENDS SCHOOL	\$43,000.00
	40081918	07/07/2021	1008207	SYSCLOUD INC	\$30,040.00
	40081919	07/07/2021	091495	T MOBILE	\$1,616.00
	40081921	07/07/2021	092615	TIMOTHY SCHOOL CORPORATION	\$14,150.00
	40081926	07/07/2021	1006160	TP TRAILERS, INC.	\$123.06
	40081929	07/07/2021	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$290.75
	40081930	07/07/2021	092390	TRISTATE HVAC EQUIPMENT, LLP	\$5,290.91
	40081931	07/07/2021	029320	TRUSTMARK HEALTH BENEFITS INC	\$1,631.52
	40081935	07/07/2021	093600	UNITED REFRIGERATION CO	\$906.08
	40081937	07/07/2021	1006612	VALLEY FORGE EDUCATIONAL SERVICES	\$10,794.67
	40081943	07/07/2021	095412	WAREHOUSE BATTERY OUTLET	\$779.40
	40081945	07/07/2021	028984	WATERLOGIC EAST LLC	\$42.00
	40081950	07/07/2021	1006817	WEBSTER'S FITNESS PRODUCTS, INC.	\$9,962.00
	40081952	07/07/2021	097000	WEST GOSHEN TOWNSHIP	\$3,243.68
	40081955	07/07/2021	1008068	WILLIAMS SCOTSMAN, INC	\$1,468.00
	40081956	07/07/2021	098060	WILSON LANGUAGE TRAINING CORP	\$3,681.40
40081957	07/07/2021	1006821	WISCONSIN CENTER FOR EDUCATION PROD	\$145.00	
01	- Total				\$1,336,857.25
27	40081765	07/07/2021	1009235	E.O. HABHEGGER CO INC	\$2,740.00
	40081911	07/07/2021	1007453	STANTEC CONSULTING SERVICES, INC.	\$760.00
	40081955	07/07/2021	1008068	WILLIAMS SCOTSMAN, INC	\$4,911.62
27	- Total				\$8,411.62
29	40081890	07/07/2021	1007434	SBH AWARDS LLC	\$165.00
29	- Total				\$165.00
30	40081782	07/07/2021	1007152	GUY M. COOPER, INC.	\$2,118.50
	40081807	07/07/2021	1006736	JBM MECHANICAL, INC.	\$27,940.13
	40081845	07/07/2021	1009028	METAL ALLIANCE INC	\$97,542.00
	40081891	07/07/2021	1006778	SC STEVENSON CONSULTING INC	\$1,090.00
	40081899	07/07/2021	1007154	SHA-NIC, INC.	\$430,133.54
	40081927	07/07/2021	1008647	TRAFFIC PLANNING AND DESIGN INC	\$631.25
	40081934	07/07/2021	1006684	UNITED INSPECTION AGENCY INC	\$100.00
	40081939	07/07/2021	1007680	VISION MECHANICAL, INC.	\$9,219.75
	40081948	07/07/2021	1008854	WATTS SERVICES LLC	\$141,858.75
	40081955	07/07/2021	1008068	WILLIAMS SCOTSMAN, INC	\$3,746.00
30	- Total				\$714,379.92

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
40	40081691	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081695	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081697	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081702	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081704	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$380.00
	40081706	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081708	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$285.00
	40081711	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$475.00
	40081712	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081713	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081714	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081715	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081716	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081718	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081720	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081721	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081723	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$285.00
	40081725	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081728	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$285.00
	40081731	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081732	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081733	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081736	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$380.00
	40081737	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081739	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081740	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081741	07/07/2021	1002022	COLLEGE BOARD, THE	\$59,132.00
	40081742	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081745	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081747	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081748	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081749	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081751	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081752	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081755	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081757	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081758	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081759	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081760	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
40	40081761	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$285.00
	40081762	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081763	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081764	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081769	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081770	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081771	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081772	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081774	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081775	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081779	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$333.00
	40081780	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081783	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081784	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081785	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081786	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081787	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081789	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081790	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081791	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081792	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081794	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081795	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081796	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081802	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081803	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081804	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081805	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081806	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$238.00
	40081809	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081810	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081812	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081815	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081816	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081817	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081818	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081819	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081820	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081821	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
40	40081823	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081824	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081827	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081830	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081831	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081833	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081836	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081838	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081839	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081840	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081841	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081843	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081844	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081847	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081848	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081850	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081851	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081852	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081854	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081855	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$285.00
	40081857	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081859	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081860	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081861	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081864	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081865	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081869	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081870	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081871	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081873	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$285.00
	40081874	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$285.00
	40081875	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081878	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081879	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081880	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081882	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081883	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
	40081885	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$143.00
	40081886	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
40	40081887	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081888	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081893	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081895	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081896	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081897	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081898	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081900	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081902	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081904	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$285.00
	40081905	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081906	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081907	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081908	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081909	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081910	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081912	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081914	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081915	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$380.00
	40081916	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081917	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081920	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081922	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081923	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081924	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081925	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081928	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081932	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081933	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081936	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081938	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081940	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081941	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$190.00
	40081942	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$380.00
	40081944	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$285.00
	40081946	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081947	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081949	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00
	40081951	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$95.00

**West Chester Area School District
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
40	40081953	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081954	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081958	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081959	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081960	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081961	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$285.00
	40081962	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$285.00
	40081963	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
	40081964	07/07/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.00
40 - Total					\$83,501.00
50	80039443	07/07/2021	1009258	GRYPHON CAFE	\$155.00
	80039444	07/07/2021	1007072	INSTRUMENTALIST CO., THE	\$180.00
50 - Total					\$335.00
80	50001140	07/07/2021	1007748	PAYSCHOOLS	\$7,090.00
80 - Total					\$7,090.00
Overall - Total					\$2,150,739.79

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004801	07/07/2021	032952	DENNEY ELECTRIC SUPPLY	\$60.44
	V1004802	07/07/2021	049450	GOPHER SPORT	\$9,331.17
	V1004804	07/07/2021	075220	MUSIC & ARTS CENTERS	\$124.80
	V1004805	07/07/2021	080980	PENN OFFICE PRODUCTS	\$362.40
	V1004806	07/07/2021	1007124	REPUBLIC SERVICES, INC.	\$80.00
	V1004807	07/07/2021	091014	SUCCESS BY DESIGN, INC	\$1,161.86
	V1004808	07/07/2021	1007532	TURNITIN, LLC	\$13,931.00
	V1004809	07/07/2021	094345	UNRUH, TURNER, BURKE & FREES	\$16,744.50
	01 - Total				
30	V1004800	07/07/2021	032900	DEMCO , INC.	\$37.12
	V1004803	07/07/2021	064810	KNOX EQUIPMENT RENTALS INC	\$258.50
	V1004809	07/07/2021	094345	UNRUH, TURNER, BURKE & FREES	\$3,472.00
30 - Total					\$3,767.62
Overall - Total					\$45,563.79

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40081965	07/13/2021	1008449	3B SERVICES INC	\$23,786.00
	40081966	07/13/2021	1001574	AG INDUSTRIAL, INC.	\$60.77
	40081967	07/13/2021	1003432	AHOLD FINANCIAL SERVICES	\$316.82
	40081968	07/13/2021	1008943	AMAZON	\$3,169.38
	40081969	07/13/2021	007075	AQUA PA	\$6,434.32
	40081970	07/13/2021	007351	ARAMARK UNIFORM SERVICES	\$431.82
	40081971	07/13/2021	1008780	ART OF EDUCATION UNIVERSITY LLC	\$8,036.42
	40081972	07/13/2021	1006471	ASAP HYDRAULICS EXTON LLC	\$55.51
	40081973	07/13/2021	1006591	BAYADA HOME HEALTH CARE	\$187.50
	40081974	07/13/2021	1004955	BRADLEY, SANDRA	\$1,544.45
	40081975	07/13/2021	017340	BSN SPORTS LLC	\$1,828.94
	40081976	07/13/2021	1008065	CATERING BY LIMONCELLO LLC	\$2,297.00
	40081977	07/13/2021	023755	CHESTER COUNTY INT UNIT # 24	\$1,018.88
	40081978	07/13/2021	024770	CHILDREN'S BOOK WORLD	\$17,711.12
	40081979	07/13/2021	1005190	CONTRACT PAPER GROUP, INC.	\$7,280.00
	40081980	07/13/2021	1008731	CROWN CASTLE	\$24,210.56
	40081981	07/13/2021	1008424	CRYSTAL SPRINGS	\$151.40
	40081982	07/13/2021	030700	DAILY LOCAL NEWS	\$375.50
	40081983	07/13/2021	1009033	DANIELS, MARY	\$96.85
	40081984	07/13/2021	1001584	DELTA-T GROUP, INC.	\$6,846.62
	40081985	07/13/2021	1005210	DIRECT ENERGY BUSINESS	\$3.31
	40081986	07/13/2021	1007871	EBS HEALTHCARE INC.	\$2,344.64
	40081987	07/13/2021	040835	EVAN-MOOR EDUCATIONAL PUBLISHR	\$75.96
	40081988	07/13/2021	042490	FEDERAL EXPRESS CORP	\$27.75
	40081989	07/13/2021	042520	FERGUSON ENT., INC. #501	\$858.90
	40081990	07/13/2021	090920	FERRARO, LARRY & ANTHONY	\$115.13
	40081991	07/13/2021	1007608	FICK EDUCATIONAL SERVICES, LLC	\$3,262.50
	40081992	07/13/2021	1009244	FUSION LEARNING INC	\$4,585.00
	40081993	07/13/2021	1009265	GABEL, JOHN	\$390.00
	40081994	07/13/2021	1001390	GALLAGHER SEPTIC	\$4,211.00
	40081995	07/13/2021	1000328	GRAVELY HOCKESSIN	\$13,862.10
	40081996	07/13/2021	050075	GREAT AMERICA FINANCIAL SERVICES	\$631.02
	40081997	07/13/2021	1002267	HAINES LANDSCAPING & TREE SERVICE	\$3,250.00
	40081998	07/13/2021	054645	HILLYARD, INC.	\$556.50
	40081999	07/13/2021	056400	HOUGHTON MIFFLIN HARCOURT CO	\$17,437.50
	40082000	07/13/2021	1007808	IMPERIAL BAG & PAPER	\$14,473.85
	40082001	07/13/2021	058380	INDCO, INC.	\$710.00
	40082002	07/13/2021	1001035	INFOBASE LEARNING	\$533.61
	40082003	07/13/2021	1008195	INK TONER STORE	\$99.95

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40082004	07/13/2021	059550	INTERSTATE TAX SERVICE, INC.	\$905.94
	40082005	07/13/2021	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40082006	07/13/2021	1008994	KAJEET, INC.	\$18,410.34
	40082007	07/13/2021	1009073	KELLY SERVICES INC	\$4,874.65
	40082008	07/13/2021	065200	KRAPF JR & SON INC GEORGE	\$995.18
	40082009	07/13/2021	065710	LAKESHORE LEARNING MATERIALS	\$1,677.21
	40082010	07/13/2021	1005554	LEADER SERVICES	\$38,389.00
	40082011	07/13/2021	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$625.00
	40082012	07/13/2021	1009223	LOGIC OF ENGLISH INC	\$1,115.54
	40082013	07/13/2021	1004209	LOWES COMMERCIAL SERVICES	\$1,314.92
	40082014	07/13/2021	069582	MACKIN EDUCATIONAL RESOURCES /	\$7.78
	40082015	07/13/2021	1000839	MARKERTEK VIDEO SUPPLY	\$220.80
	40082016	07/13/2021	1008103	MATHSPACE INC.	\$22,000.00
	40082017	07/13/2021	1002849	PMEA	\$4,686.00
	40082018	07/13/2021	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40082019	07/13/2021	077500	NASCO	\$45.96
	40082020	07/13/2021	1009231	NIELSEN, TONYA	\$403.90
	40082021	07/13/2021	079580	OFFICE BASICS INC	\$36.80
	40082026	07/13/2021	079550	OFFICE DEPOT	\$15,380.30
	40082027	07/13/2021	079853	ON THE GO KIDS, INC	\$201,638.14
	40082028	07/13/2021	080580	PARKWAY CLEANERS	\$66.00
	40082029	07/13/2021	077475	NAPA AUTO PARTS	\$262.25
	40082030	07/13/2021	082140	PECO ENERGY	\$145,268.13
	40082031	07/13/2021	081397	PENN STATE UNIVERSITY	\$50.00
	40082032	07/13/2021	082102	PHI DELTA KAPPA	\$143.95
	40082033	07/13/2021	1008094	POSTMASTER OF EXTON	\$245.00
	40082034	07/13/2021	082830	POSTMASTER OF WEST CHESTER	\$245.00
	40082035	07/13/2021	082870	POTTSTOWN SCHOOL DISTRICT	\$350.00
	40082036	07/13/2021	1007600	POWERSCHOOL GROUP LLC	\$69,450.00
	40082037	07/13/2021	1003082	PROFORMA	\$2,117.13
	40082038	07/13/2021	1007324	PROGRAPH INC	\$2,355.13
	40082039	07/13/2021	081300	PENNA SCHOOL BOARDS ASSOC.	\$15,840.42
	40082040	07/13/2021	1004513	PURE HEALTH SOLUTIONS INC	\$44.00
	40082041	07/13/2021	083820	PYRAMID SCHOOL PRODUCTS	\$240.75
	40082042	07/13/2021	084064	QUILL CORPORATION	\$94.99
	40082043	07/13/2021	085325	ROBERTS OXYGEN COMPANY, INC	\$42.90
	40082044	07/13/2021	085750	ROTHWELL DOCUMENT SOLUTIONS	\$1,146.02
	40082045	07/13/2021	086650	SCHOLASTIC INC	\$417.56
	40082046	07/13/2021	086660	SCHOLASTIC MAGAZINES	\$730.74

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40082047	07/13/2021	086775	SCHOOL NURSE SUPPLY	\$22.79
	40082048	07/13/2021	086590	SDIC - SCHOOL DISTRICTS	\$9,450.46
	40082049	07/13/2021	1008459	SHELLER OIL COMPANY	\$265.40
	40082050	07/13/2021	092110	TEACHER'S DISCOVERY	\$28.24
	40082051	07/13/2021	090310	THOM STECHER AND ASSOCIATES	\$3,000.00
	40082052	07/13/2021	1007724	TRANSFINDER CORPORATION	\$7,650.00
	40082053	07/13/2021	093195	TRIANGLE COMMUNICATIONS INC	\$4,250.30
	40082054	07/13/2021	093288	TRUSTEES OF THE UNIVERSITY OF PENNS	\$4,100.00
	40082055	07/13/2021	093600	UNITED REFRIGERATION CO	\$236.62
	40082056	07/13/2021	093395	US GAMES	\$993.23
	40082057	07/13/2021	1007699	US MEDICAL STAFFING, INC.	\$4,999.62
	40082058	07/13/2021	1006612	VALLEY FORGE EDUCATIONAL SERVICES	\$91,975.00
	40082059	07/13/2021	049790	W. W. GRAINGER, INC.	\$654.47
	40082060	07/13/2021	1008367	WEGMANS	\$71.85
	40082061	07/13/2021	1000058	TRUMARK FCU	\$1,164.10
	40082062	07/13/2021	097005	WEST GOSHEN TOWNSHIP	\$647.60
	40082063	07/13/2021	097430	WESTTOWN TOWNSHIP	\$4,245.00
01	- Total				\$859,199.58
29	40081975	07/13/2021	017340	BSN SPORTS LLC	\$163.30
29	- Total				\$163.30
Overall - Total					\$859,362.88

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004810	07/13/2021	1007696	AARDVARK PEST CONTROL SERVICES INC.	\$1,135.00
	V1004811	07/13/2021	014300	BLICK ART MATERIALS	\$39.38
	V1004812	07/13/2021	032952	DENNEY ELECTRIC SUPPLY	\$973.57
	V1004813	07/13/2021	043490	FOLLETT LIBRARY RESOURCES	\$2,507.51
	V1004814	07/13/2021	036928	EAGLE POWER TURF & TRACTOR	\$14,539.05
	V1004815	07/13/2021	043500	FLINN SCIENTIFIC	\$147.24
	V1004816	07/13/2021	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$3,089.65
	V1004817	07/13/2021	043605	FOX ROTHSCHILD LLP	\$1,134.00
	V1004818	07/13/2021	060970	JOHNSTONE SUPPLY INC	\$2,406.04
	V1004819	07/13/2021	075220	MUSIC & ARTS CENTERS	\$60.80
	V1004820	07/13/2021	1007217	PARTSTOWN, LLC	\$410.64
	V1004821	07/13/2021	002820	RIDDELL/ALL AMERICAN	\$5,445.75
	V1004822	07/13/2021	086710	SCHOOL SPECIALTY LLC	\$45,498.39
	V1004823	07/13/2021	1006841	WAYNE MOVING & STORAGE COMPANY	\$3,082.00
01 - Total					\$80,469.02
30	V1004811	07/13/2021	014300	BLICK ART MATERIALS	\$4,122.93
30 - Total					\$4,122.93
51	V5000417	07/13/2021	075220	MUSIC & ARTS CENTERS	\$119.40
51 - Total					\$119.40
Overall - Total					\$84,711.35

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Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40082064	07/20/2021	1009037	ADAMS, REHMANN & HEGGAN ASSOCIATES	\$1,700.00
	40082065	07/20/2021	1003432	AHOLD FINANCIAL SERVICES	\$887.12
	40082066	07/20/2021	1004912	ALTA LANGUAGE SERVICES, INC.	\$11,103.45
	40082067	07/20/2021	1008943	AMAZON	\$1,973.43
	40082068	07/20/2021	004110	AMERICAN ASSOC OF SCHOOL	\$450.00
	40082069	07/20/2021	010830	BARNES & NOBLE INC.	\$1,820.00
	40082070	07/20/2021	012700	BERKHEIMER ASSOC H A	\$3,650.78
	40082072	07/20/2021	1004955	BRADLEY, SANDRA	\$560.36
	40082073	07/20/2021	017340	BSN SPORTS LLC	\$2,451.51
	40082074	07/20/2021	023200	CHESCONET	\$63,000.00
	40082075	07/20/2021	023250	CHES-MONT LEAGUE	\$4,000.00
	40082076	07/20/2021	023755	CHESTER COUNTY INT UNIT # 24	\$617,528.00
	40082077	07/20/2021	026710	COLLEGIUM CHARTER SCHOOL	\$353,000.45
	40082078	07/20/2021	090800	STUDENT REFUNDS & REIMBURSEMENT	\$410.00
	40082079	07/20/2021	1009280	CRYSTAL CAVE COMPANY INC	\$414.00
	40082080	07/20/2021	1009033	DANIELS, MARY	\$77.83
	40082081	07/20/2021	031750	DEAF HEARING COMMUNICATION	\$927.12
	40082082	07/20/2021	032540	DELL COMPUTER CORPORATION	\$188.00
	40082083	07/20/2021	1006669	EAI EDUCATION	\$803.94
	40082084	07/20/2021	040065	ELMWOOD PARK ZOO	\$1,161.25
	40082085	07/20/2021	1009284	FESTIVAL FUN PARKS	\$2,879.04
	40082086	07/20/2021	1008368	FLEXIP SOLUTIONS INC	\$9,465.24
	40082087	07/20/2021	1002259	G & R BIO-MED SERVICE INC	\$335.00
	40082088	07/20/2021	1000942	GARNET VALLEY HIGH SCHOOL	\$100.00
	40082089	07/20/2021	1006249	GENERAL HEALTHCARE RESOURCES INC	\$1,312.00
	40082090	07/20/2021	050075	GREAT AMERICA FINANCIAL SERVICES	\$6,104.70
	40082091	07/20/2021	053795	HENDERSON GIRLS SOCCER BOOSTER	\$400.00
	40082092	07/20/2021	059500	INTERNATIONAL LITERACY ASSOC.	\$666.00
	40082093	07/20/2021	1007905	ISOLVED HCM LLC	\$1,536.00
	40082094	07/20/2021	1007627	KAMOR-BARNES, HEATHER	\$3,145.00
	40082096	07/20/2021	1009073	KELLY SERVICES INC	\$9,551.31
	40082097	07/20/2021	1007377	KONA ICE OF SOUTHERN CHES CTY	\$1,420.00
	40082098	07/20/2021	065200	KRAPF JR & SON INC GEORGE	\$793.63
	40082099	07/20/2021	1009260	KURZWEIL EDUCATION INC	\$500.00
	40082100	07/20/2021	065850	LANCASTER-LEBANON INT UNIT #13	\$156.15
	40082101	07/20/2021	1000250	LINDAMOOD-BELL LEARNING PROCESSES	\$5,560.00
	40082102	07/20/2021	1004209	LOWES COMMERCIAL SERVICES	\$1,143.92
	40082104	07/20/2021	069582	MACKIN EDUCATIONAL RESOURCES /	\$1,029.64
	40082105	07/20/2021	1000257	MARK'S PLUMBING PARTS	\$942.90

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Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40082106	07/20/2021	077211	MUSICIANS FRIEND	\$60.52
	40082107	07/20/2021	1009231	NIELSEN, TONYA	\$383.90
	40082108	07/20/2021	1007873	NUMERACY CONSULTANTS LLC	\$285.00
	40082112	07/20/2021	079550	OFFICE DEPOT	\$12,198.41
	40082113	07/20/2021	1008130	OPTIV SECURITY INC	\$411,708.98
	40082114	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40082115	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40082116	07/20/2021	077475	NAPA AUTO PARTS	\$219.19
	40082117	07/20/2021	081090	PASA	\$150.00
	40082118	07/20/2021	080750	PAXTON/PATTERSON	\$2,433.95
	40082119	07/20/2021	1008062	PERSON DIRECTED CLINICAL SERVICES	\$100.00
	40082120	07/20/2021	1007600	POWERSCHOOL GROUP LLC	\$525.00
	40082121	07/20/2021	1007167	BLACKBOARD INC.	\$8,500.00
	40082122	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40082123	07/20/2021	1008721	RIVERSIDE INSIGHTS	\$9,997.00
	40082124	07/20/2021	085750	ROTHWELL DOCUMENT SOLUTIONS	\$1,517.67
	40082125	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40082126	07/20/2021	1009041	SAVVAS LEARNING COMPANY	\$17,947.61
	40082128	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40082129	07/20/2021	087815	SHOP RITE OF W.C.	\$829.38
	40082130	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40082132	07/20/2021	1008380	TELCO HOLDINGS INC	\$812.50
	40082134	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40082135	07/20/2021	092361	THERAPRO	\$74.95
	40082138	07/20/2021	093600	UNITED REFRIGERATION CO	\$1,177.30
	40082139	07/20/2021	093395	US GAMES	\$1,688.35
	40082140	07/20/2021	1007699	US MEDICAL STAFFING, INC.	\$1,015.54
	40082141	07/20/2021	1002676	VERIZON WIRELESS	\$1,379.24
	40082142	07/20/2021	1003604	VISTA HIGHER LEARNING, INC.	\$6,721.23
	40082143	07/20/2021	028984	WATERLOGIC EAST LLC	\$116.52
	40082144	07/20/2021	1001766	WAYSIDE PUBLISHING	\$121,048.55
	40082146	07/20/2021	096741	WEST CHESTER UNIVERSITY	\$360.02
	40082147	07/20/2021	097380	WESTTOWN-EAST GOSHEN POLICE	\$33,200.00
	40082148	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40082149	07/20/2021	097960	WIGGINS SHREDDING	\$652.00
	40082150	07/20/2021	098060	WILSON LANGUAGE TRAINING CORP	\$520.02
	40082151	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40082152	07/20/2021	1007421	XTEL COMMUNICATIONS, INC.	\$1,559.00

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Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	- Total				\$1,754,019.60
27	40082103	07/20/2021	1005403	MAC FLOORING, INC.	\$39,600.00
	40082131	07/20/2021	065240	STEVEN KRAUSS CONTRACTOR INC	\$12,620.00
27	- Total				\$52,220.00
30	40082067	07/20/2021	1008943	AMAZON	\$2,991.20
	40082071	07/20/2021	1004477	BLACKNEY HAYES ARCHITECTS	\$11,542.01
	40082095	07/20/2021	1004476	KCBA ARCHITECTS	\$2,427.50
	40082127	07/20/2021	1006778	SC STEVENSON CONSULTING INC	\$4,958.00
	40082133	07/20/2021	1008856	THE FARFIELD COMPANY	\$404,356.81
	40082137	07/20/2021	1009227	UNION BLUE ENTERPRISES LLC	\$6,862.50
	40082145	07/20/2021	095857	WENGER CORPORATION	\$4,048.34
30	- Total				\$437,186.36
40	40082136	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.00
40	- Total				\$190.00
50	80039445	07/20/2021	1008648	CHICK-FIL-A / JAF	\$997.50
	80039446	07/20/2021	061520	JOSTENS	\$3,732.54
50	- Total				\$4,730.04
80	50001142	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$98.55
	50001143	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$118.48
	50001144	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$8.50
	50001145	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.95
	50001146	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.30
	50001147	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$28.20
	50001148	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.75
	50001149	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$32.85
	50001150	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$14.15
	50001151	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.20
	50001152	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$30.85
	50001153	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.45
	50001154	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$31.80
	50001155	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$110.55
	50001156	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$47.60
	50001157	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$58.27
	50001158	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$62.80
	50001159	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$17.20

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80	50001160	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.30
	50001161	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$38.75
	50001162	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.55
	50001163	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.80
	50001164	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$63.40
	50001165	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$12.70
	50001166	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.20
	50001167	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.60
	50001168	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.55
	50001169	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$99.00
	50001170	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.00
	50001171	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$58.55
	50001172	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.35
	50001173	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$47.85
	50001174	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$35.80
	50001175	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$25.00
	50001176	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.70
	50001177	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.55
	50001178	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.20
	50001179	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.20
	50001180	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.45
	50001181	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$43.45
	50001182	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.20
	50001183	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.20
	50001184	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.05
	50001185	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$42.50
	50001186	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.31
	50001187	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$81.75
	50001188	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$14.35
	50001189	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.10
	50001190	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$32.45
	50001191	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$33.90
	50001192	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.55
	50001193	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$29.10
	50001194	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$84.55
	50001195	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$14.30
	50001196	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.83
	50001197	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.80
	50001198	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$25.60

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80	50001199	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$29.35
	50001200	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.20
	50001201	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$26.05
	50001202	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$78.85
	50001203	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.65
	50001204	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.25
	50001205	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$83.50
	50001206	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$247.30
	50001207	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$20.25
	50001208	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.20
	50001209	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$90.05
	50001210	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$175.85
	50001211	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$17.05
	50001212	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$96.25
	50001213	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$89.00
	50001214	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$78.05
	50001215	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$12.60
	50001216	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.75
	50001217	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.30
	50001218	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$26.10
	50001219	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$52.65
	50001220	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.35
	50001221	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$72.25
	50001222	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$8.70
	50001223	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$89.05
	50001224	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$160.65
	50001225	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$85.60
	50001226	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$63.35
	50001227	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$41.45
	50001228	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$20.95
	50001229	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$24.20
	50001230	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$66.60
	50001231	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.30
	50001232	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$58.15
	50001233	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.25
	50001234	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$85.65
	50001235	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$334.05
	50001236	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.05
	50001237	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$30.85

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80	50001238	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.36
	50001239	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$16.75
	50001240	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.00
	50001241	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$44.25
	50001242	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$41.00
	50001243	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$63.80
	50001244	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$32.62
	50001245	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.35
	50001246	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$14.90
	50001247	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$12.45
	50001248	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$53.34
	50001249	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$12.05
	50001250	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.30
	50001251	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.95
	50001252	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$12.80
	50001253	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.05
	50001254	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$126.71
	50001255	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.85
	50001256	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.90
	50001257	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.30
	50001258	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.65
	50001259	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$39.05
	50001260	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$46.45
	50001261	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$29.75
	50001262	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.65
	50001263	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$54.80
	50001264	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.10
	50001265	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$71.45
	50001266	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.70
	50001267	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$34.90
	50001268	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.45
	50001269	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$51.09
	50001270	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$96.06
	50001271	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$17.40
	50001272	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$36.95
	50001273	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.25
	50001274	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.90
	50001275	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.40
	50001276	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$37.00

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Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
80	50001277	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.70
	50001278	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$12.55
	50001279	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$41.83
	50001280	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$161.45
	50001281	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$39.40
	50001282	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.60
	50001283	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.90
	50001284	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$30.35
	50001285	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$32.50
	50001286	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.90
	50001287	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.55
	50001288	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$44.05
	50001289	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$35.30
	50001290	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.30
	50001291	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.60
	50001292	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.85
	50001293	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$187.45
	50001294	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$84.50
	50001295	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.30
	50001296	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.80
	50001297	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$35.55
	50001298	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$95.55
	50001299	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$25.76
	50001300	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$40.90
	50001301	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$14.85
	50001302	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$27.65
	50001303	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.60
	50001304	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.40
	50001305	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$33.40
	50001306	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$18.55
	50001307	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$134.78
	50001308	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$65.35
	50001309	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$40.00
	50001310	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.75
	50001311	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$37.35
	50001312	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.40
	50001313	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.70
	50001314	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$32.75
	50001315	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.30

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Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
80	50001316	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.42
	50001317	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.15
	50001318	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.30
	50001319	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$79.25
	50001320	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$39.45
	50001321	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$8.30
	50001322	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$155.39
	50001323	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.20
	50001324	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.40
	50001325	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$139.90
	50001326	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.53
	50001327	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.35
	50001328	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$44.80
	50001329	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.60
	50001330	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.00
	50001331	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$505.22
	50001332	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.25
	50001333	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.00
	50001334	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$24.75
	50001335	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.25
	50001336	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.25
	50001337	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.20
	50001338	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$55.70
	50001339	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$20.60
	50001340	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$26.80
	50001341	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$29.30
	50001342	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$39.05
	50001343	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$27.35
	50001344	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$30.15
	50001345	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.85
	50001346	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.20
	50001347	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$151.35
	50001348	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$35.09
	50001349	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.00
	50001350	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$35.15
	50001351	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$49.70
	50001352	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$104.80
	50001353	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.75
	50001354	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.45

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80	50001355	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.60
	50001356	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$90.90
	50001357	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$87.61
	50001358	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$43.80
	50001359	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.20
	50001360	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$362.92
	50001361	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.05
	50001362	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$8.30
	50001363	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$63.60
	50001364	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$24.80
	50001365	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$12.15
	50001366	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.85
	50001367	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.75
	50001368	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$67.15
	50001369	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.10
	50001370	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$17.70
	50001371	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$53.30
	50001372	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$31.75
	50001373	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$14.05
	50001374	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.35
	50001375	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.60
	50001376	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.55
	50001377	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$16.70
	50001378	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.50
	50001379	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.50
	50001380	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$34.15
	50001381	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$36.00
	50001382	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$17.30
	50001383	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.80
	50001384	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$154.00
	50001385	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.85
	50001386	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.45
	50001387	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$50.00
	50001388	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$30.70
	50001389	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$40.25
	50001390	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$16.25
	50001391	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.35
	50001392	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$53.85
	50001393	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.05

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80	50001394	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$9.15
	50001395	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$8.35
	50001396	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$18.55
	50001397	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$36.80
	50001398	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$17.50
	50001399	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$11.35
	50001400	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$7.25
	50001401	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$53.39
	50001402	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$36.90
	50001403	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$25.95
	50001404	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$50.25
	50001405	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$32.10
	50001406	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$8.25
	50001407	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$90.00
	50001408	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$28.31
	50001409	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$14.65
	50001410	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$22.55
	50001411	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$43.16
	50001412	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$15.85
	50001413	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$11.15
	50001414	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$24.70
	50001415	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$24.40
	50001416	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$54.95
	50001417	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$78.55
	50001418	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$9.30
	50001419	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$15.85
	50001420	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$5.20
	50001421	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$28.60
	50001422	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$28.85
	50001423	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$6.45
	50001424	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$14.45
	50001425	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$194.00
	50001426	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$47.70
	50001427	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$23.40
	50001428	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$14.10
	50001429	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$26.95
	50001430	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$132.30
	50001431	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$28.30
	50001432	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$13.90

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80	50001433	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$32.20
	50001434	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.41
	50001435	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$18.50
	50001436	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$64.80
	50001437	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.55
	50001438	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$20.00
	50001439	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$26.65
	50001440	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$28.70
	50001441	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.00
	50001442	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$66.40
	50001443	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.95
	50001444	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$25.65
	50001445	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$55.05
	50001446	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$60.80
	50001447	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$158.75
	50001448	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.10
	50001449	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$74.15
	50001450	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.00
	50001451	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.95
	50001452	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$84.50
	50001453	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$43.75
	50001454	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$31.50
	50001455	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$25.35
	50001456	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$26.45
	50001457	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$80.40
	50001458	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$38.10
	50001459	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$39.00
	50001460	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$39.55
	50001461	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.55
	50001462	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$43.80
	50001463	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$16.05
	50001464	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.80
	50001465	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$36.60
	50001466	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.66
	50001467	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$27.45
	50001468	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$36.90
	50001469	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$57.71
	50001470	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$183.65
	50001471	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$34.55

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80	50001472	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.10
	50001473	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$58.60
	50001474	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.25
	50001475	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.45
	50001476	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$72.20
	50001477	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$232.30
	50001478	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$17.35
	50001479	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$51.40
	50001480	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$38.40
	50001481	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.85
	50001482	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$24.00
	50001483	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.35
	50001484	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$29.80
	50001485	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$17.50
	50001486	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$388.50
	50001487	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$43.47
	50001488	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$72.68
	50001489	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.53
	50001490	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$8.25
	50001491	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$8.75
	50001492	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.40
	50001493	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$18.55
	50001494	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$29.95
	50001495	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$8.10
	50001496	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$31.85
	50001497	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$18.25
	50001498	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$14.16
	50001499	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.50
	50001500	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$26.60
	50001501	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.35
	50001502	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$36.05
	50001503	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.50
	50001504	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.05
	50001505	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.68
	50001506	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$53.39
	50001507	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$18.85
	50001508	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$103.55
	50001509	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.45
	50001510	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$51.25

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
80	50001511	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$48.65
	50001512	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$17.85
	50001513	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$22.63
	50001514	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$23.45
	50001515	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$10.00
	50001516	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$9.45
	50001517	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$5.05
	50001518	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$58.00
	50001519	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$47.95
	50001520	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$70.30
	50001521	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$7.20
	50001522	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$48.05
	50001523	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$32.30
	50001524	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$8.30
	50001525	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$43.59
	50001526	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$28.70
	50001527	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$24.15
	50001528	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$51.95
	50001529	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$343.75
	50001530	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$30.00
	50001531	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$23.50
	50001532	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$68.15
	50001533	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$38.25
	50001534	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$26.30
	50001535	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$129.67
	50001536	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$25.65
	50001537	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$74.50
	50001538	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$52.55
	50001539	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$8.65
	50001540	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$54.30
	50001541	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$9.25
	50001542	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$6.25
	50001543	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$23.30
	50001544	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$78.95
	50001545	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$7.40
	50001546	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$6.95
	50001547	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$29.25
	50001548	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$8.70
	50001549	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMNT	\$31.05

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
80	50001550	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.00
	50001551	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$20.10
	50001552	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$98.15
	50001553	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.65
	50001554	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$26.80
	50001555	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.35
	50001556	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$28.25
	50001557	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.00
	50001558	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$12.90
	50001559	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.65
	50001560	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$54.80
	50001561	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.05
	50001562	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$91.80
	50001563	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$39.70
	50001564	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$8.10
	50001565	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.90
	50001566	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.10
	50001567	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$67.65
	50001568	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.95
	50001569	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$190.90
	50001570	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.45
	50001571	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$12.40
	50001572	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$20.75
	50001573	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$94.03
	50001574	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$32.11
	50001575	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$18.30
	50001576	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.70
	50001577	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.95
	50001578	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$25.75
	50001579	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$17.85
	50001580	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.40
	50001581	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$207.95
	50001582	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$25.07
	50001583	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.25
	50001584	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$82.70
	50001585	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$30.85
	50001586	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$24.55
	50001587	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.35
	50001588	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$26.85

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
80	50001589	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.00
	50001590	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.89
	50001591	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$28.50
	50001592	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$53.85
	50001593	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$49.35
	50001594	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$42.90
	50001595	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.00
	50001596	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.65
	50001597	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$29.85
	50001598	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$54.85
	50001599	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.70
	50001600	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$32.45
	50001601	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.15
	50001602	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$41.75
	50001603	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$31.65
	50001604	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.45
	50001605	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$34.95
	50001606	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.20
	50001607	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$114.60
	50001608	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$30.95
	50001609	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$92.40
	50001610	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$26.70
	50001611	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$14.66
	50001612	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$30.30
	50001613	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$12.40
	50001614	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$9.95
	50001615	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.01
	50001616	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.85
	50001617	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$30.86
	50001618	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$153.40
	50001619	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$84.90
	50001620	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.85
	50001621	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$8.00
	50001622	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$19.22
	50001623	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$31.75
	50001624	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$61.15
	50001625	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$33.80
	50001626	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.70
	50001627	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$46.45

**West Chester Area School District
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
80	50001628	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$37.90
	50001629	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$148.25
	50001630	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.50
	50001631	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$51.65
	50001632	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.70
	50001633	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$60.50
	50001634	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$21.00
	50001635	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$15.00
	50001636	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$6.85
	50001637	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$37.55
	50001638	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$54.75
	50001639	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$25.00
	50001640	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$16.00
	50001641	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$8.00
	50001642	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$149.15
	50001643	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$7.50
	50001644	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$32.80
	50001645	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.50
	50001646	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$71.80
	50001647	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$55.60
	50001648	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$68.90
	50001649	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$22.80
	50001650	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$116.50
	50001651	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$158.70
	50001652	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$105.55
	50001653	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$27.60
	50001654	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$23.90
	50001655	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$65.05
	50001656	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$11.30
	50001657	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$5.15
	50001658	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$25.55
	50001659	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$18.71
	50001660	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$13.60
	50001661	07/20/2021	090800	STUDENT REFUNDS & REIMBURSMENT	\$112.20
80 - Total					\$21,165.97
Overall - Total					\$2,269,511.97

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004824	07/20/2021	026352	COLLINS SPORTS MEDICINE	\$1,166.02
	V1004826	07/20/2021	042300	FAULKNER PONTIAC BUICK	\$114.03
	V1004827	07/20/2021	043500	FLINN SCIENTIFIC	\$333.89
	V1004828	07/20/2021	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$1,581.86
	V1004829	07/20/2021	049450	GOPHER SPORT	\$4,763.07
	V1004830	07/20/2021	080980	PENN OFFICE PRODUCTS	\$292.86
	V1004831	07/20/2021	1007124	REPUBLIC SERVICES, INC.	\$8,820.05
	V1004832	07/20/2021	002820	RIDDELL/ALL AMERICAN	\$5,954.83
	V1004833	07/20/2021	092000	TAYLORS MUSIC STORE	\$52.00
	V1004834	07/20/2021	1001416	ULINE	\$322.67
	V1004835	07/20/2021	094345	UNRUH, TURNER, BURKE & FREES	\$126.00
	V1004836	07/20/2021	095760	WEINSTEIN SUPPLY CORPORATION	\$9.56
	01 - Total				
22	V1004830	07/20/2021	080980	PENN OFFICE PRODUCTS	\$3,628.98
22 - Total					\$3,628.98
27	V1004825	07/20/2021	032952	DENNEY ELECTRIC SUPPLY	\$20,959.25
27 - Total					\$20,959.25
30	V1004835	07/20/2021	094345	UNRUH, TURNER, BURKE & FREES	\$1,764.00
30 - Total					\$1,764.00
Overall - Total					\$49,889.07

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40082153	07/29/2021	1008449	3B SERVICES INC	\$5,317.99
	40082154	07/29/2021	006775	A ANCHOR TOILETS PORTABLE	\$117.19
	40082156	07/29/2021	1003432	AHOLD FINANCIAL SERVICES	\$77.61
	40082157	07/29/2021	1007172	ALL AMERICAN FLAGS AND BANNERS, LLC	\$3,005.00
	40082158	07/29/2021	1009289	ALLHERE	\$2,994.00
	40082159	07/29/2021	1004912	ALTA LANGUAGE SERVICES, INC.	\$1,756.70
	40082160	07/29/2021	1008943	AMAZON	\$3,465.39
	40082161	07/29/2021	1006528	AMERICAN BACKFLOW PRODUCTS COMPANY	\$2,401.04
	40082162	07/29/2021	007075	AQUA PA	\$191.47
	40082163	07/29/2021	010830	BARNES & NOBLE INC.	\$185.69
	40082164	07/29/2021	1006591	BAYADA HOME HEALTH CARE	\$975.00
	40082165	07/29/2021	014390	BISHOP SHANAHAN HIGH SCHOOL	\$6,460.00
	40082166	07/29/2021	014300	BLICK ART MATERIALS	\$163.26
	40082167	07/29/2021	1009120	BOUND TREE MEDICAL LLC	\$255.31
	40082168	07/29/2021	017340	BSN SPORTS LLC	\$605.32
	40082169	07/29/2021	017290	BUCKS COUNTY IU #22	\$26,061.24
	40082170	07/29/2021	018675	BUTLER, ROBERTA	\$70.00
	40082171	07/29/2021	1007441	C & S OPERATIONS INC	\$2,550.00
	40082172	07/29/2021	1002593	CAMPBELL, JOHN	\$300.00
	40082173	07/29/2021	1009115	CANNON, STACEY	\$480.00
	40082174	07/29/2021	1000940	CAPITAL AREA INTERMEDIATE UNIT	\$171.90
	40082175	07/29/2021	092508	CENGAGE LEARNING	\$17,538.07
	40082176	07/29/2021	023250	CHES-MONT LEAGUE	\$8,000.00
	40082179	07/29/2021	023755	CHESTER COUNTY INT UNIT # 24	\$738,125.88
	40082180	07/29/2021	026710	COLLEGIUM CHARTER SCHOOL	\$334,021.38
	40082181	07/29/2021	028175	CONCEPT SCHOOL, THE	\$76,125.00
	40082182	07/29/2021	1008169	CONRAD WEISER AREA SCHOOL DISTRICT	\$8,384.94
	40082183	07/29/2021	1007203	CONSTELLATION NEW ENERGY GAS DIV.	\$652.19
	40082184	07/29/2021	1001785	DAKTRONICS	\$10,022.00
	40082185	07/29/2021	1009033	DANIELS, MARY	\$34.59
	40082186	07/29/2021	1009283	DBA BATTERY WAREHOUSE	\$774.00
	40082187	07/29/2021	032180	DELAWARE COUNTY I. U.	\$7,255.55
	40082188	07/29/2021	1000482	DELAWARE VALLEY FRIENDS SCHOOL	\$19,000.00
	40082189	07/29/2021	032540	DELL COMPUTER CORPORATION	\$80,410.84
	40082190	07/29/2021	1001584	DELTA-T GROUP, INC.	\$2,964.57
	40082191	07/29/2021	033800	DEVEREUX FOUNDATION	\$5,880.00
	40082193	07/29/2021	1005210	DIRECT ENERGY BUSINESS	\$9,956.14
	40082194	07/29/2021	035280	DISTRICT ONE ATHLETIC DIR ASSN	\$50.00
	40082195	07/29/2021	1006669	EAI EDUCATION	\$147.21

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40082196	07/29/2021	037020	EAST GOSHEN TOWNSHIP	\$907.64
	40082197	07/29/2021	040215	ENERG TEST, LLC	\$14,600.00
	40082198	07/29/2021	1008692	ETR WRESTLING	\$550.00
	40082199	07/29/2021	040835	EVAN-MOOR EDUCATIONAL PUBLISHR	\$27.98
	40082200	07/29/2021	042520	FERGUSON ENT., INC. #501	\$361.92
	40082201	07/29/2021	044170	FRECOM	\$99.95
	40082202	07/29/2021	1002259	G & R BIO-MED SERVICE INC	\$589.60
	40082203	07/29/2021	1008840	GEIST, MARGARET	\$7,780.00
	40082204	07/29/2021	1006249	GENERAL HEALTHCARE RESOURCES INC	\$656.00
	40082205	07/29/2021	049690	GOVCONNECTION, INC	\$3,484.21
	40082206	07/29/2021	055560	HOME DEPOT CREDIT SERVICES	\$4,176.16
	40082207	07/29/2021	1007808	IMPERIAL BAG & PAPER	\$15,640.39
	40082208	07/29/2021	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40082209	07/29/2021	1009278	KALBACH, ALICIA	\$3,932.50
	40082210	07/29/2021	062600	KEEN COMPRESSED GAS CO	\$162.54
	40082211	07/29/2021	1009073	KELLY SERVICES INC	\$17,480.33
	40082212	07/29/2021	065200	KRAPF JR & SON INC GEORGE	\$729.71
	40082213	07/29/2021	065710	LAKESHORE LEARNING MATERIALS	\$28.49
	40082214	07/29/2021	065915	LANGUAGE SERVICES ASSOCIATES	\$942.50
	40082216	07/29/2021	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$625.00
	40082217	07/29/2021	069080	MAA AMERICAN MATH COMPETITIONS	\$137.00
	40082218	07/29/2021	1005143	MAILROOM SYSTEMS, INC.	\$569.95
	40082219	07/29/2021	073020	MCMASTER-CARR SUPPLY CO	\$181.29
	40082220	07/29/2021	1007438	MELTWATER NEWS US INC	\$4,400.00
	40082221	07/29/2021	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40082222	07/29/2021	1004050	MONTOUR SCHOOL DISTRICT	\$74.25
	40082223	07/29/2021	076880	MULTI HEALTH SYSTEMS INC	\$495.00
	40082224	07/29/2021	077500	NASCO	\$257.20
	40082225	07/29/2021	1009288	NATIONAL ART ASSOCIATION	\$94.00
	40082226	07/29/2021	078350	NATIONAL COUNCIL FOR THE	\$79.00
	40082227	07/29/2021	1008873	NCTE	\$3,150.00
	40082228	07/29/2021	1007745	NEARPOD INC	\$26,878.00
	40082229	07/29/2021	1007917	NEWSELA INC.	\$30,320.00
	40082230	07/29/2021	078805	NSTA	\$80.00
	40082231	07/29/2021	079660	OCCUPATIONAL HEALTH CENTER	\$293.20
	40082236	07/29/2021	079550	OFFICE DEPOT	\$9,782.57
	40082237	07/29/2021	1007235	OFFICE DEPOT T	\$55.02
	40082238	07/29/2021	1008130	OPTIV SECURITY INC	\$15,273.91
	40082239	07/29/2021	079961	ORIENTAL TRADING CO., INC	\$236.45

**West Chester Area School District
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40082240	07/29/2021	079895	O'ROURKE & SONS INC	\$135.00
	40082241	07/29/2021	080065	PA PRINCIPALS ASSOCIATION	\$595.00
	40082242	07/29/2021	077475	NAPA AUTO PARTS	\$861.59
	40082243	07/29/2021	080750	PAXTON/PATTERSON	\$550.00
	40082244	07/29/2021	1007748	PAYSCHOOLS	\$2,490.00
	40082245	07/29/2021	052305	PEARSON/HARCOURT ASSESSMENT	\$59.80
	40082246	07/29/2021	082150	PECO ENERGY COMPANY	\$1,895.27
	40082247	07/29/2021	1002134	PEDIATRIC CARE OF EXTON, P.C.	\$350.00
	40082248	07/29/2021	080887	PEDIATRIC THERAPEUTICS SVC INC	\$131,973.61
	40082249	07/29/2021	081373	PA MATHEMATICS LEAGUE	\$90.00
	40082250	07/29/2021	081550	PEPPER & SON INC J W	\$57.92
	40082251	07/29/2021	1004467	PIAA DISTRICT ONE	\$700.00
	40082252	07/29/2021	081155	PIAA FOUNDATION	\$675.00
	40082253	07/29/2021	1009146	PICKUP PATROL LLC	\$1,000.00
	40082254	07/29/2021	1004513	PURE HEALTH SOLUTIONS INC	\$49.00
	40082255	07/29/2021	1009279	PUT IN CUPS LLC	\$609.07
	40082256	07/29/2021	084798	RENAISSANCE ACADEMY	\$1,710.02
	40082257	07/29/2021	1005267	RICOH USA, INC.	\$243.10
	40082258	07/29/2021	085173	RIFTON EQUIPMENT	\$105.00
	40082259	07/29/2021	1009256	RINICELLA, ROBERT & HONEY	\$2,295.00
	40082260	07/29/2021	085750	ROTHWELL DOCUMENT SOLUTIONS	\$33.48
	40082261	07/29/2021	1005060	SALISBURY TOWNSHIP SCHOOL DISTRICT	\$3,177.36
	40082262	07/29/2021	1009044	SCENARIO LEARNING LLC	\$7,647.50
	40082263	07/29/2021	086590	SDIC - SCHOOL DISTRICTS	\$383,824.00
	40082264	07/29/2021	088490	SIR SPEEDY PRINTING #7103	\$225.00
	40082265	07/29/2021	1009261	SMITH, SUZIE	\$249.00
	40082266	07/29/2021	1007220	NYSTROM EDUCATION	\$1,480.08
	40082267	07/29/2021	1007160	STARFALL EDUCATION	\$70.00
	40082268	07/29/2021	091180	SUPER DUPER PUBLICATIONS	\$317.60
	40082269	07/29/2021	091390	SWANSON, INC., ROBERT S	\$845.00
	40082271	07/29/2021	091360	SWEET, STEVENS, KATZ & WILLIAMS	\$24,078.32
	40082273	07/29/2021	1008819	TEACHER INNOVATIONS INC	\$135.00
	40082274	07/29/2021	1008422	TELESYSTEM	\$6,245.50
	40082275	07/29/2021	1007460	THOMSON REUTERS-WEST PUBLISHING	\$289.83
	40082276	07/29/2021	1008751	TRANE SUPPLY	\$257.86
	40082277	07/29/2021	092390	TRISTATE HVAC EQUIPMENT, LLP	\$775.00
	40082278	07/29/2021	1006892	U. S. BANK EQUIPMENT FINANCE	\$2,162.45
	40082279	07/29/2021	093600	UNITED REFRIGERATION CO	\$1,542.97
	40082280	07/29/2021	093395	US GAMES	\$7,110.51

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40082281	07/29/2021	1007699	US MEDICAL STAFFING, INC.	\$3,013.43
	40082282	07/29/2021	1006612	VALLEY FORGE EDUCATIONAL SERVICES	\$171,250.00
	40082283	07/29/2021	1009282	W CHESTER EAST FIELD HOCKEY BOOSTER	\$75.00
	40082284	07/29/2021	095412	WAREHOUSE BATTERY OUTLET	\$27.73
	40082285	07/29/2021	028984	WATERLOGIC EAST LLC	\$42.00
	40082286	07/29/2021	1000058	TRUMARK FCU	\$1,197.36
	40082287	07/29/2021	097380	WESTTOWN-EAST GOSHEN POLICE	\$6,820.00
	40082288	07/29/2021	1008068	WILLIAMS SCOTSMAN, INC	\$1,468.00
	40082289	07/29/2021	1003574	WILLIS TOWERS WATSON NORTHEAST INC	\$483,138.00
	40082290	07/29/2021	1007587	YERGER, STEPHEN & KRISTEN	\$2,526.72
	40082291	07/29/2021	1009306	YOVANOV, MR. & MRS. ROBERT	\$21,480.00
01 - Total					\$2,820,366.20
22	40082160	07/29/2021	1008943	AMAZON	\$37.99
22 - Total					\$37.99
30	40082155	07/29/2021	1006947	A. G. MAURO COMPANY	\$9,660.00
	40082192	07/29/2021	035100	DI ROCCO BROS. CO.	\$84,384.51
	40082215	07/29/2021	1008448	LIBERTY MUTUAL GROUP INC	\$3,090.00
	40082246	07/29/2021	082150	PECO ENERGY COMPANY	\$6,987.88
	40082272	07/29/2021	1000572	TANNER FURNITURE	\$20,556.42
	40082288	07/29/2021	1008068	WILLIAMS SCOTSMAN, INC	\$3,536.00
30 - Total					\$128,214.81
50	80039447	07/29/2021	077190	MUSIC THEATRE INTERNATIONAL	\$400.00
	80039448	07/29/2021	097380	WESTTOWN-EAST GOSHEN POLICE	\$600.00
50 - Total					\$1,000.00
51	80039449	07/29/2021	1008943	AMAZON	\$2,538.75
51 - Total					\$2,538.75
80	50001662	07/29/2021	090800	STUDENT REFUNDS & REIMBURSEMENT	\$29.95
80 - Total					\$29.95
Overall - Total					\$2,952,187.70

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1004837	07/29/2021	032900	DEMCO , INC.	\$804.05
	V1004838	07/29/2021	036928	EAGLE POWER TURF & TRACTOR	\$841.38
	V1004839	07/29/2021	1003700	EPIC DEVELOPMENT SERVICES	\$193,557.73
	V1004840	07/29/2021	042300	FAULKNER PONTIAC BUICK	\$340.50
	V1004841	07/29/2021	043500	FLINN SCIENTIFIC	\$172.72
	V1004842	07/29/2021	049450	GOPHER SPORT	\$3,285.45
	V1004843	07/29/2021	057935	IMPACT APPLICATIONS, INC	\$892.00
	V1004844	07/29/2021	1002386	JOHNSON CONTROLS, INC.	\$12,881.25
	V1004845	07/29/2021	060970	JOHNSTONE SUPPLY INC	\$161.84
	V1004846	07/29/2021	061630	JUNIOR LIBRARY GUILD	\$1,125.52
	V1004847	07/29/2021	1000578	LEARNING A-Z	\$29,929.50
	V1004848	07/29/2021	075220	MUSIC & ARTS CENTERS	\$726.00
	V1004849	07/29/2021	080980	PENN OFFICE PRODUCTS	\$141.14
	V1004850	07/29/2021	084465	REALLY GOOD STUFF	\$383.94
	V1004851	07/29/2021	002820	RIDDELL/ALL AMERICAN	\$110.96
	V1004853	07/29/2021	086700	SCHOOL HEALTH CORPORATION	\$506.19
	V1004854	07/29/2021	086710	SCHOOL SPECIALTY LLC	\$359.62
	V1004855	07/29/2021	092770	TOLEDO PHYSICAL EDUCATION	\$622.60
	V1004856	07/29/2021	095760	WEINSTEIN SUPPLY CORPORATION	\$245.65
	V1004857	07/29/2021	093345	YALE ELECTRIC SUPPLY CO	\$295.73
01 - Total					\$247,383.77
29	V1004851	07/29/2021	002820	RIDDELL/ALL AMERICAN	\$5,750.00
29 - Total					\$5,750.00
30	V1004852	07/29/2021	085878	RUMSEY ELECTRIC COMPANY	\$1,896.54
30 - Total					\$1,896.54
50	V5000418	07/29/2021	093337	TUTTLE MARKETING SVCS INC	\$262.50
50 - Total					\$262.50
51	V5000419	07/29/2021	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$1,900.79
51 - Total					\$1,900.79
Overall - Total					\$257,193.60

Student Activity Accounts

Budget Unit	Project	Project Title	July 31, 2021
50000221	005221	BEST BUDDIES	1,067.10
50000222	005222	BEST BUDDIES	364.27
50000223	005223	BEST BUDDIES	3,541.83
50000326	005326	BEST BUDDIES	1,593.56
50000327	005327	BEST BUDDIES	474.99
50000328	005328	BEST BUDDIES	2,232.46
50000221	006221	BLACK STUDENT UNION	8,912.83
50000222	006222	BLACK STUDENT UNION	1,605.25
50000223	006223	BLACK STUDENT UNION	1,055.75
50000223	007223	BRINGING HOPE HOME CLUB	216.00
50000327	008327	8 th GRADE DANCE	703.48
50000221	010221	CLASS OF 2021	844.25
50000222	010222	CLASS OF 2021	2,241.00
50000223	010223	CLASS OF 2021	1,068.88
50000221	011221	CLASS OF 2022	7,251.31
50000222	011222	CLASS OF 2022	6,651.56
50000223	011223	CLASS OF 2022	11,099.06
50000221	012221	CLASS OF 2023	731.64
50000222	012222	CLASS OF 2023	621.39
50000223	012223	CLASS OF 2023	3,702.52
50000221	013221	CLASS OF 2024	76.50
50000222	013222	CLASS OF 2024	1,650.00
50000223	013223	CLASS OF 2024	1,472.54
50000223	015223	CLASS OF 2020	2,643.54
50000221	016221	MOCK TRIAL TEAM	149.99
50000221	017221	MODEL U.N.	913.31
50000223	017223	MODEL U.N.	4,487.47
50000221	018221	DECA	152.67
50000222	018222	DECA	9,219.18
50000223	018223	DECA	20,756.32
50000223	019223	IDRYO (LITERARY MAGAZINE)	49.51
50000222	020222	INTERACT	2,606.74
50000221	021221	MULTICULTURAL CLUB	529.04
50000221	022221	F.B.L.A. HENDERSON	3,080.16
50000221	023221	VIDEO PRODUCTION CLUB	2.43
50000222	023222	WVIK CLUB	368.80
50000223	023223	PHOTOGRAPHY CLUB	3,477.75
50000221	025221	ARTNERSHIPS	337.73
50000221	028221	WARRIORS HELPING WARRIORS	70.26
50000222	025222	RELAY FOR LIFE	700.09
50000221	027221	GIRL UP	1,373.74
50000221	032221	WORLD LANGUAGE HONOR SOCIETY	349.28
50000221	034221	NATIONAL HONOR SOCIETY	844.66
50000222	034222	NATIONAL HONOR SOCIETY	2,778.29
50000223	034223	NATIONAL HONOR SOCIETY	1,017.80

Student Activity Accounts

Budget Unit	Project	Project Title	July 31, 2021
50000221	036221	NEWSPAPER	659.92
50000221	037221	SPEECH & DEBATE	214.22
50000221	038221	RED CROSS CLUB	93.79
50000222	038222	FASHION CLUB	525.14
50000223	038223	FASHION CLUB	409.76
50000221	039221	HELPING HANDS CLUB	132.53
50000222	039222	HANDS TO HEARTS	22.52
50000221	040221	S.A.D.D.	159.22
50000222	040222	S.A.D.D.	964.99
50000223	040223	S.A.D.D.	1,616.22
50000221	041221	SCIENCE OLYMPIAD	2,294.75
50000222	041222	SCIENCE OLYMPIAD	494.79
50000223	041223	SCIENCE OLYMPIAD	4,574.08
50000221	042221	SKI CLUB	0.21
50000223	042223	SKI CLUB	1,643.65
50000326	042326	SKI CLUB	5,946.27
50000221	043221	PHYSICS OLYMPIAD	534.15
50000326	045326	CROSS COUNTRY	70.55
50000326	044326	SCIENCE OLYMPIAD	1,559.24
50000327	045327	ART CLUB	21.87
50000221	046221	NATIONAL ART HONOR SOCIETY	647.61
50000222	046222	NATIONAL ART HONOR SOCIETY	924.06
50000222	049222	HOUSE OF HOPE	75.22
50000221	050221	STUDENT COUNCIL	571.55
50000222	050222	STUDENT COUNCIL	13,594.02
50000223	050223	STUDENT COUNCIL	4,936.89
50000326	050326	STUDENT COUNCIL	10,027.74
50000327	050327	STUDENT COUNCIL	3,312.28
50000328	050328	STUDENT COUNCIL	12,352.61
50000221	051221	GSA	77.55
50000223	051223	RUSTIN GSA	969.09
50000326	051326	GSA	266.24
50000222	052222	OPERATION SMILE	126.00
50000221	054221	HIGH SCHOOL YEARBOOK	857.39
50000222	054222	HIGH SCHOOL YEARBOOK	18,767.65
50000223	054223	HIGH SCHOOL YEARBOOK	4,702.70
50000327	054327	MIDDLE SCHOOL YEARBOOK	208.16
50000328	054328	MIDDLE SCHOOL YEARBOOK	1,470.23
50000221	058221	ANIME CLUB	23.67
50000223	060223	GERMAN CLUB	786.92
50000221	061221	MU ALPHA THETA HONOR SOCIETY	328.06
50000222	061222	MATH CLUB	65.83
50000221	062221	ACADEMIC TEAM - HENDERSON	2,221.62
50000223	062223	ACADEMIC TEAM - RUSTIN	145.32
50000223	064223	AMERICAN LATINO PROGRAM	211.14

Student Activity Accounts

Budget Unit	Project	Project Title	July 31, 2021
50000221	070221	SCHOOL MUSICAL	16,637.88
50000222	070222	BROADWAY SHOW	14,238.72
50000223	070223	THEATER FUND	8,702.75
50000221	072221	CALLIOPE	732.08
50000326	073326	FOOTBALL ACTIVITY FUND	3,712.75
50000326	074326	CHEER CLUB	2,789.17
50000326	075326	WRESTLING ACTIVITY	48.67
50000326	076326	TRACK & FIELD ACTIVITY	779.98
50000221	077221	TRI-M MUSIC HONOR SOCIETY	589.07
50000221	078221	MUSIC DEPARTMENT FUND	2,486.90
50000222	078222	CHORAL FUND	974.68
50000223	078223	CHORAL FUND	5,832.19
50000222	086222	COMPUTER ACCOUNT	778.37
50000221	087221	ROBOTICS CLUB	2,228.54
50000221	090221	DRAMA CLUB	5,948.27
50000326	090326	DRAMA	19,667.54
50000327	090327	DRAMA	4,529.22
50000328	090328	DRAMA	22,719.06
50000221	093221	STUDENTS HELPING STUDENTS	809.96
50000222	093222	KARE - EAST	935.40
50000326	093326	PEIRCE PROUD KIDS	1,497.69
50000328	093328	FUGETT CARES	129.00
50000223	094223	MEGA CLUB	733.74
50000221	095221	FEMPOWERMENT CLUB	165.29
50000221	096221	KINDNESS CLUB	1,618.41
50000221	097221	KIDS 4 KIDS	128.34
50000222	098222	FORGN LANG HONOR SOCIETY	1,042.48
Total Fund 50 Projects			335,150.50
51000327	142327	SKI CLUB	1,303.40
51000330	164330	ACTIVITY FUND	6,123.33
51000432	164432	ACTIVITY FUND	956.85
51000437	164437	ACTIVITY FUND	11,454.48
51000438	164438	ACTIVITY FUND	3,761.41
51000440	164440	ACTIVITY FUND	3,371.99
51000444	164444	ACTIVITY FUND	17,292.58
51000445	164445	ACTIVITY FUND	1,359.45
51000447	164447	ACTIVITY FUND	9,498.80
51000448	164448	ACTIVITY FUND	3,559.51
51000451	164451	ACTIVITY FUND	8,680.09
51000452	164452	ACTIVITY FUND	10,947.62
51000453	164453	ACTIVITY FUND	1,684.67
51000931	164931	ACTIVITY FUND	676.29
51000955	164955	ACTIVITY FUND	620.97
51000451	179451	PHYSICAL EDUCATION	1,405.15
51000221	180221	CLEARING ACCOUNT	7,646.15

Student Activity Accounts

Budget Unit	Project	Project Title	July 31, 2021
51000222	180222	CLEARING ACCOUNT	3,761.26
51000223	180223	CLEARING ACCOUNT	7,814.88
51000326	180326	CLEARING ACCOUNT	5,512.56
51000327	180327	CLEARING ACCOUNT	449.54
51000328	180328	CLEARING ACCOUNT	12,072.91
51000955	182955	COLLEGE SCHOLRSHP FD ADM	4,456.62
51000222	191222	SCHOOL SIGN EHS	3,875.14
51000452	193452	LIFE SKILLS SUPPORT	22.05
51000440	194440	FIELD TRIP ACCT	19,253.85
51000327	195327	FIELD TRIP STET 6	3,010.14
51000327	196327	FIELD TRIP STET 7	1,570.41
51000327	197327	FIELD TRIP STET 8	4,058.89
51000221	202221	IMPROVEMENT FUND	12,688.59
51000222	202222	IMPROVEMENT FUND	35,771.33
51000223	202223	IMPROVEMENT FUND	13,390.69
51000326	202326	IMPROVEMENT FUND	236.17
51000327	202327	IMPROVEMENT FUND	2,393.59
51000328	202328	IMPROVEMENT FUND	1,920.09
51000222	203222	HEART MONITOR/PE ACCT	4,500.86
51000223	203223	PE HEART MONITORS	3,978.33
51000222	209222	ENGLISH DEPT	4,858.82
51000222	210222	LIBRARY FUND	1,019.96
51000223	210223	LIBRARY FUND	373.68
51000326	210326	LIBRARY FUND	857.09
51000327	210327	LIBRARY FUND	948.60
51000328	210328	LIBRARY FUND	2,916.05
51000438	210438	LIBRARY FUND	415.72
51000440	210440	LIBRARY FUND	437.19
51000444	210444	LIBRARY FUND	5,525.01
51000445	210445	LIBRARY FUND	593.02
51000447	210447	LIBRARY FUND	293.53
51000448	210448	LIBRARY FUND	5,819.02
51000451	210451	LIBRARY FUND	90.23
51000452	210452	LIBRARY FUND	7,767.59
51000453	210453	LIBRARY FUND	4,309.50
51000221	211221	HEALTH FITNESS/HRM	2,291.54
51000326	214326	MUSIC FUND	10,476.64
51000327	214327	MUSIC FUND	701.83
51000328	214328	MUSIC FUND	1,795.97
51000448	214448	MUSIC FUND	91.38
51000222	216222	PAVE THE WAY	1,652.62
51000221	234221	STUDENT ASSISTANCE FUND	8,438.23
51000222	234222	STUDENT ASSISTANCE FUND	16,251.29
51000223	234223	STUDENT ASSISTANCE FUND	3,250.90
51000328	234328	STUDENT ASSISTANCE FUND	5,039.75

Student Activity Accounts

Budget Unit	Project	Project Title	July 31, 2021
51000221	250221	BRUNO SCHOLARSHIP	8,581.15
51000953	250953	ACTIVITY FEE WAIVER FUND STUDENT	8.94
51000221	251221	RICK MAERKER MEMORIAL SCHOLARSHIP	13,001.58
51000223	251223	ARSCOTT SOCCER SCHOLARSHIP	119.29
51000221	252221	B REED HNDERSON SCHOLARSHIP	63,099.53
51000221	253221	VICKY AHLUM MEMORIAL SCHOLARSHIP	4,531.50
51000221	254221	PEER BEST BUDDIES SCHOLARSHIP	10.00
51000222	254222	CLASS OF 2005 SCHOLARSHIP	2,262.34
51000221	255221	BOYS LACROSSE BOOSTERS AWARD	5,806.32
51000222	255222	RECYCLING SCHOLARSHIP	494.04
51000221	257221	JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP	4.96
51000223	258223	BIANCA ROBERSON SCHOLARSHIP	8,638.67
51000955	259955	MATLACK MEMORIAL TRUST FUND	5,083.32
51000221	261221	TRAPNELL SCHOLARSHIP	116,499.91
51000223	263223	CHARLES COGNATO SCHOLARSHIP	20,185.00
51000221	265221	TUKLOFF MEMORIAL TRUST	475.08
51000222	268222	WENKE SCHOLSP FUND	8,697.76
51000221	269221	THOMAS WEEKS SCHOLARSHIP	367.66
51000221	275221	KATHY CLARK FLAMM MEMORIAL SCHOLARSHIP	17,369.00
51000221	276221	CLASS OF 2020 SCHOLARSHIP	4,800.00
51000955	290955	UNDISTRIBUTED INCOME	(91.23)
Total Fund 51 Projects			597,240.62
Fund 50 / 51 - Combined Project Totals			932,391.12
Fund 50 / 51 - Combined Accounts Payable			-
Fund 50 / 51 - Due to / from other funds			5,792.47
Total Student Activity and Agency Funds			938,183.59
Fund 50 / 51 - Cash Account Balances as of July 31, 2021			Total Cash 938,183.59
Total Student and Agency Activity Funds			938,183.59

**WEST CHESTER AREA SCHOOL DISTRICT
FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT
JULY 31, 2021**

OPERATING CASH

<u>CASH BALANCE JUNE 30, 2021</u>	\$	117,770.76
 <u>RECEIPTS JULY 1, 2021 - JULY 31, 2021</u>		
DEPOSITS	-	
DEPOSITS ON ACCOUNT	441.70	
INTEREST	9.67	
SALE OF EQUIPMENT	-	
POS FEES RECEIVED	-	
ARAMARK REIMBURSEMENT	-	
TRANSFER FROM INVESTMENTS ACCOUNT	-	
TOTAL RECEIPTS	-	451.37
 <u>DISBURSEMENTS JULY 1, 2021 - JULY 31, 2021</u>		
BANK FEES	52.38	
POS SERVICE CHARGES	3.77	
EQUIPMENT PURCHASES	7,090.00	
ARAMARK PAYMENTS	-	
STUDENT REFUNDS	21,195.92	
ARAMARK MAINTENANCE SUPPLIES	-	
CUSTODIAL SERVICES	-	
OTHER	-	
TOTAL DISBURSEMENTS	-	28,342.07
 <u>CASH BALANCE JULY 31, 2021</u>	 \$	 <u>89,880.06</u>

INVESTMENTS

<u>INVESTMENT BALANCE JUNE 30, 2021</u>	\$	435,605.67
 <u>RECEIPTS JULY 1, 2021 - JULY 31, 2021</u>		
TRANSFERS FROM CHECKING ACCOUNT:		
STATE SUBSIDY:	647,335.63	
INTEREST:	12.44	
TOTAL ADDITIONS	-	647,348.07
 <u>DISBURSEMENTS JULY 1, 2021 - JULY 31, 2021</u>		
TRANSFER TO CHECKING ACCOUNT	-	
TOTAL DISBURSEMENTS	-	0.00
 <u>INVESTMENT BALANCE JULY 31, 2021</u>	 \$	 <u>1,082,953.74</u>

PREPAID STUDENT ACCOUNTS

<u>PREPAID STUDENT ACCOUNTS BALANCE JUNE 30, 2021</u>	\$	<u>268,025.24</u>
 ADD: RECEIVED ON ACCOUNT		
TOTAL ADDITIONS	-	
 DEDUCT: PREPAIDS USED		
TOTAL DEDUCTIONS	-	
 <u>PREPAID STUDENT ACCOUNTS BALANCE JULY 31, 2021</u>	 \$	 <u>268,025.24</u>

WEST CHESTER AREA SCHOOL DISTRICT
AUGUST 23, 2021
STATEMENT OF DISBURSEMENTS SUMMARY
FOR THE PERIOD JULY 1, 2021 - JULY 31, 2021

GENERAL FUND DISBURSEMENTS	48,417,025.74
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	13,417,025.74
INVESTMENTS	35,000,000.00
CAPITAL RESERVE FUND	85,257.84
CAPITAL PROJECTS FUND	1,287,984.18
SPECIAL REVENUE - Athletics	6,078.30
TRUST FUNDS	83,501.00
CAFETERIA	28,285.92
STUDENT ACTIVITY FUND DISBURSEMENTS	6,327.54
TRUST AND AGENCY FUND DISBURSEMENTS	<u>4,558.94</u>
TOTAL DISBURSEMENTS	<u>49,919,019.46</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

WEST CHESTER AREA SCHOOL DISTRICT

August 23, 2021 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

Approval of the July 31, 2021 Financial Report

Approval is requested for the West Chester School District Financial Report for the month ending July 31, 2021.

I so move.

2021-22 General Fund Financial Analysis

The expenses and revenues as of July 2021 represent 1 month of our financial activity for the District and show very little year to date activity.

We have received local revenues totaling \$25.2 million or 12.34% of our budget. This amount is slightly ahead of last year as a % of total budget. The Governor did approve a PA state budget in late June that indicated an overall increase in state-wide Basic Education funding. PDE did not have final allocations by District posted on their website as of the time of this report. We have not made changes to our projected state revenues and will wait for the final published allocations from PDE before changing our revenue projections.

At this point we have not revised any of our expenses for the 2021-22 year.

And as you can see on the statement, we have budgeted \$279.6 million in expenses and \$255.8 million in revenues this year and we budgeted to use \$23.8 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$43.9 million at June 30th 2022, but we are currently anticipating a \$11.6 million budget gap after an Act 1 index tax increase for the 2022-23 school year.

This concludes the financial report.

John T. Scully, School Board Treasurer

West Chester Area School District
2021-22 General Fund Including Technology and Federal Programs
Revenue for the Month Ending July 31, 2021

	CURRENT YR BUDGET	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD RECEIPTS CURR VS. PRIOR YR	% OF BUDGET RECEIVED	% OF BUDGET RECEIVED VS. PRIOR YR
CURRENT REAL ESTATE	175,639,470.00	24,774,142.27	150,865,327.73	981,424.40	14.11%	13.79%
INTERIM R. E. TAXES	823,430.00	376,696.52	446,733.48	341,712.62	45.75%	4.24%
PUBLIC UTILITY R. T.	180,000.00	-	180,000.00	-	0.00%	0.00%
EARNED INCOME TAXES	19,884,105.00	-	19,884,105.00	-	0.00%	0.00%
REAL ESTATE TRANSFER	3,810,059.00	-	3,810,059.00	-	0.00%	0.00%
DELIQU TAX LEVIED	2,858,800.00	-	2,858,800.00	-	0.00%	0.00%
EARNINGS-INVESTMENTS	357,500.00	6,599.05	350,900.95	(2,053.05)	1.85%	1.73%
PARKING FEES	65,000.00	4,637.50	60,362.50	4,637.50	7.13%	0.00%
RENTALS	245,000.00	14,096.02	230,903.98	(30,157.98)	5.75%	18.06%
CONTRIBUTIONS	-	-	-	-	0.00%	0.00%
SUMMER SCHL TUITION	51,000.00	50,973.83	26.17	32,075.04	99.95%	37.06%
RCPTS OTHER LEA'S PA	53,000.00	-	53,000.00	-	0.00%	0.00%
OUTDOOR EDU. TUITION	14,510.00	-	14,510.00	-	0.00%	0.00%
MISCELLANEOUS REVENU	76,000.00	-	76,000.00	(432.33)	0.00%	0.57%
REF PRIOR YR EXPEN.	10,000.00	-	10,000.00	-	0.00%	0.00%
ACTIVITY FEE REVENUE	294,490.00	-	294,490.00	(100.00)	0.00%	0.03%
ADVERTISING REVENUE	-	-	-	-	0.00%	0.00%
LOCAL REVENUES	204,362,364.00	25,227,145.19	179,135,218.81	1,327,106.20	12.34%	11.89%
BASIC INSTR. SUBSIDY	8,421,880.00	-	8,421,880.00	-	0.00%	0.00%
TUITION ORPHANS	290,000.00	-	290,000.00	-	0.00%	0.00%
MIGRATORY CHILDREN	-	-	-	-	0.00%	0.00%
SPECIAL ED FUNDING	5,899,089.00	792,276.00	5,106,813.00	5,878.00	13.43%	13.33%
PRRI/APS DIRECT PAYMENTS	-	-	-	-	0.00%	0.00%
TRANSPORTATION SUB.	3,087,583.00	-	3,087,583.00	-	0.00%	0.00%
RENT SUBSIDY	1,077,468.00	28,600.37	1,048,867.63	23,754.35	2.65%	0.44%
MEDICAL-DENTAL SVCS.	253,931.00	-	253,931.00	-	0.00%	0.00%
BASIC ED REIM SUPP	3,596,194.00	-	3,596,194.00	-	0.00%	0.00%
SCHOOL SAFETY AND SECURITY	-	-	-	-	0.00%	0.00%
READY TO LEARN BLOCK GRANT	399,095.00	-	399,095.00	-	0.00%	0.00%
OTHER STATE GRANTS	-	-	-	-	0.00%	0.00%
SOC SEC/MED SUBSIDY	4,122,374.00	-	4,122,374.00	-	0.00%	0.00%
RETIREMENT SUBSIDY	18,815,079.00	-	18,815,079.00	-	0.00%	0.00%
STATE REVENUES	45,962,693.00	820,876.37	45,141,816.63	29,632.35	1.79%	1.80%
IDEA 619 FUNDS	6,448.00	-	6,448.00	-	0.00%	0.00%
IDEA PASS THROUGH	1,565,639.00	474,895.59	1,090,743.41	474,895.59	30.33%	0.00%
TITLE I	574,668.00	-	574,668.00	(39,919.73)	0.00%	6.67%
TITLE II	246,440.00	-	246,440.00	(15,889.54)	0.00%	6.71%
TITLE III LEP/IMMIGRAN	99,502.00	-	99,502.00	(6,089.07)	0.00%	6.67%
TITLE IV	45,412.00	-	45,412.00	(3,515.00)	0.00%	6.67%
OTHER FEDERAL GRANTS	-	-	-	-	0.00%	0.00%
CARES ACT	-	-	-	(25,885.16)	0.00%	0.00%
GOV'S EMERGENCY ED RELIEF	-	-	-	-	0.00%	0.00%
OTHER CARES ACT	-	-	-	-	0.00%	0.00%
MA DIRECT SERVICES	970,000.00	-	970,000.00	-	0.00%	0.00%
MA ADMIN TIME STUDY	30,000.00	-	30,000.00	(9,332.13)	0.00%	31.11%
FEDERAL PROGRAMS	3,538,109.00	474,895.59	3,063,213.41	374,264.96	13.42%	2.95%
TOTAL REVENUES	253,863,166.00	26,522,917.15	227,340,248.85	1,731,003.51	10.45%	9.98%

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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 1/22

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
111	REG SALARIES ADMIN	9,843,705.00	745,514.96	.00	745,514.96	9,098,190.04	7.57
121	REG SALARIES PROF	76,795,729.00	1,126.44	.00	1,126.44	76,794,602.56	.00
123	EXTRA ASSIGN PROF	1,167,749.00	352,507.57	.00	352,507.57	815,241.43	30.19
124	SABBATICL LV PROF	300,000.00	.00	.00	.00	300,000.00	.00
125	SUBJ CHRPRSN PROF	535,944.00	.00	.00	.00	535,944.00	.00
127	RETIREMTL SEV PROF	392,000.00	.00	.00	.00	392,000.00	.00
135	SUPPLEMTL CONTR PROF	2,167,000.00	.00	.00	.00	2,167,000.00	.00
141	REG SALARIES TECHNCL	3,866,346.00	345,580.01	.00	345,580.01	3,520,765.99	8.94
143	EXTRA ASSIGN TECHNCL	2,208.00	3,513.41	.00	3,513.41	-1,305.41	159.12
151	REG SALARIES OFFICE	3,053,321.00	106,115.45	.00	106,115.45	2,947,205.55	3.48
153	O/T SALARIES OFFICE	56,659.00	3,738.03	.00	3,738.03	52,920.97	6.60
154	SALARIES AIDES	560,438.00	.00	.00	.00	560,438.00	.00
158	TECH AIDES	556,180.00	8,811.38	.00	8,811.38	547,368.62	1.58
161	REG SALARIES O & M	5,460,515.00	168,904.69	.00	168,904.69	5,291,610.31	3.09
162	TEMP SALARIES O & M	75,000.00	3,921.00	.00	3,921.00	71,079.00	5.23
163	O/T SALARIES O & M	192,000.00	2,967.25	.00	2,967.25	189,032.75	1.55
167	CUSTODIAL SEVERANCE	40,000.00	.00	.00	.00	40,000.00	.00
168	TECH TRADE/CRAFTS	636,892.00	27,954.19	.00	27,954.19	608,937.81	4.39
191	REG SALARIES INSTRL AIDE	2,420,461.00	100.70	.00	100.70	2,420,360.30	.00
193	O/T INSTRUCTIONAL AIDES	57,750.00	18,408.85	.00	18,408.85	39,341.15	31.88
211	MEDICAL INSURANCE	14,324,368.00	218,941.87	.00	218,941.87	14,105,426.13	1.53
212	DENTAL INSURANCE	1,336,073.00	17,281.02	.00	17,281.02	1,318,791.98	1.29
213	LIFE INSURANCE	186,047.00	7,345.46	.00	7,345.46	178,701.54	3.95
214	INC. PROT. INS.	250,000.00	3,089.48	.00	3,089.48	246,910.52	1.24
215	EYE CARE INS	198,091.00	3,072.43	.00	3,072.43	195,018.57	1.55
216	PRESCRIPTION INS	4,089,799.00	28,123.17	.00	28,123.17	4,061,675.83	.69
220	SOCIAL SECURITY CONT	8,244,751.00	127,453.42	.00	127,453.42	8,117,297.58	1.55
230	RETIREMENT CONTRIBS	37,630,160.00	561,341.64	.00	561,341.64	37,068,818.36	1.49
231	RETIREMENT CONTR - DC	.00	3,866.42	.00	3,866.42	-3,866.42	.00
240	TUITION REIMBURSE	600,000.00	32,145.86	.00	32,145.86	567,854.14	5.36
250	UNEMPLOYMENT COMP	380,000.00	57,354.85	.00	57,354.85	322,645.15	15.09
260	WORKMEN'S COMPENS	909,777.00	383,824.00	.00	383,824.00	525,953.00	42.19
290	OTHER EMPLOYEE BEN	.00	33,436.38	.00	33,436.38	-33,436.38	.00
300	PRCHSD PRO&TECH SVS	3,728.00	.00	.00	.00	3,728.00	.00
302	PURCH PROF AIDES	2,073,000.00	13,400.28	.00	13,400.28	2,059,599.72	.65
303	PURCH PROF TSS CCIU	120,960.00	.00	.00	.00	120,960.00	.00
304	PURCH PROF TSS CONTRACTE	1,587,255.00	.00	.00	.00	1,587,255.00	.00
310	OFFICIAL/ADMIN SVCS	650,142.00	.00	.00	.00	650,142.00	.00
315	PURCH PROF TEACHER SUBS	2,479,653.00	.00	.00	.00	2,479,653.00	.00
316	PURCH PROF AIDES SUBS	300,000.00	.00	.00	.00	300,000.00	.00
317	PURCH PROF ADM SUPPRT SU	100,000.00	1,581.35	.00	1,581.35	98,418.65	1.58
322	PROF ED SVCS IU'S	6,250,136.00	.00	.00	.00	6,250,136.00	.00
323	PROF ED SVCS OTHER	1,468,235.00	136,152.00	.00	136,152.00	1,332,083.00	9.27
324	PROF ED SRVS EMPL TRAIN.	101,361.00	11,972.35	3,305.00	11,972.35	86,083.65	15.07
329	PROF. EDUC. SVCS- OTHER	473,000.00	.00	.00	.00	473,000.00	.00
330	OTHER PROF SERVICES	2,359,815.00	-22,235.45	3,138.58	-22,235.45	2,378,911.87	-.81

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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
340	TECHNICAL SERVICES	20,000.00	7,780.00	.00	7,780.00	12,220.00	38.90
348	PROF SVCS - TECHN LGY	54,978.00	4,400.00	.00	4,400.00	50,578.00	8.00
350	SECURITY/SAFETY SVCS	341,075.00	.00	.00	.00	341,075.00	.00
360	EMPLOYEE TRAINING AND DE	2,000.00	.00	.00	.00	2,000.00	.00
390	OTHER PURCH. SVCS	379,744.00	1,285.01	.00	1,285.01	378,458.99	.34
422	ELECTRICITY	1,931,000.00	.00	.00	.00	1,931,000.00	.00
424	WATER/SEWAGE	655,300.00	5,052.64	2,000.00	5,052.64	648,247.36	1.08
430	REPAIRS & MAINT SVCS	1,032,629.00	42,634.09	486,803.12	42,634.09	503,191.79	51.27
432	REPAIRS & MAINT- SVC EQU	8,800.00	.00	7,165.00	.00	1,635.00	81.42
438	REPAIRS & MAINT- TECH	346,160.00	15,423.91	.00	15,423.91	330,736.09	4.46
441	RENTAL - LAND & BLDGS	141,000.00	1,828.02	16,148.00	1,828.02	123,023.98	12.75
442	EQUIPMENT RENTAL	205,423.00	8,311.93	159,973.40	8,311.93	37,137.67	81.92
449	OTHER RENTAL	4,025.00	.00	.00	.00	4,025.00	.00
513	CONTRACTED CARRIERS	15,720,325.00	.00	.00	.00	15,720,325.00	.00
521	FIRE INSURANCE	193,000.00	195,278.00	.00	195,278.00	-2,278.00	101.18
522	AUTO LIABLTY INS	53,500.00	54,794.00	.00	54,794.00	-1,294.00	102.42
523	GNRL PROP & LIAB INS	242,500.00	138,682.00	.00	138,682.00	103,818.00	57.19
525	BONDING INSURANCE	7,832.00	75,202.00	.00	75,202.00	-67,370.00	960.19
529	OTHER INSURANCE	63,000.00	19,182.00	.00	19,182.00	43,818.00	30.45
530	TELEPHONE & POSTAGE	327,065.00	16,704.92	72,810.73	16,704.92	237,549.35	27.37
538	COMMUNICATIONS-TECH	175,700.00	64,763.04	222,207.30	64,763.04	-111,270.34	163.33
540	ADVERTISING	20,300.00	.00	5,185.49	.00	15,114.51	25.54
550	PRINTING AND BINDING	61,742.00	2,117.13	12,248.30	2,117.13	47,376.57	23.27
560	TUITION	1,000,000.00	.00	.00	.00	1,000,000.00	.00
561	TUIT TO LEA WITHIN	223,000.00	.00	.00	.00	223,000.00	.00
562	TUITION - CHARTER SCHOOL	8,078,617.00	687,021.83	.00	687,021.83	7,391,595.17	8.50
563	TUIT TO PRIV SCHOOLS	1,008,595.00	161,975.00	.00	161,975.00	846,620.00	16.06
564	TUIT TO AREA VO-TECH	2,763,333.00	617,528.00	.00	617,528.00	2,145,805.00	22.35
567	TUITION TO APP PRIV. SCH	2,103,992.00	171,250.00	.00	171,250.00	1,932,742.00	8.14
568	TUITION PRRI, ALT ED,DTE	20,000.00	.00	.00	.00	20,000.00	.00
569	TUITION OTHER	15,000.00	.00	.00	.00	15,000.00	.00
580	TRAVEL EXPENSES	184,479.00	2,130.34	985.00	2,130.34	181,363.66	1.69
581	TRAVEL-PROF. DEVELOPMENT	126,556.00	96.32	1,218.80	96.32	125,240.88	1.04
594	I.U. PAYMNT BY W.H SP CL	6,000.00	.00	.00	.00	6,000.00	.00
595	I.U. PAYMNT BY W/H	131,221.00	.00	.00	.00	131,221.00	.00
610	GENERAL SUPPLIES	3,443,195.00	22,824.59	1,198,176.82	22,824.59	2,222,193.59	35.46
618	SUPPLIES-TECHNOLOGY	3,807.00	.00	97.42	.00	3,709.58	2.56
621	NATURAL GAS	735,000.00	.00	.00	.00	735,000.00	.00
626	GASOLINE & DIESEL	65,000.00	.00	.00	.00	65,000.00	.00
627	DIESEL FUEL	10,000.00	.00	.00	.00	10,000.00	.00
635	FOOD MEALS & REFRESHMENT	75,144.00	577.11	1,386.57	577.11	73,180.32	2.61
640	BOOKS & PERIODICALS	1,148,310.00	160,637.79	188,188.16	160,637.79	799,484.05	30.38
648	BOOKS -TECHNOLOGY	650.00	.00	.00	.00	650.00	.00
650	SUPPLIES & FEES- TECH RE	1,815,078.00	1,007,430.98	228,012.73	1,007,430.98	579,634.29	68.07
750	EQUIP - ORIG & ADDT'L	3,000.00	.00	45,000.00	.00	-42,000.00	1500.00
752	CAP EQUIP- ORIG. OR ADD	102,300.00	.00	18,631.17	.00	83,668.83	18.21

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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
758	EQUIPMENT-TECHNOLOGY	10,163.00	.00	.00	.00	10,163.00	.00
760	EQUIPMENT - REPLACEMENT	40,664.00	3,005.00	13,939.27	3,005.00	23,719.73	41.67
762	CAP EQUIP- REPLACE	298,500.00	.00	.00	.00	298,500.00	.00
768	EQUIP REPLACE-TECHNOLOGY	2,850.00	.00	.00	.00	2,850.00	.00
810	DUES AND FEES	227,296.00	19,922.06	48,478.00	19,922.06	158,895.94	30.09
811	MEMBERSHIPS	117,026.00	27,364.37	5,886.00	27,364.37	83,775.63	28.41
832	INT SERIAL BONDS	10,795,032.00	6,634.88	.00	6,634.88	10,788,397.12	.06
880	REFNDS OF PR YRS RCP	55,000.00	.00	.00	.00	55,000.00	.00
890	MISC EXPENDITURES	4,405,877.00	.00	.00	.00	4,405,877.00	.00
899	STUDENT ACTIVITY	100,000.00	.00	.00	.00	100,000.00	.00
912	SERIAL BNDS PRN PYMT	17,710,000.00	.00	.00	.00	17,710,000.00	.00
932	CAP RESERVE FD TRANS	6,237,265.00	.00	.00	.00	6,237,265.00	.00
TOTAL REPORT		279,345,296.00	6,949,147.42	2,740,984.86	6,949,147.42	269,655,163.72	3.47

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WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

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SELECTION CRITERIA: orgn.fund='22'
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ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6500	EARNINGS-INVESTMENTS	75,000.00	2,179.84	.00	2,179.84	72,820.16	2.91
ACCOUNT-R9310	GENRL FND TRANSFERS						
R9310	GENRL FND TRANSFERS	4,225,764.00	.00	.00	.00	4,225,764.00	.00
ACCOUNT-R9400	SALE OF FIXED ASSETS						
R9400	SALE OF FIXED ASSETS	.00	685.00	.00	685.00	-685.00	.00
TOTAL REPORT		4,300,764.00	2,864.84	.00	2,864.84	4,297,899.16	.07

DATE: 08/12/2021
 TIME: 13:26:00

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='22'
 ACCOUNTING PERIOD: 1/22

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
330	OTHER PROF SERVICES	.00	.00	1,356.00	.00	-1,356.00	.00
390	OTHER PURCH. SVCS	.00	.00	78,408.68	.00	-78,408.68	.00
529	OTHER INSURANCE	39,650.00	.00	.00	.00	39,650.00	.00
757	NON CAP TECH EQUIP-ORIG	114,827.00	.00	3,202.79	.00	111,624.21	2.79
760	EQUIPMENT - REPLACEMENT	60,000.00	3,628.98	35,378.75	3,628.98	20,992.27	65.01
766	CAP TECH HARDWARE REPLAC	435,000.00	.00	176,273.94	.00	258,726.06	40.52
767	NON CAP TECH EQUIP-REPLA	2,835,390.00	37.99	738,676.63	37.99	2,096,675.38	26.05
810	DUES AND FEES	10,000.00	.00	.00	.00	10,000.00	.00
TOTAL REPORT		3,494,867.00	3,666.97	1,033,296.79	3,666.97	2,457,903.24	29.67

DATE: 08/12/2021
TIME: 13:23:59

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='27'
ACCOUNTING PERIOD: 1/22

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R9310	GENRL FND TRANSFERS	2,011,500.00	.00	.00	.00	2,011,500.00	.00
TOTAL REPORT		2,011,500.00	.00	.00	.00	2,011,500.00	.00

DATE: 08/12/2021
 TIME: 13:40:06

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='27'
 ACCOUNTING PERIOD: 1/22

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
300	PRCHSD PRO&TECH SVS	.00	52,220.00	28,316.24	52,220.00	-80,536.24	.00
330	OTHER PROF SERVICES	.00	.00	65,273.80	.00	-65,273.80	.00
390	OTHER PURCH. SVCS	.00	5,671.62	2,261,040.64	5,671.62	-2,266,712.26	.00
430	REPAIRS & MAINT SVCS	.00	.00	12,770.00	.00	-12,770.00	.00
610	GENERAL SUPPLIES	.00	20,959.25	2,739.58	20,959.25	-23,698.83	.00
750	EQUIP - ORIG & ADDT'L	.00	2,740.00	36,842.08	2,740.00	-39,582.08	.00
752	CAP EQUIP- ORIG. OR ADD	2,011,500.00	.00	.00	.00	2,011,500.00	.00
TOTAL REPORT		2,011,500.00	81,590.87	2,406,982.34	81,590.87	-477,073.21	123.72

DATE: 08/12/2021
TIME: 13:24:23

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='29'
ACCOUNTING PERIOD: 1/22

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6710	GATE RECEIPTS	131,500.00	.00	.00	.00	131,500.00	.00
TOTAL REPORT		131,500.00	.00	.00	.00	131,500.00	.00

DATE: 08/12/2021
 TIME: 13:26:36

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='29'
 ACCOUNTING PERIOD: 1/22

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
350	SECURITY/SAFETY SVCS	3,340.00	.00	.00	.00	3,340.00	.00
390	OTHER PURCH. SVCS	63,930.00	.00	.00	.00	63,930.00	.00
513	CONTRACTED CARRIERS	3,080.00	.00	.00	.00	3,080.00	.00
580	TRAVEL EXPENSES	2,010.00	243.94	.00	243.94	1,766.06	12.14
610	GENERAL SUPPLIES	35,690.00	6,146.00	.00	6,146.00	29,544.00	17.22
762	CAP EQUIP- REPLACE	18,060.00	.00	.00	.00	18,060.00	.00
810	DUES AND FEES	5,390.00	80.00	.00	80.00	5,310.00	1.48
TOTAL REPORT		131,500.00	6,469.94	.00	6,469.94	125,030.06	4.92

WEST CHESTER AREA SCHOOL DISTRICT
CAPITAL PROJECTS FUND
Month Ending July 31, 2021

Project	Description	Project Budget	Project to Date Expenses at Prior 6/30	Current Fiscal Year to Date Expenses	Total Expenses	Budget Balance
Current Projects						
C007	Westtown-Thornbury Renovations/Additions	10,389,690.18	10,378,836.28	0.00	10,378,836.28	10,853.90
C009	East Bradford Renovations/Additions	10,260,000.00	10,153,725.90	0.00	10,153,725.90	106,274.10
C033	Exton Renovations/Additions	18,100,000.00	17,822,601.98	81,036.51	17,903,638.49	196,361.51
C034	East Goshen Design and Construction	17,750,000.00	17,136,220.70	3,698.59	17,139,919.29	610,080.71
C035	Mary C Howse Design and Construction	11,900,000.00	53,376.67	0.00	53,376.67	11,846,623.33
C036	Glen Acres Design and Construction	17,700,000.00	808,847.12	7,282.00	816,129.12	16,883,870.88
C038	Starkweather Design and Construction	10,400,000.00	477,546.31	0.00	477,546.31	9,922,453.69
C054	East Replace 2 Chillers and Add 1 Chiller	764,964.39	764,964.39	0.00	764,964.39	0.00
C057	New Elementary School Design and Construction	27,500,000.00	21,611,612.55	1,082,053.25	22,693,665.80	4,806,334.20
C059	Westtown-Thornbury Addition	2,500,000.00	321,466.55	5,617.50	327,084.05	2,172,915.95
C061	EHS Two Replacement Chillers	639,000.00	638,321.53	0.00	638,321.53	678.47
C063	HHS Softball Field Replacement	85,895.45	85,895.45	0.00	85,895.45	0.00
C064	EHS Fire Panel Replacement	110,000.00	69,065.00	0.00	69,065.00	40,935.00
C065	HHS Front Entrance Redesign	53,080.00	0.00	9,660.00	9,660.00	43,420.00
C066	RHS Replacement Roof Sections	1,404,462.00	1,437,812.00	0.00	1,437,812.00	(33,350.00)
C067	RHS Replacement Chiller	292,505.61	271,900.00	0.00	271,900.00	20,605.61
C068	FMS Fire Panel Replacement	110,000.00	49,150.00	0.00	49,150.00	60,850.00
C069	RHS Phase 2 Roof Replacement	1,311,272.00	554,094.00	97,542.00	651,636.00	659,636.00
C999	2012-2023 Labor	4,915,221.54	3,884,058.34	36,871.61	3,920,929.95	994,291.59
Total Current Projects		151,241,917.20	100,572,645.80	1,323,761.46	101,896,407.26	49,345,509.94

WEST CHESTER AREA SCHOOL DISTRICT
 FOOD SERVICES FUND
 JULY 31, 2021

	2021-22 CONTRACT BUDGET	ACTUAL JULY 2021	2021-22
<u>REVENUE</u>			
CAFETERIA SALES	2,907,007	749	749
GOVERNMENT REIMBURSEMENTS	792,925	70,058	70,058
TOTAL REVENUE	3,699,932	70,807	70,807
 <u>EXPENDITURES</u>			
COST OF FOOD	1,222,431	(16,698)	(16,698)
<i>COMMODITY USAGE</i>	<i>(104,344)</i>		-
LABOR	1,584,338	31,571	31,571
ADMINISTRATIVE EXPENSE	67,426	-	-
MANAGEMENT FEE	62,239	-	-
OTHER DIRECT EXPENSES	419,306	11,903	11,903
TOTAL EXPENDITURES	3,251,396	26,776	26,776
 PROFIT/LOSS	 448,536	 44,031	 44,031